

BOARD OF PUBLIC WORKS AND SAFETY
Agenda Request Form

(Form B-01-2012)

Organizations and individuals are asked to submit a request form and supporting documents to be placed on the agenda. You will be contacted by the City confirming the date of the meeting in which your request will be heard.

Please make sure that your contact information is accurate in case we need to get in touch with you. The Board of Works meets on the 1st and 3rd Monday of each month at 5:00 p.m. in City Hall located at 70 E. Monroe Street.

Date Submitted:	March 13, 2013	Requested Meeting Date:	March 18, 2013
Confirmed Meeting Date:			March 18, 2013
Received by:			
Contact Information: Please provide all requested information in the fields below. (Print or Type)			
On Behalf of Organization or Individual:		Department of Planning & Engineering	
Name:	Joanna Myers	Telephone:	317-736-3631
Title or Position:	Senior Planner		
E-Mail:	jmyers@franklin.in.gov		
Address:	70 E. Monroe Street		
City:	Franklin	State:	IN
ZIP:	46131		
Who will attend the meeting and present the request?			
Name:	Joanna Myers	Telephone:	317-736-3631
Title or Position:	Senior Planner		
E-Mail:	jmyers@franklin.in.gov		
Please describe the purpose or title of your presentation.			
Request that the Board of Works pay the outstanding sewer bill for 400 S. Main Street.			
Supporting documents: All supporting documents should be submitted with the request form.			
1. Memo – 400 S. Main Street			
2. Sewer Bill (bill date 11-01-08)			
3.			
4.			



CITY OF FRANKLIN

DEPARTMENT OF PLANNING & ENGINEERING

70 E. MONROE STREET › FRANKLIN, INDIANA 46131 › 877.736.3631 › FAX 317.736.5310 › www.franklin.in.gov/planning

MEMO

To: Board of Works Members
CC: Janet Alexander, Sherry Phillips
From: Joanna Myers, AICP
Date: March 13, 2013
Re: 400 S. Main Street

Following the Flood of 2008, the Sewer Billing office put a hold on all sewer bills for the properties included in the Buyout Project. As the properties were purchased by the City through the grant process, the outstanding sewer bills were paid by being deducted from the purchase price of the properties at the time of closing. These amounts were noted on the titlework and closing statement.

In reviewing their records, Sherry Phillips, Billing Manager for DPW, noticed that there was an outstanding sewer bill for the property located at 400 S. Main Street. This property was originally to be included in the Buyout Project but was then later removed from the list as the owners, Jonathan & Lisa Warner, offered to donate the property to the City.

Prior to closing on April 13, 2009, titlework was provided that did not include an outstanding amount for sewer usage. The attached invoice shows that \$25.66 was due for the period of October 1-31, 2008. The outstanding sewer bill should have been paid at the time of closing in which the City took title. This did not occur.

The City then held an auction and transferred the property to Jack Bradley. The outstanding sewer bill should have then been paid at the time that closing occurred and it was not. In order for the City to transfer the account to the current owner of record, the outstanding bill needs to be paid. Due to the chain of events outlined above, we are requesting that the Board of Works pay the outstanding sewer bill of \$25.66.



CITY OF FRANKLIN
PO Box 697
Franklin, IN 46131-0697

Summary of Service
PREVIOUS BALANCE 25.66
WASTEWATER
STORMWATER

MAKE CHECK OR MONEY ORDERS PAYABLE TO THE CITY OF FRANKLIN

Account Number	04-08205-03
Due if paid by 03/31/13	25.66
Due if paid after 03/31/13	28.23
Amount Paid	

SERVICE LOCATION: 400 South Main St.

City Of Franklin
P.O. Box 280
Franklin In 46131

CITY OF FRANKLIN
PO Box 697
Franklin, IN 46131-0697



PLEASE DETACH AND RETURN UPPER PORTION WITH PAYMENT. THANK YOU.

CITY OF FRANKLIN
PO Box 697
Franklin, IN 46131-0697

Office Hours
8:00 a.m. to 4:30 p.m.
Monday Thru Friday

Phone Number: (317) 736-3640
Fax Number: (317) 736-6709

Account Information

Account Number	Bill Date	From Date	Thru Date	Service Address
04-08205-03	11/01/08	10/01/08	10/31/08	400 South Main St.

Charge Description	Consumption (100G)	Current Charges	Previous Balance	Total Due
PREVIOUS BALANCE				
WASTEWATER CHARGE		25.66		25.66
STORMWATER				

AMOUNT DUE IF PAID BY	03/31/13	25.66
AMOUNT DUE IF PAID AFTER	03/31/13	28.23

HEAVY TRASH PICK UP IS THE WEEK OF THE 1ST MONDAY OF EACH MONTH (ON YOUR REGULAR TRASH DAY)

Bill Payable On or Before Due Date - Penalty of 10% of the Monthly Charge Will Be Added if This Bill is Not Received by the Due Date
Account is Not Considered Paid Until Payment is Received in Our Office.

NIGHT DEPOSIT LOCATED AT: 796 SOUTH STATE STREET