

**Board of Public Works and Safety
Regular Meeting Minutes
March 19, 2012**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:15 p.m. at City Hall, 70 E. Monroe Street, with Mayor Joseph E. McGuinness presiding. Board members Stephen Barnett and Bob Swinehamer answered roll call.

Deputy Chief of Police Chris Tennell, Fire Chief John Henderson, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, DPW Superintendent Rick Littleton, Planning Director Krista Linke, Street Commissioner Ron Collins, Clerk Treasurer Janet Alexander, Records Clerk Kathy Cragen, and City Attorney Lynnette Gray were also in attendance.

Mr. Barnett offered an invocation immediately followed by the Pledge of Allegiance.

Public Comments

No one asked to speak.

Consent Agenda

Mayor McGuinness presented the consent agenda for approval.

1. Approval of Minutes from meeting held March 5, 2012
2. Board of Works Claims.
 - Payroll in the amount of \$294,940.76
 - #031012 Sewer Utilities in the amount of \$297,258.07
 - #030912 BOW Utilities in the amount of \$75,788.95
 - #032012 BOW Meeting-Buy-Out in the amount of \$97.50
 - #031912 BOW Meeting in the amount of \$54,430.43
 - #031812 Sewer Utilities in the amount of \$24,892.02
 - #031712 Sewer Utilities in the amount of \$1,838.17
 - #031612 BOW Utilities in the amount of \$94,730.25

Mr. Barnett made a motion to approve Item #1 – the Minutes of the previous meeting and Item #2 the Claims listed on the consent agenda, seconded by Mr. Swinehamer. The motion carried.

Old Business

Demolition of Red Carpet Inn - Bid Award

A discussion was held concerning the proposed purchase of the Red Carpet Inn by the FDC and whether that would affect the City's ability to recover the expense of demolition. Mr. Swinehamer made a motion we accept the lowest, most responsive, and responsible bid of \$79,500.00 from D & D Hunt. A discussion was held regarding the alternate bids. Ms. Oliver stated that the alternates were requested to address unforeseen complications such as asbestos removal. Mayor McGuinness seconded Mr. Swinehamer's motion. A voice vote was taken with

all members stating Aye. No members stating Nay. The motion carried. Clerk-Treasurer Janet P. Alexander asked when this contract would be presented for approval. City Attorney Gray stated that it could be done relatively quickly. Clerk-Treasurer Alexander also asked if the Mayor would be authorized to sign this contract. Mr. Swinehamer made a motion to approve the Mayor signing the contract on behalf of the Board, seconded by Mr. Barnett. A voice vote was taken with all members stating Aye. No members stating Nay. The motion carried.

Discussion of Purchase of Vacuum Truck by the Street Department

DPW Superintendent Rick Littleton told the Board that he and Street Superintendent Ron Collins plan to prepare bid specifications for the purchase of a new or used machine at a future meeting. A discussion was held.

New Business

Spring Clean Up Day - Request Approval to Restrict Traffic on Amy Lane on April 21st from 7:00 a.m. to 4:00 p.m.

City Attorney Lynn Gray told the Board that she represents the Solid Waste Management District as their attorney. Ms. Jessie Biggerman the Director of Johnson County Solid Waste Management told the Board that the event name is the Countywide HHW (household hazardous waste), Electronics and Tire Collection. Ms. Biggerman requested that on April 21, 2012 from 7:00 a.m. until 4:00 p.m. that the road leading to their office, Amy Lane, would convert to a two (2) lane, one (1) way road, heading north for vehicles entering the property off of Arvin Road. Cars would exit the property via Amy Lane on to Hurricane Road. The other businesses located on Amy Lane are closed on that date. A discussion was held. Mr. Swinehamer made a motion to approve, seconded by Mr. Barnett. A voice vote was taken with all members stating Aye. No members voted Nay. The motion carried.

Proposal to Convert Flood Area into an Urban Hardwood Forest

Franklin resident Jim Crane came forward to present his concept of an urban hardwood forest to be installed in the flood area across from Greenlawn Cemetery. Mr. Crane believes that a forest is the ideal use for that area of Franklin. He explained that a hardwood forest could serve as a permanent and fitting memorial to the family's whose homes were ruined by the June 2008 flood. He also suggested that it could become a tourist attraction for the City. Mr. Crane stated that forest could serve as an educational area for students of all ages. Mr. Crane has received input from many local and state organizations including Franklin College, Franklin Community Schools, City of Franklin departments, and from the Indiana Hardwood Lumber Association. Mr. Crane stated that he has been working with City Arborist Jim Farr and Parks Superintendent Chip Orner on a grant application to the Indiana Department of Natural Resources. A discussion was held. Mayor McGuinness stated that he supports this project and said he would like to schedule a meeting with Mr. Crane, Joanna Myers, himself, Jim Farr and Chip Orner to work on the grant and move this project forward. Mr. Crane stated that if anyone is interested in looking at his proposal they can visit his blog located at <http://urbanforest4franklin.blogspot.com/>. Mr. Barnett stated that he also supports Mr. Crane's efforts. Mr. Swinehamer asked if this idea came out of the committee formed to generate plans for this area. Mr. Crane stated that the hardwood forest was one idea considered by the group.

Discover Downtown Franklin - Requests for Street & Parking Lot Closures for Strawberries on the Square & Smoke on the Square

Megan Sweaney of Discover Downtown Franklin requested street closures for three upcoming downtown events. Ms. Sweaney stated that she had met with County Officials last week and received approval to use their properties. For Strawberries on the Square April 25th, Ms.

Sweaney requested the City close the north half of the east side of West Court Street from 7:00 a.m.-10:00 p.m. and North Main Street from Jefferson Street to Madison Street from 5:00 p.m.-10:00 p.m.. Concerning Smoke on the Square BBQ Competition: In Memory of David Harness, Ms. Sweaney requested that the south half of East Court Street and the City Parking Lot on the corner of Water Street and Monroe Street be closed from Thursday, June 21st at 5:00 p.m. through Sunday, June 24th at 8:00 a.m.; North Main Street and the adjacent County Parking Lot to be closed June 22nd from 5:00 p.m.-10:00 p.m.; West Court Street, the north half of East Court Street, the City Hall Parking Lot, the south half of Water Street, and Monroe Street from South Main Street to Home Avenue to be closed on Friday, June 22nd at 8:00 a.m. through Saturday, June 23rd at 10:00 p.m. Ms. Sweaney also stated that they plan to hold a new event this year in August, a Beer and Bluegrass Festival. For that event they requested that East Court Street and the City Hall Parking Lot be closed August 24th from 2:00 p.m.-10:00 p.m.; North Main Street and the adjacent County Parking Lot to be closed August 24th from 5:00 p.m. through 10:00 p.m. Mr. Barnett made a motion to approve all three requests, seconded by Mr. Swinehamer. A voice vote was taken with all members stating Aye. No members stating Nay. The motion carried.

Franklin Lions Club Annual Fish Fries - Request for Permission to Use City Parking Lot

John White requested the use of the City Parking lot at the corner of Monroe and Water Street for their annual Fish Fries Thursday, Friday, Saturday and Sunday, May 24th- 28th, and October 4th -8th. Mr. Swinehamer made a motion to approve, seconded by Mr. Barnett. A voice vote was taken with all members stating Aye. No members stating Nay. The motion carried.

Section 125 Cafeteria Plan - Nondiscrimination Testing Process Results

Clerk -Treasurer Janet P. Alexander provided a copy of a report prepared by WIPFLI in compliance with federal regulations for entities offering a Section 125 Cafeteria Plan. The City of Franklin offers employees the opportunity to use a Flexible Spending account for medical expenses and child care. The Clerk Treasurer offered to answer questions about the report. There were no questions.

Wilson Overlook - Street lighting Issue

Resident Mike Buening came forward to discuss issues with streetlights in Wilson Overlook addition. Mr. Buening stated that the street lights are paid for by the property owners. Mr. Buening thinks that the City should be responsible for these street lights as these are city streets. A discussion was held. Mr. Swinehamer volunteered to research this issue.

Approval of Auctioneers Agreement - City Surplus Auction & Auction Update

Deputy Police Chief Chris Tennell presented an auctioneers agreement from Roger Hughes of Franklin Auction. A discussion was held. City Attorney Lynn Gray stated that the auctioneer is responsible for running the ad for the auction, and that the auctioneer must be licensed. Mayor McGuinness made a motion to approve the agreement with the date, time and place listed, seconded by Mr. Barnett. A voice vote was taken with all members stating Aye. No members stating Nay. The motion carried.

Review & Comment on Application Packets for Filing a Request to Vacate Public Ways & Platted Easements

Senior Planner Joanna Myers presented new application packets for citizens petitioning the city to vacate right of ways and alleys. The project was undertaken to simplify the process and to make the forms more user friendly. A discussion was held.

Request Additional Payment from Tree Board Funds for City Tree Inventory

City Arborist Jim Farr requested an increase in the contract between Davey Resource Group and the City of Franklin for the tree inventory. Mr. Farr stated that the original estimate would cover

the inventory of all city trees but that was not the case. The Tree Board recommends that the City complete an inventory of all trees in the city. Mr. Farr is requesting the Board authorize an additional payment of \$3,390.00 from Tree Board budget, bringing the contract total to \$33,309.00 for the tree inventory. Mr. Swinehamer stated that \$15,000.00 will be reimbursed by a grant, so the actual outlay by the City will be much less. Mr. Swinehamer made a motion to approve payment from the Tree Board, seconded by Mr. Barnett. A voice vote was taken with all members stating Aye. No members stating Nay. The motion carried. Clerk-Treasurer Alexander advised that the Tree Boards funding is in the MVH operating budget listed as Tree Board.

Discussion of Common Construction Wage

Mayor McGuinness explained that the Tippmann Properties are relocating sewer lines and this project requires that the City set a common construction wage pursuant to Indiana Code. The common construction wage board must have one industry specific representative and a taxpayer representative. Mayor McGuinness made a motion to nominate Mr. Littleton and Mr. Swinehamer to that board, seconded by Mr. Barnett. A voice vote was taken with all members stating Aye. No members stating Nay. The motion carried.

Other Business

Acceptance of Uniform Conflict of Interest Form submitted by Mayor Joseph McGuinness

Mayor McGuinness stated that he is on the Franklin Little League Board and felt he should submit a Uniform Conflict of Interest Form since the Little League leases park space. Mr. Swinehamer made a motion to approve, seconded by Mr. Barnett. A voice vote was taken with Mr. Swinehamer and Mr. Barnett stating Aye. Mayor McGuinness abstained. The motion carried.

Department Reports / Staff Reports

Fire Chief John Henderson told the Board that he and the department are preparing for the upcoming insurance review. The review is the basis for the community ISO insurance rating which is used by the insurance industry to establish property liability insurance rates for residents and businesses. Better ratings translate into lower insurance costs for everyone in the community.

Adjournment

As there was no further business to come before the Board of Works, a motion was made and seconded to adjourn. The meeting adjourned at 6:25 p.m.

Respectfully submitted,

Janet P. Alexander
Clerk Treasurer

Enrolled: 3/30/2012 Approved by the Board of Works: _____