



OFFICE OF THE MAYOR  
CITY OF FRANKLIN

**FOR IMMEDIATE RELEASE:**

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**CONTACT:**

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**City of Franklin offices are closed and will work remotely**

***City offices taking action during coronavirus outbreak***

FRANKLIN, IN – Due to the most recent news regarding the novel coronavirus (COVID-19) the City of Franklin is putting additional procedures in place to reduce the opportunity for exposure. The safety of our citizens will remain our top priority. The City of Franklin departments will adhere to the following procedures:

- We suspended all activities at the Active Adult Center through May 1<sup>st</sup> and will consider extending the suspension based on exposure risks.
- For volunteer opportunities contact Kim Smith with Johnson County Senior Services at 317.738.4544 or the Interchurch Food Pantry at 317.736.5090. Both organizations are in dire need of hand sanitizer.
- The Franklin Parks and Recreation Center is closed through May 1<sup>st</sup> and will re-evaluate risk exposure concerns to determine extending the closure. All Parks and Recreation programming will be cancelled during the specified dates. Park equipment will be closed through May 1<sup>st</sup>. Park restrooms will remain closed through May 1<sup>st</sup> or until further notice.
- City of Franklin closed all City offices March 25<sup>th</sup> – April 7<sup>th</sup> and will re-evaluate risk exposure to determine extending the closure per Governor recommendation. Each department will operate remotely and will be able to address questions or concerns via email. Please contact the department or visit [www.Franklin.IN.Gov](http://www.Franklin.IN.Gov) for additional resources regarding COVID-19.

Mayor's Office – [tpayne@franklin.in.gov](mailto:tpayne@franklin.in.gov)

Community Development – [klinke@franklin.in.gov](mailto:klinke@franklin.in.gov)

Cemetery – ssmith@franklin.in.gov  
City Attorney - 317.738.3365  
Clerk-Treasurer – jrhoades@franklin.in.gov  
City Court – mloyd@franklin.in.gov  
Department of Public Works – sbrown@franklin.in.gov  
Planning and Engineering – mrichards@franklin.in.gov or jmyers@franklin.in.gov  
Fire Department – mculp@franklin.in.gov  
Parks and Recreation Department – corner@franklin.in.gov  
Police Department – kcochran@franklin.in.gov  
PD Non-Emergency - 317.736.5111  
Street Department – bjones@franklin.in.gov  
Discover Downtown Franklin – director@discoverdowntownfranklin.com

- We are increasing the amount of hand sanitizer available for active employees.
- We are increasing the frequency (multiple times a day) of sanitizing public spaces with CDC-approved cleaning products.
- We are increasing the signage posted regarding proper handwashing practices.
- We are discontinuing professional handshakes and or hugs as greetings. We will default to a hand wave when present for essential meetings.
- We have discontinued the use of all water fountains.
- We have essential employees limited to one per vehicle and some of our departments are having their essential employees stagger shifts of operation.

The procedures listed are some immediate steps that have been taken to reduce the risk of exposure in public spaces. Please visit the Centers for Disease Control and Prevention (CDC) website for all practices we would like the citizens of Franklin to consider.

<https://www.cdc.gov/coronavirus/2019-ncov/index.html>

“My top priority will always be the safety of the citizens of Franklin. The City of Franklin will continue to monitor the situation and will respond in accordance with updates from the Governor’s Office, Centers for Disease Control and Prevention, the Indiana State Health Department, and the Johnson County Health Department. The City offices will do business as usual, but will operate a little differently,” said Franklin Mayor Steve Barnett.

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