

**Board of Public Works and Safety
Regular Meeting Minutes
September 16, 2013**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Joseph E. McGuinness presiding. Board members Stephen Barnett and Bob Swinehamer answered roll call.

Chief of Police Tim O'Sullivan, Fire Chief John Henderson, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, DPW Superintendent Rick Littleton, Community Development Director Krista Linke, City Engineer Travis Underhill, Interim Street Commissioner Andrew Duckworth, Clerk Treasurer Janet Alexander, Records Clerk Kathy Cragen, and City Attorney Lynnette Gray were also in attendance.

Mayor McGuinness led the Pledge of Allegiance.

Public Comments

No one asked to speak.

Consent Agenda

Mayor McGuinness presented the consent agenda for approval.

1. Approval of Minutes for August 19, 2013 & September 9, 2013
2. Board of Works Claims.
 - o #091513 Sewer Utility General Obligations in the amount of \$72,474.99
 - o #091613 BOW General Obligations in the amount of \$20,251.69
 - o #091413 Sewer Utility-Utilities in the amount of \$868.67
 - o #091313 BOW Utilities in the amount of \$153,772.69
 - o #090113 RDC Contracts/Utilities in the amount of \$332,915.64

Mr. Barnett made a motion to approve the consent agenda as presented, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Old Business

There was no old business presented.

New Business

Request to Install Handicap Ramp at 49 E. Madison Street - Franklin Heritage Inc. (FHI)

Director Rob Shilts explained this property is connected to the Artcraft Theatre and is used as a dressing room. FHI is installing a handicap accessible ramp along the building and may block the alley during the installation. Mr. Swinehamer made a motion to approve, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried and the request was approved.

Request to Eliminate Parking Space on Southwest Corner of Jefferson & Jackson Street -

Interim Street Superintendent Duckworth explained he was approached about eliminating this parking space. A discussion was held. Mayor McGuinness made a motion to deny this request at this time, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried and the request was denied.

Fall Festival Street Closures - Parks Department Superintendent Orner requested the same street closures approved last year for the Fall Festival which will be held October 4 and 5. He also asked the BOW to close the City Hall parking lot. He stated that if the utility construction on Monroe Street is not completed in time for the festival, he requested that N. Main St. be closed from Jefferson to Madison Street. Mayor McGuinness made a motion to approve the request, and the alternate, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried and the request was approved.

Open & Award Bid for Acquisition Project - Demolition Phase (09-03-13) - Senior Planner Myers stated that two bids have been received. City Attorney Gray opened and read the bids aloud: Beaty Construction: \$13,500; Brusco, LLC: \$14,300. Ms. Myers requested that the bid be awarded to Beaty Construction as the lowest and most responsive bid after approval from the City Attorney. She also asked that the Mayor be allowed to sign the contract. A discussion was held. Mr. Barnett made a motion to approve awarding the bid to Beaty Construction, and giving the Mayor authorization to sign the contract, seconded by Mayor McGuinness. A voice vote was taken with all members stating aye. The motion carried.

Request Approval of Revised Pawnbroker Application Packet-Filing Procedure - Senior Planner Myers stated that it was necessary to revise Item No.4, and requested approval of the revised packet and application. A discussion was held. Mr. Barnett made a motion to approve, seconded by Mayor McGuinness. A voice vote was taken with all members stating aye. The motion carried and the request was approved.

Approval & Execution of Memorandum of Understanding by and Between City of Franklin and the Franklin Development Corporation Relative to Flood Buyout Property Purchases -

Senior Planner Myers stated that there are four (4) properties that have not been purchased in the flood buyout area and that the FDC has agreed to attempt the purchase of these properties at the tax sale on October 11 and to resell them to the City for demolition. She stated that the City Attorney has reviewed the documents. Mr. Barnett made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Request Approval & Acceptance of Amended Plat of Heather Glen at the Legends - Block 16

- Senior Planner Myers presented an amended plat for Heather Glen at the Legends, LLC which was approved by the Plan Commission. A discussion was held. Mr. Barnett made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Professional Services Contract for ADA Transition Plan - City Engineer Underhill presented a proposal to develop an ADA Transition Plan to comply with federal guidelines. A discussion was held. Mr. Swinehamer made a motion to approve the plan, and authorized the Mayor to sign the contract, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

2013 Paving Contract – Mayor McGuinness stated these bids were opened at a special meeting last week. Mr. Underhill recommended they award the contract to Dave O’Mara Contractors, the lowest and most responsive bidder at \$500,316.73, and requested the Mayor be allowed to sign the contract. A discussion was held. Mayor McGuinness made a motion to approve awarding this contract to Dave O’Mara Contractors, authorizing him to sign, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

2013 Crack Sealing Contract - City Engineer Underhill recommended they award this contract to Scodeller Construction the lowest and most responsive bidder. A discussion was held. Mayor McGuinness made a motion to award the 2013 Crack Sealing Contract to Scodeller Construction, and to authorize him to sign, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

2013 HMA Sealing Contract – City Engineer Underhill stated that only one bid was received for this project from Rejuvtec. Mayor McGuinness made a motion to award the sealing contract to Rejuvtec, and approving the Mayor to sign, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

A discussion was held concerning the recommendation that another paving bid be issued as soon as possible in order to encumber expended road and street money from the 2013 budget. The objective being that planned road work could begin in early spring 2014.

Other Business

Discuss Traffic on North Jackson Street - City Engineer Underhill requested the Board’s recommendation concerning traffic patterns and parking on the north section of Jackson Street. Resident Tom Spahr who was present in the audience recommended that the street should revert to one-way north since it is too narrow for two-way traffic. A discussion was held.

City Engineer Underhill recommended that the road be one-way north. He stated that in order to comply with accepted engineering standards, traffic lanes should be no less than 10’foot.

He went on to say that “I cannot recommend going less than that, I would be opening the city up to litigation if I approve anything less than that, and I could lose my license if I approved something like that.” Mayor McGuinness agreed with the City Engineer and recommended that the Board respect the request made by the resident, and return the street to the original one-way north traffic pattern. A discussion was held. Mr. Barnett indicated that he has spoken with other people in the community that favor leaving the street two-way.

Mr. Barnett made a motion to make parallel parking on the west side of (North) Jackson Street in front of Office Pride, and parallel parking on the east side and leave the street two way. Mr. Swinehamer seconded his motion. A voice vote was taken with Mr. Barnett, and Mr. Swinehamer voting aye, and Mayor McGuinness voting nay. The motion carried 2-1.

Request to File Property Tax Liens - Unkempt Property - Clerk-Treasurer Alexander requested permission to file liens on unpaid bills for mowing and cleanup performed by the Street Department. Mr. Barnett made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Unpaid Mowing - Unkempt Property

Parcel Number	Due	Address
41-08-14-044-037.000-009	\$206.11	484 E. Jefferson Street
41-08-15-012-016.000-009	\$206.11	986 Canary Creek Drive
41-08-14-033-049.000-009	\$206.11	420 W. Jefferson Street
41-08-11-033-098.000-009	\$206.11	40 Crescent Street
41-08-14-042-071.000-009	\$206.11	398 N. Water Street
41-05-33-011-043.000-009	\$206.11	3956 William Avenue
41-08-23-013-024.000-009	\$206.11	810 S Home Avenue
41-08-15-013-089.000-009	\$206.11	980 Canary Creek Drive
41-08-22-012-018.000-009	\$206.11	1026 Sunflower Drive
41-05-34-033-080.000-009	\$206.11	3266 Sextant Drive
41-05-28-044-089.000-029	\$206.11	4132 William Avenue
41-08-22-042-016.000-009	\$206.11	970 Foxtail Drive
41-08-14-042-065.000-009	\$206.11	99 Martin Place
41-05-33-012-052.000-009	\$206.11	3921 Sarasota Drive
41-05-28-043-024.000-029	\$206.11	4073 Fair Oaks Drive
41-05-28-044-065.000-029	\$206.11	1448 Maria Avenue
41-08-15-012-016.000-009	\$206.11	986 Canary Creek Drive
41-08-14-012-025.000-009	\$200.00	934 Johnson Avenue

Ray's Monthly Trash Report – Mayor McGuinness said that the Board had received the most recent report from Ray's Trash Service. Mr. Swinehamer said that he has received two calls from residents irritated because the trash trucks angle their vehicles blocking the streets when they are picking up trash. Mr. Swinehamer also stated he has had reports where the drivers have been disrespectful to motorists, and said that this has happened to him as well. The Clerk-Treasurer told Mr. Swinehamer to e-mail her and DPW Superintendent Littleton, and they would forward all of these reports to Ray's.

New Health Insurance Marketplace Coverage Options and Your Health Coverage - Payroll Coordinator Stephanie Shepherd explained that the form included in their packet will be given to all City employees before October 1 to comply with requirements in the Affordable Healthcare Act.

Department Reports / Staff Reports

Parks Superintendent Orner reminded everyone that the annual Fall Festival will take place October 4 and 5, 2013.

Mr. Barnett complimented the Police Department on the bike patrols at recent downtown events.

Fire Chief Henderson stated that representatives from the Muscular Dystrophy Association will be at Station 21 Thursday at 6:30 p.m. to recognize the fire fighters for raising \$6,038.15.

Community Development Director Linke stated that there would be a public hearing tomorrow evening on the Comprehensive Plan in Council Chambers at 7:00 p.m.

Adjournment

As there was no further business to come before the Board of Works a motion was made and seconded to adjourn. The meeting adjourned at 6:00 p.m.

Respectfully submitted,

Janet P. Alexander, Clerk-Treasurer
Enrolled: 9/25/2013

Joseph McGuinness, Mayor

Attest:

Janet P. Alexander, Clerk-Treasurer