

Board of Public Works and Safety
Regular Meeting Minutes
May 6, 2013

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Joseph E. McGuinness presiding. Board members Stephen Barnett and Bob Swinehamer answered roll call.

Chief of Police Tim O'Sullivan, Fire Chief John Henderson, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, DPW Superintendent Rick Littleton, Community Development Director Krista Linke, City Engineer Travis Underhill, Street Commissioner Ron Collins, Clerk Treasurer Janet Alexander, Records Clerk Kathy Cragen, and City Attorney Lynnette Gray were also in attendance.

Mr. Barnett offered an invocation immediately followed by the Pledge of Allegiance.

Public Comments

No one asked to speak.

Consent Agenda

Mayor McGuinness presented the consent agenda for approval.

1. Approval of Minutes from meeting held April 15, 2013
2. Board of Works Claims
 - Payroll in the amount of \$305,454.29
 - RDC Utilities in the amount of \$112.02
 - #041913 Civil City Utilities in the amount of \$119,262.20
 - Pension Payroll in the amount of \$57,750.52
 - #042113 Sewer Utilities in the amount of \$1,253.08
 - #042413 RDC Utilities/Contracts in the amount of \$69,666.57
 - #042613 Civil City Utilities in the amount of \$133,374.81
 - Payroll in the amount of \$309,676.15
 - Payroll in the amount of \$125.00
 - #050513 Sewer Utility-General Obligations in the amount of \$57,202.17
 - #050613 Civil City General Obligations in the amount of \$128,469.34
 - #050313 Civil City Utilities in the amount of \$19,677.02
 - #050413 Sewer Utilities in the amount of \$32,589.98
 - #050113 RDC Utilities in the amount of \$3,625.96

Mr. Barnett made a motion to approve all items on the consent agenda as presented, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Old Business

There was no old business.

New Business

Request Noise Variance for St. Rose Festival May 31 from 7:00 - 11:00 p.m. – Ms. Jill Dilk representing St. Rose of Lima Catholic Church explained that the church planned to have a band perform from 7:00-11:00 p.m., on May 31st. Mr. Barnett, seconded by Mr. Swinehamer made a motion to approve the noise variance. A voice vote was taken with all members stating aye. The motion carried.

Request Noise Variance for Elks Lodge #1818: July 27, 2013 from 6:00 - 11:00 p.m. - Band, August 24, 2013 from 6:00 - 11:00 p.m. - Horse Show/Race & DJ, & Sept. 14, 2013 from 3:00 - 11:00 p.m. and Closure of Water St. from Jefferson St. North to Madison St. - Pub Crawl – Elks Lodge member Stan Brown was present to answer questions. Mr. Brown explained that each of these events take place annually. City Attorney Gray stated for the record that that all three members of the Board of Works are Elks Lodge members. Mr. Swinehamer made a motion to approve the noise variances, seconded by Mayor McGuinness. A voice vote was taken with all members stating aye. The motion carried. Mayor McGuinness made a motion to close Water Street from noon to 11:00 pm, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Request Approval of Tree Board Permit Application - Tree Board Secretary Debbie Swinehamer came forward and explained the forms the Tree Board prepared pursuant to the City ordinance. Ms. Swinehamer stated that there is no charge to apply for a permit; explaining that the purpose of the application is to assist the Tree Board to keep track of trees that are removed and/or replaced. Ms. Swinehamer reminded the Board that the ordinance states that the Tree Board must be made aware of all trees that are being trimmed or removed. A discussion was held. Mr. Swinehamer made a motion to approve the Tree Board application, and the notice of violation with the change to City of Franklin arborist or Tree Board designee, seconded by Mr. Barnett. A voice vote was taken with Mr. Swinehamer voting aye, Mayor McGuinness & Mr. Barnett voting nay. The motion failed by a vote of 2 to 1.

Request for Release of Cumberland Commons Section 2 - Subdivision Performance Bonds #5024436, #5024437, #5024438, #5024439, #5024440, #5024441 & #5024442 - City Engineer Underhill stated that that the work has been completed. A discussion was held. Mr. Barnett made a motion to table this item until the May 20th meeting, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The matter was tabled.

Request for Approval of MOU to Enter Into a Work Based Learning Agreement with Atterbury Job Corp Center - Street Commissioner Ron Collins explained that he met with Atterbury Job Corp to discuss using Job Corp students on special projects for his department. A discussion was held. Mr. Barnett made a motion to give the Mayor authorization to sign the agreement / MOU once Ms. Gray and Mr. Auld have approved it, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Other Business

Surplus Auction Planning Update –Rick Littleton the designated surplus auction coordinator stated that additional lists of supplies and equipment have been submitted and are currently being circulated among city departments. Mr. Littleton stated that he had talked to both auctioneers located in Franklin, Hughes and Findley, regarding their schedules and both are available in June. A discussion was held. Mayor McGuinness stated that he wants the same requirements as last year, which means they must hire a local city auctioneer. Mr. Littleton will select Hughes or Findley.

Department Reports / Staff Reports

Parks Superintendent Chip Orner stated that certain areas of the parking lot at the Parks & Recreation building will be closed May 9 & 10. He stated that the community center parking lot will be completely closed on May 14 & 15. Mr. Orner said that the pool will be completely filled by Thursday. Mr. Swinehamer asked about progress to the Greenway Trail around Eastview Drive. Mr. Orner reported that the current delay is due to the requirement for a DNR permit for a walking bridge. Mr. Swinehamer also asked about the access to Scott Park from Commerce Drive. Mr. Orner stated that nothing will be done this year. They have met with engineering firms about this project and have learned that the cost of the project will be enormous because the area is a flood plain.

Sewer Billing Manager Sherry Phillips stated that the public could notice a difference in their sewer bills this month, depending on their water usage in the winter.

Community Development Director Krista Linke reported that Kathy Barnaby, the owner of Don & Dona's Restaurant notified her that in two weeks she plans to close the alley at 26 E. Jefferson Street to redo the façade on the side of their building. The repairs will take approximately two weeks to complete. Mr. Swinehamer asked City Engineer Underhill about the status of the repairs planned for the alley walkway behind Don & Dona's, adjacent to the Artcraft Theater. He was questioning why the project had not started before now. Mr. Underhill explained that the engineer on this project has been busy and has not been responsive to his requests. Mayor McGuinness made a motion to close the alley May 15th through May 31st, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

Street Commissioner Collins stated that paving will start tomorrow on North Main from Madison to Herriott. Mr. Collins stated that his department has been paving smaller sections in the community that need to be done stating that the Street Department does spot repairs only. A discussion was held. Mr. Swinehamer speaking to Mr. Collins said that the Board should be notified about small paving contracts. Mr. Swinehamer stated that a contract must still be executed for each public works project, and this Board is still the one that must approve the contract. Mr. Swinehamer also asked that Mr. Collins notify the Board of each project he intends to do in the future.

City Engineer Underhill stated that Dave O'Mara Contractors are on schedule to complete the current project on East Court Street. He also stated that the Water Street and Monroe Street parking lots are completed. He reported that the North Main Street parking lot was scheduled to be paved today, but the work was postponed due to the rain. He also said that he has the tent stakes and believes O'Mara will come in to install them soon.

Adjournment

As there was no further business to come before the Board of Works a motion was made and seconded to adjourn. The meeting adjourned at 6:10 p.m.

Respectfully submitted,

Janet P. Alexander, Clerk-Treasurer
Enrolled: 05/15/2013

Joseph McGuinness, Mayor

Attest:

Janet P. Alexander, Clerk-Treasurer