

**Board of Public Works and Safety
Regular Meeting Minutes
February 20, 2012**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:15 p.m. at City Hall, 70 E. Monroe Street, with Mayor Joseph E. McGuinness presiding. Board members Stephen Barnett and Bob Swinehamer answered roll call.

Chief of Police Tim O'Sullivan, Fire Chief John Henderson, Parks Department Superintendent Chip Orner, DPW Superintendent Rick Littleton, Planning Director Krista Linke, Street Commissioner Ron Collins, Records Clerk Kathy Cragen, Clerk Treasurer Assistant Stephanie Shepherd and City Attorney Lynnette Gray were also in attendance.

Mayor McGuinness offered an invocation immediately followed by the Pledge of Allegiance.

Public Comments

None

Consent Agenda

Mayor McGuinness presented the consent agenda for approval.

1. Approval of Minutes from meeting held February 6, 2012
2. Board of Works Claims.
 - Payroll in the amount of \$294,938.80
 - #021112 Sewer Utilities in the amount of \$5,933.48
 - #021012 BOW Utilities in the amount of \$175,308.50
 - #021712 BOW Utilities in the amount of \$65,849.32
 - #021812 Sewer Utilities in the amount of \$1,123,140.83
 - #022212 BOW Meeting RDC in the amount of \$7,100.00
 - #022112 BOW Buy-Out in the amount of \$1,625.00
 - #022012 BOW Meeting in the amount of \$48,426.79
 - #021912 BOW Sewer Utilities in the amount of \$28,757.59

Mr. Barnett, seconded by Mr. Swinehamer, made a motion to approve the consent agenda as presented. The motion carried.

Old Business

Surplus Property Auction - Department Update Mayor McGuinness told the Board that this project was discussed in the Department Head meeting this morning. He stated that the departments have been discussing exchanges but that no inter-departmental trades have been made at this time. City Attorney Lynn Gray stated that a master list needs to be compiled before the next regular meeting on March 5th. Ms. Gray stated that items can be exchanged

interdepartmentally without any problem, as long as the Clerk-Treasurer's office is notified of the exchanges. Senior Planner Joanna Myers stated that items must be declared surplus before they can be exchanged internally as well. This will be brought back at the March 5th meeting. Tasks remaining include the declaration of specific listed items as surplus, the selection of an auctioneer, and the date and location for the public auction.

New Business

Ray's Trash Quarterly Report – Mr. Calvin Davidson from Ray's Trash gave a quarterly report. Mr. Davidson stated that the volume of recycling has remained the same and that he is not aware of any issues at this time.

Request to Award Bid for Acquisition Project - Demolition Phase - Senior Planner Joanna Myers presented two bids for the Demolition Phase of the Acquisition Project. City Attorney Gray opened the bids and read them aloud:

	Brusco LLC	Beaty Construction
481 E. Jefferson Street	\$23,800	\$25,000
235 W. South Street	\$18,700	\$14,450
237 W. South Street	\$ 6,300	\$ 7,150
438 Hemphill Street	\$16,300	\$10,900
Totals:	\$65,100	\$57,500

Ms. Myers recommended that Beaty Construction, Inc. be awarded the bid, as they were the low bidder. Mr. Swinehamer asked if the terms were for overall or individual. Ms. Myers stated that it was the overall bid. A discussion was held. A motion was made by Mr. Barnett to award the bid to Beaty Construction, Inc., seconded by Mr. Swinehamer. A voice vote was taken with all members stating Aye. No members stating Nay. The motion carried.

Amendment No.: 1 - To Agreement Between City of Franklin, Indiana and Wessler Engineering, Inc. for Professional Services Storm and Sanitary Sewer Mapping and Inspections - DPW Superintendent Rick Littleton asked that this item be tabled until further notice. Mr. Swinehamer made a motion to table, seconded by Mr. Barnett. A voice vote was taken with all members stating Aye. No members stating Nay. The item is tabled until further notice.

Resolution No.: 12-03 - A Resolution of the Franklin Board of Public Works and Safety to Use Alternative Leasing Procedures and Authorizing Request for Proposals Ms. Gray stated that the direction was given to explore the process to lease the former Street Department. Mr. Swinehamer asked for input from the department heads because he believes that the area being discussed is used by some City departments for equipment storage. Parks Superintendent Chip Orner, DPW Superintendent Littleton, and Street Superintendent Collins stated that they have items stored in the former street garage. Mr. Swinehamer also commented on the fact that the City had a standing commitment to Franklin Heritage and Habitat for Humanity to reserve some storage space for them. Mr. Swinehamer asked Mr. Yarnell if they needed the whole building. Mr. Yarnell stated that his proposal was to lease the entire property. Mr. Barnett stated that he had toured the property as well as the current Street Department garage and thinks that the department will need more storage space. Mr. Barnett stated that he does not think we should

lease the property out at this time. He also said that utility costs are high for this building and suggested that since it is used strictly for storage we should think about shutting off the gas and water lines to save money. Mr. Barnett also stated that he thinks that it should be better secured and said that the whole property needs to be cleaned up. DPW Superintendent Littleton stated that he and Senior Planner Joanna Myers have been looking into the removal of the tanks and the cleanup of the grounds. Mr. Swinehamer asked to table this until further information is presented regarding the remediation process. Ms. Gray stated that this resolution could be brought back after information has been received, and reviewed. Mr. Barnett made a motion to table until the next meeting on March 5th, seconded by Mr. Swinehamer. A voice vote was taken with all members stating Aye. No members stating Nay. The matter was tabled.

Request Permission to Install "No Parking" sign on the West side of Lochry Road - Police Chief Tim O'Sullivan informed the Board that residents on the west side of Lochry Road are being issued citations for parking, and that additional "No Parking" signs are needed in this area. Mr. Barnett stated that there is one "No Parking" sign that has been covered by a sticker. Mayor McGuinness asked the Street Commissioner to make sure this sticker was removed, so the sign was legible. Mr. Barnett made a motion to install additional signs in this area, seconded by Mr. Swinehamer. A voice vote was taken with all members stating Aye. No members stating Nay. The motion carried.

Request "Handicap Parking" sign on East side of Home Avenue - Street Superintendent Ron Collins stated that this was a request from resident Rita Stillabower for a "Handicap Parking" sign on Home Avenue. Mr. Collins recommended that a handicapped parking sign should be placed at the first parking space on the eastside of Home Avenue. Mr. Swinehamer asked if Ms. Stillabower knew that this parking space was not reserved for her. Mr. Collins confirmed that the resident is aware. Mr. Swinehamer made a motion to approve the "Handicap Parking" sign. Mr. Barnett stated that he is afraid that this will open the door for people to request handicap signs in front of their homes. Mayor McGuinness stated that he had asked Mr. Collins to review the request and bring it back to the Board with his recommendation. Mr. Barnett seconded Mr. Swinehamer's previous motion. A voice vote was taken with Mayor McGuinness and Mr. Swinehamer stating Aye. Mr. Barnett stating Nay. The motion carried.

Request Permission to Transfer 1995 Ford F-250 from MVH to Cemetery - Street Commissioner Ron Collins stated that the listed 1995 Ford F-250 truck is not being used by the Street Department and asked for the Board's permission to transfer this vehicle to the Cemetery for their use. Mr. Barnett made a motion to approve the transfer to the Cemetery, seconded by Mr. Swinehamer. A voice vote was taken with all members stating Aye. No members stating Nay. The motion carried.

Request Approval of Supplemental #4 Between the City of Franklin and GAI Consultants - City Attorney Lynn Gray identified two parts to this request. She noted that the name has changed from Bonar to GAI due to a merger. She also asked the Board to approve engineering fees not to exceed \$25,000 for items not listed in the original contract. A discussion was held. Mr. Barnett made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating Aye. No members stating Nay. The motion carried.

Other Business

Red Carpet Inn Demolition Project Update - Mayor McGuinness stated that the Council will consider an ordinance to appropriate \$150,000 from the Rainy Day Fund to the Unsafe Building Fund to be used to pay for the demolition. The Mayor also reported that bids will be accepted for demolition of this property next Monday. Mayor McGuinness thanked the Planning Department for their hard work on this project.

Mr. Barnett asked for an update on the planned Westview Pedestrian Bridge. Mayor McGuinness stated that a meeting is scheduled Wednesday to discuss this project. Planning Director Krista Linke stated that the last she heard they were still waiting for DNR to approve the project. A discussion was held.

Mr. Barnett asked for an update on the Energy Assessment project Mr. Wellings is performing regarding energy efficiency in City buildings. Mayor McGuinness stated that this project is still ongoing.

Mr. Swinehamer stated that he had received information from the Clerk-Treasurer concerning RJ Parkway and Hudson Street, and that these projects do have money put aside for them. He also requested that the purchase of the vacuum truck that the Street Department is renting should be on next agenda.

Department Reports / Staff Reports

Planning Director Krista Linke stated that Kammerling Construction LLC will begin work on 56/58 E. Jefferson Street (former G.C. Murphy) building and have requested a designated area to load and unload equipment. Mr. Chad Kammerling requested permission to block the alley on the west side of the building for as long as two weeks as well as the front sidewalk on Jefferson Street for a few hours on a Saturday. A discussion was held. Mr. Swinehamer made a motion to approve the use of the alley March 3 through March 17th, seconded by Mr. Barnett. A voice vote was taken with all members stating Aye. No members stating Nay. The motion carried. Mr. Barnett then made a motion to approve the sidewalk closure on March 3rd from 8:00-10:00 a.m.; this was seconded by Mr. Swinehamer. A voice vote was taken, with all members stating Aye. No members stating Nay. The motion carried.

Mayor McGuinness introduced, and thanked Mason Clark from FCTV who is here to tape the meetings tonight. Mayor McGuinness stated that he would like to establish a City U Tube page in the future. Mr. Barnett stated that Mr. Clark also works on Korn Country radio station.

Adjournment

As there was no further business to come before the Board of Works a motion was made and seconded to adjourn. The meeting adjourned at 6:08 p.m.

Respectfully submitted,

Janet P. Alexander
Clerk Treasurer

Enrolled: 2/29/2012 Approved by the Board of Works: _____