

**CITY OF FRANKLIN
COMMON COUNCIL**

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AGENDA RESERVATION REQUEST

Date Submitted:	02/15/12	Meeting Date:	02/20/12
Contact Information:			
Requested by:	Mayor McGuinness		
On Behalf of Organization or Individual: City of Franklin			
Telephone:	317-736-3602		
Email address:	jmcguinness@franklin-in.gov		
Mailing Address:	70 E. Monroe Street, Franklin, IN 46131		
Describe Request:			
Budgetary Ordinance No.: 12-02 – A Budgetary Ordinance Repealing and Replacing Budgetary Ordinance No.: 11-06 - A Budgetary Ordinance Fixing and Authorizing the Payment of Certain Salaries of Appointed Officers and Employees of the City of Franklin, Indiana for Year 2012 (Civil City) As Amended			
List Supporting Documentation Provided:			
Budgetary Ordinance No.: 12-02			
Who will present the request?			
Name:	Mayor McGuinness	Telephone:	317-736-3602

The Franklin City Council meets on the 1st and 3rd Monday of each month at 6:30 p.m. in the Council Chambers of City Hall located at 70 E. Monroe Street. In order for an individual and/or agency to be considered for new business on the agenda, this reservation form and supporting documents must be received in the Mayor's office no later than 12:00 p.m. on the Wednesday before the meeting.

Budgetary Ordinance No.: 12-02

**A Budgetary Ordinance Repealing and Replacing
Budgetary Ordinance No.:11-06 A Budgetary Ordinance Fixing and Authorizing the Payment
of Certain Salaries of Appointed Officers And Employees of the City Of Franklin, Indiana
For Year 2012 (Civil City) As Amended**

BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF FRANKLIN:

Section 1

That for the year 2012, the annual salary and pay for the appointed officers and employees of the City of Franklin, Indiana, shall be fixed as follows:

SALARY SCHEDULE AS PRESENTED

BY

MAYOR JOSEPH E. MCGUINNESS

To the Common Council of the City of Franklin, Indiana

I, the undersigned, Joseph E. McGuinness, Mayor of the City of Franklin, Indiana, as required by Indiana Code 36-4-7-3 and 36-4-7-4, hereby fix the salaries and pay schedule for appointed officers and employees of the City of Franklin, Indiana for the year 2012, and request that such salary rates be approved by the Common Council. This salary and pay schedule indicates the annual salary appropriation and maximum base bi-weekly payments for each position with the actual rate to be established by the Department Head. All amounts shown are subject to availability of funds and other income to the City of Franklin.

Mayor	Annual	Bi-weekly
Administrative Manager (a) (e)	38,333	1474.34

Clerk-Treasurer

Account Coordinator (a) (e) (g) 65/35	39,049	1501.88
Payroll/Personnel Coordinator (a) (g) 65/35	34,280	1318.46
Administrative Assistant (a) (g) 65/35	31,241	1201.58
Claims Coordinator (a) (g) 65/35	34,280	1318.46

City Hall

Receptionist (a)	27,000	1038.46
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- (a) Regularly scheduled workweek of 37.5 hours
- (b) Regularly scheduled workweek of 40 hours
- (e) Exempted employee by Fair Labor Standards Act
- (g) Percentage of annual salary paid from General Fund/Percentage paid from Sewer Utility Fund

Board of Works	Annual	Bi-weekly
Project Inspector (a) (g) 49/51	47,500	1827.00

Fire Department	Annual	Biweekly
Fire Chief (a) (e) (I)	60,259	2317.62
Deputy Fire Chief (a) (e) (I)	54,968	2114.14
Captain (f) (I)	50,478	1941.43
Captain/Paramedic (f) (I)	53,478	2056.81
Lieutenant (f) (I)	47,990	1845.76
Lieutenant/Paramedic (f) (I)	50,990	1961.14
Training Captain/Paramedic (b) (I)	50,990	1961.14
Firefighter/EMT (f) (I)	44,882	1726.20
Firefighter/Paramedic (f) (I)	47,882	1841.58
Head Investigator Captain (b) (f) (I)	47,990	1845.76
Civilian Inspector (a)	38,000	1461.54
Administrative Assistant/Payroll Clerk (a)	32,976	1268.27

Police Department		
Police Chief (a) (e) (I)	60,259	2317.62
Deputy Police Chief (a) (e) (I)	54,968	2114.14
Captain (b) (f) (I)	50,478	1941.43
Lieutenant (b) (f) (I)	47,990	1845.76
Sergeant (b) (f) (I)	46,125	1774.03
Police Officer (b) (f) (I)	44,882	1726.20
Dispatch Supervisor (b) (II)	39,141	1505.41
Dispatcher (b) (II)	34,120	1312.30
Dispatcher (b) (II)	33,367	1283.34
Office Manager/Computer Assistant (a)	33,622	1293.14
Administrative Secretary(a)	28,609	1100.33
Bookkeeper (a)	32,975	1268.26
Evidence Control Officer (a) (I)	36,233	1393.55
Public Safety Officer (a) (II)	30,000	1153.85
Transcriptionist (a)	28,588	1099.50

- (a) Regularly scheduled workweek of 37.5 hours
- (b) Regularly scheduled workweek of 40 hours
- (e) Exempted employee by Fair Labor Standards Act
- (f) Overtime based on 28 day tour of duty
- (g) Percentage of annual salary paid from General Fund/Percentage paid from Sewer Utility Fund
- (I) Clothing Allowance - \$800/yr.
- (II) Clothing Allowance - \$400/yr.

City Court	Annual	Bi-weekly
Bailiff (c)	3,016	116.00
Court Clerk (a)	36,648	1409.53
Deputy Court Clerk (a)	32,864	1263.97

Plan Commission		
Planning Director (a) (e)	54,007	2077.19
Building Official (a)	44,938	1728.38
Assistant Planner (a)	38,000	1461.54
Senior Planner (a) (e)	48,204	1854.00
Administrative Assistant (a)	32,001	1230.77
Community Development Specialist (a)	38,500	1480.77
Plan Commission Members (d)	600.00	
Board of Zoning Appeals Members (d)	600.00	
Economic Development Commission Members (d)	600.00	

Telecommunications Commission Members (d)	600.00	
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Cemetery		
Sexton (a) (e) (g)	41,600	1600.00
Grounds Foreman (a)	37,313	1435.08
Grounds Labor/Backhoe (a)	27,974	1075.90
Records Clerk (a)	33,200	1276.92

Fire Merit Commission Members (d)	600.00	
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Police Merit Commission Members (d)	600.00	
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- (a) Regularly scheduled workweek of 37.5 hours
- (b) Regularly scheduled workweek of 40 hours
- (c) Part-time salary
- (d) Board/Commission members paid quarterly
- (e) Exempted employee by Fair Labor Standards Act
- (f) Overtime based on 28 day tour of duty
- (g) Percentage of annual salary paid from General Fund/Percentage paid from Sewer MS4 Fund
- (I) Clothing Allowance - \$800/yr.
- (II) Clothing Allowance - \$400/yr.

Motor Vehicle Highway	Annual	Bi-weekly
Street Commissioner (a) (e)	54,008	2077.22
Dispatcher/Secretary (a)	35,896	1380.61
Shop Foreman (b)	43,302	1665.43
Street Dept. Supervisor (b)	38,207	1469.48
Street Crew Leader (b)	36,120	1389.20
Sr. Street Maintenance Worker * (b)	36,072	1387.37
Sr. Street Maintenance Worker (b)	33,251	1278.88
Sr. Street Maintenance Worker (b)	31,759	1221.48
Street Maintenance Worker (b)	30,931	1189.68
Street Maintenance Worker (b)	27,186	1045.60
Tree & Drainage Specialist (b)	38,000	1,461.54

*Grandfathered

Park & Recreation

Superintendent (a) (e)	54,871	2110.39
Assistant Superintendent (a) (e)	49,069	1887.25
Business Services Director (a)	38,520	1481.51
Administrative Services Coordinator (a) (Athletic & Rec Fund)	32,357	1244.49
Recreation Director (a)	38,357	1475.25
Marketing Coordinator (a) (Athletic & Recreation Fund)	32,357	1244.49
Park Board Members (d)	600.00	
Facilities Custodian (a)	27,351	1051.96
Park Operations Director (a)	44,484	1710.89
Park Maintenance Supervisor (a)	37,313	1435.08
Park/Grounds Maintenance (a)	26,792	1030.45
Pool Manager (c)	5,848	
Assistant Pool Manager (c)	4,971	
Active Adults Program Director (a)	38,357	1475.27

- (a) Regularly scheduled workweek of 37.5 hours
- (b) Regularly scheduled workweek of 40 hours
- (c) Part-time salary
- (d) Board/Commission Member – paid quarterly
- (e) Exempted employee by Fair Labor Standards Act

Fire & Police Pension

Fire Pension Secretary	2,000	76.92
Police Pension Secretary	2,000	76.92

Section 2

The payroll week shall be the calendar week beginning Saturday and ending Friday. The payroll period shall consist of two (2) consecutive weeks / fourteen (14) days.

Section 3

The hourly rate for non-exempt full-time civilian employees is to be calculated by dividing the annual salary appropriation by the number of hours regularly scheduled to work within the calendar year for such employees.

Section 4

- (a) Benefit time and special leave compensation for civilian employees is pursuant to the Civilian Employee Manual adopted by the Common Council and administered by the Board of Public Works and Safety.
- (b) Benefit time and special leave for merit police officers is pursuant to the Franklin Police Department Rules and Regulations Manual as approved by the Common Council and administered by Board of Public Works and Safety.
- (c) Benefit time and special leave available to merit firefighters is pursuant to the Franklin Fire Department Rules and Regulations Manual as approved by the Common Council and administered by Board of Public Works and Safety.
- (d) Longevity pay is pursuant to Ordinance No. 02-10.
- (e) Clothing allowances will be paid to designated employees at the following rate according to Ordinance No. 09-01:
 - (I) Merit Police Officers, Police Evidence Technicians and Merit Firefighters \$800/yr.
 - (II) Police Dispatchers, Police Public Safety Officer, and Civilian Paramedics \$400/yr.

Section 5

The above-stated benefits are for reference and illustration only, and their inclusion in this ordinance does not modify the specific benefit provided by other ordinances.

Section 6

This Ordinance shall be in full force and effect from and after its passage and signing by the Mayor.

City of Franklin, Indiana, By its Common Council:

Voting Affirmative:

Voting Opposed:

Stephen Barnett, President

Stephen Barnett, President

Joseph P. Abban

Joseph P. Abban

Joseph R. Ault

Joseph R. Ault

Kenneth W. Austin

Kenneth W. Austin

Robert D. Henderson

Robert D. Henderson

Stephen D. Hougland

Stephen D. Hougland

Richard Wertz

Richard Wertz

Attest:

Janet P. Alexander
City Clerk-Treasurer

Presented by me to the Mayor of the City of Franklin for his approval or veto pursuant to Indiana Code § 36-4-6-15, 16, this _____ day of _____, 2012 at _____ o'clock a.m./p.m.

Janet P. Alexander,
City Clerk-Treasurer

This ordinance having been passed by the legislative body and presented to me [Approved by me and duly adopted, pursuant to Indiana Code § 36-4-6-16(a)(1)] [Vetoed, pursuant to Indiana Code § 36-4-6-16(a)(2)], this _____ day of _____, 2012 at _____ o'clock a.m./p.m.

Joseph E. McGuinness
Mayor

Attest:

Janet P. Alexander,
City Clerk-Treasurer

APPROVED AS TO FORM:

Lynette Gray
City Attorney

Prepared by: The Clerk Treasurer's Office