

**Board of Public Works and Safety
Regular Meeting Minutes
October 21, 2013**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Joseph E. McGuinness presiding. Board member Stephen Barnett answered roll call. Board member Bob Swinehamer was absent.

Police Lieutenant Kerry Atwood, Fire Chief John Henderson, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, DPW Superintendent Rick Littleton, Community Development Director Krista Linke, City Engineer Travis Underhill, Interim Street Commissioner Andrew Duckworth, Clerk Treasurer Janet Alexander, Clerk-Treasurer Assistant Kristi Bruther, and City Attorney Lynnette Gray were also in attendance.

Mayor McGuinness led the Pledge of Allegiance.

Announcements & Presentations

Ray's Trash Report

Britter Matthews-Cook appeared before the Board to report on the 2nd and 3rd quarter collection rates for 2013. She commented that the recycling for 2nd and 3rd quarter were the same at 8.74%. Ms. Matthews-Cook offered an apology to Mr. Swinehamer and to the Board regarding a reported gesture made by an employee and stated that it has been addressed. Ms. Matthews-Cook also stated that the issue of blocking the roadways has been addressed with the drivers.

Public Comments

Lack of Enforcement and Status of Three-Hour Parking Limits Downtown

Downtown business owner Eric Fredbeck appeared before the Board to discuss the three-hour minimum parking restrictions in the downtown area. Mayor McGuinness stated that he has heard similar concerns from others and has also had conversations with County Commissioner Baird. Mayor McGuinness explained that the current ordinance did match the signs that had been posted; therefore, he stated that it is time to review the existing ordinance and to post accurate signage.

Martin Place

Resident Eric Rose appeared before the Board to request barricades for Martin Place on Halloween. Mayor McGuinness, seconded by Mr. Barnett, made a motion to approve the street barricades on October 31, 2013 from 5:30 p.m. to 9:30 p.m. A voice vote was taken with all members stating aye. The motion carried.

Consent Agenda

Mayor McGuinness presented the consent agenda for approval.

1. Approval of Minutes from meeting held October 7, 2013
2. Board of Works Claims.
 - #101213 Sewer Utilities in the amount of \$2,057.32

- #101113 BOW Utilities in the amount of \$18,689.58
- Payroll in the amount of \$306,775.02
- #102013 Sewer Utility General Obligations in the amount of \$24,274.93
- #102113 BOW General Obligations in the amount of \$28,923.84
- #101913 Sewer Utilities in the amount of \$22,648.25
- #101213 RDC Contract/Utilities in the amount of \$408,597.84
- #101813 BOW Utilities in the amount of \$251,808.94
- Payroll Missed Hours/OT in the amount of \$1,312.18
- #100813 RDC Contracts in the amount of \$93.00

Mr. Barnett made a motion to approve the consent agenda as presented, seconded by Mayor McGuinness. A voice vote was taken with all members stating aye. The motion carried.

Old Business

Request Noise Variance for Concert on Franklin College Campus, October 25 - Tabled from Previous meeting

Petitioner Natalie Brewster was not present. Mayor McGuinness stated that the concert has been moved indoors and has requested that the item be removed. Mayor McGuinness, seconded by Mr. Barnett, made a motion to dismiss the request. A voice vote was taken with all members stating aye. The request was dismissed.

Request Approval to Remove "No Parking" sign in front of 1179 Stellar Drive - Tabled from previous meeting

Resident Brooke Lawson appeared before the Board to request the removal of a “no parking” sign on 1179 Stellar Drive. Discussion held. Mayor McGuinness, seconded by Mr. Barnett, made a motion to remove the sign. A voice vote was taken with all members stating aye. The motion carried.

Recommendation and Contract for Knollwood Farms Drainage Improvements

City Engineer Underhill stated that he reviewed the bid documents opened at the last meeting and recommended Dave O’Mara Contractor, Inc. for the Knollwood Farms Drainage Improvement project. He stated that the base bid was both, responsive and the lowest bid. Mayor McGuinness, seconded by Mr. Barnett, made a motion to approve the base bid contract with Dave O’Mara Contractor, Inc. A voice vote was taken with all members stating aye. The motion carried.

New Business

Request Approval & Acceptance of Final Plat for RSW Industrial Park Section 3 & Replat of Lot No. 2 - Section One

Senior Planner Myers appeared before the Board to request the Approval & Acceptance of Final Plat for RSW Industrial Park Section 3 & Replat of Lot No. 2 - Section 1. Mr. Barnett, seconded by Mayor McGuinness, made a motion to approve and accept the final plat for RSW Industrial Park Section 3 and Replat of Lot No. 2 – Section 1. A voice vote was taken with all members stating aye. The motion carried.

Other Business

Discuss Street Lights on North Main Street Phase I

City Engineer Underhill stated that his office has heard concerns about the number and brightness of the new street lights on North Main Street Phase I. A discussion was held.

Request to File Property Tax Liens - Unkempt Property

Clerk-Treasurer Alexander presented a request to file property tax liens for unkempt property. Mr. Barnett, seconded by Mayor McGuinness, made a motion to approve the request to file property tax

liens for unkempt property by property address. A voice vote was taken with all members stating aye. The motion carried.

Unpaid Mowing - Unkempt Property		
Parcel Number	Amount Due Oct. 21, 2013	Address
41-08-13-023-024.000-009	\$428.14	893 Glendale Drive
41-08-14-032-069.000-009	\$206.11	295 N. Morton St.
41-08-10-024-041.000-009	\$206.11	1175 Spring Meadow Ct.
41-07-18-042-010.001-018	\$206.11	King St. vacant lot
41-08-11-031-079.000-009	\$206.11	1624 Roberts Rd.
41-07-18-033-045.000-018	\$206.11	1812 Gardens Ct.
41-07-18-033-044.000-018	\$206.11	1828 Gardens Ct.
41-07-18-033-047.000-018	\$206.11	1826 E. Jefferson St.
41-08-14-033-041.000-009	\$200.00	544 W. Jefferson St.
41-08-13-033-003.000-009	\$200.00	1045 E. King St.
41-08-10-024-145.000-009	\$206.11	2170 Turning Leaf Drive

Department Reports / Staff Reports

City Engineer Travis Underhill provided an update on several ongoing projects. He stated that the effort to locate utility lines has started and that the Hurricane Road Project will be in full operation by October 28, 2013. Mr. Underhill stated that the road is open for local access to homes, businesses, etc. Mr. Underhill is in the process of contacting the person involved in the Artcraft Alley right-of-way.

Member Steve Barnett expressed concern with the number of street lights that are currently out of service. Mayor McGuinness explained in the past the process involved Carol Patterson with the Street Department filing a request with Duke Energy.

Adjournment

As there was no further business to come before the Board of Works a motion was made and seconded to adjourn. The meeting adjourned at 5:38 p.m.

Respectfully submitted,

Janet P. Alexander, Clerk-Treasurer
Enrolled: 10/29/2013

Joseph McGuinness, Mayor

Attest:

Janet P. Alexander, Clerk-Treasurer