

CITY OF FRANKLIN
BOARD OF PUBLIC WORKS AND SAFETY
Meeting Minutes
December 6, 2011

Opening

Mayor Paris called the regular meeting of the Board of Public Works and Safety to order at 9:00 a. m. in City Hall.

Roll Call

The roll was called and Mayor Paris, Mr. Joe Ault and Mr. Dan Murray were present.

Also present were: Police Chief Tim O'Sullivan, Fire Chief James Reese, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, Cemetery Sexton and MS4 Coordinator Richard Dewitt, DPW Superintendent Rick Littleton, Senior Planner Joanna Myers, Project Supervisor Todd Wilkerson, Street Commissioner Steve Compton, Clerk-Treasurer Janet P. Alexander, Communications Director Zachary Burton, Administrative Assistant Kathy Cragen and City Attorney Robert H. Schafstall.

Mayor Paris offered an invocation immediately followed by the Pledge of Allegiance.

Public Comments

There were no public comments.

Consent Agenda

Mayor Fred Paris presented the consent agenda for approval.

1. Approval of Minutes from meeting held November 22, 2011
 - o Pension Payroll in the amount of \$56,588.07
 - o Fire Longevity in the amount of \$68,219.36
 - o Police Longevity in the amount of \$83,478.93
 - o #112411 Sewer Utilities in the amount of \$216.45
 - o #112511 BOW Utilities in the amount of \$12,116.68
 - o Payroll in the amount of \$293,498.06
 - o #120411 RDC-TIF in the amount of \$6,455.00
 - o #120311 Sewer Utilities in the amount of \$8,046.07
 - o #120711 Buy-Out in the amount of \$476.73
 - o #120211 BOW Utilities in the amount of \$43,426.93
 - o #120511 BOW Sewer Utility in the amount of \$20,602.03
 - o #120811 Buy-Out in the amount of \$954.91
 - o #120611 BOW Meeting in the amount of \$90,745.55

2. Approval of Claims

Mr. Ault made a motion to approve the consent agenda as presented, seconded by Mr. Murray. A voice vote was taken with all members stating Aye. No members stating Nay. The motion carried.

Old Business

Clerk-Treasurer Janet P. Alexander stated that we neglected to add the sale of the former Fire Station, and former Street garage to the agenda. Mayor Paris told the Board that the City Council had given their approval of the sale of the former Fire Station to Mr. Mike Wood for \$75,000.00 at last night's meeting. Mr. Ault made a motion to allow the Mayor and Clerk-Treasurer to sign closing papers; this was seconded by Mr. Murray. A voice vote was taken with all members stating Aye. No members stating Nay. The motion carried.

Discussion on Active Environmental Services, Inc. & American Environmental - Probable Cost of Environmental Cleanup at Former Street Garage - Street Commissioner Steve Compton

Mayor Paris stated that we are trying to find someone to do the environmental cleanup of the former street garage fuel pumps. Street Commissioner Steve Compton reported that he had received two quotes so far. A discussion was held. Mayor Paris stated that this was for informational purposes and that no decision on this would be made this year.

New Business

Request for Additional Street Lights on Crescent Street

Mayor Paris stated that the City would not approve to add additional lights in this area at our cost, but that he would ask Street Commissioner Compton, and the Police Department to check on the lights in this area, and if there are problems to ask Duke Energy to look into them.

Approval of Service Contracts for 2012: Johnson County Development Corporation; Girl's Inc.; Johnson County Senior Services; Helpline of Johnson County; Boy's & Girl's Club; & Access Johnson County

Cheryl Morphew of JCDC came forward and stated that the only change in their contract was the addition of the E-Verify form to their contract.

Sonya Ware-Meguier of Girl's Inc. came forward thanked the Board for the help that they have given them in the past.

Karen Buckler of Johnson County Senior Services came forward and gave an overview of her agency's services.

Mike David past president of the Boy's & Girl's Club gave an overview of the services provided by the Boy's & Girl's Club.

Becky Allen of Access Johnson County came forward and explained what it is that Access Johnson County does for the community. She also reported that they have received funds for a new fleet of vehicles from grants.

Mayor Paris stated that all of these service agreements are included in the 2012 budget. Mr. Murray made a motion to approve all of the service agreements as presented, seconded by Mr. Ault. A voice vote was taken with all members stating Aye. No members stating Nay. The motion carried.

Request Approval of Payment #7 to Reynolds, Inc. for DPW Project

DPW Superintendent Rick Littleton asked for approval of Payment #7 in the amount of \$427,083.00 to Reynolds, Inc. Mr. Murray made a motion to approve the payment, seconded by Mr. Ault. A voice vote was taken with all members stating Aye. No members stating Nay. The motion carried.

Request Approval of LPA/Consultant Contract with Parsons Brinkerhoff for North Main Street Project - Phase 1

Mayor Paris stated that Parsons Brinkerhoff has been chosen for this project. City Attorney Rob H. Schafstall stated that the state has set insurance requirements for this project. Mr. Murray made a motion to approve the contract subject to our insurance requirements being met, seconded by Mr. Ault. A voice vote was taken with all members stating Aye. No members stating Nay. The motion carried.

Preliminary Findings on Roaring Run Study

Mr. Jon LaTurner of DLZ came forward and outlined the preliminary findings of the Roaring Run Study. He explained options in diverting some of the stormwater capacity from Roaring Run. Mr. LaTurner explained that Roaring Run is a storm system of aged and undersized drainage pipes, and that they felt that a possible diversion at Johnson & Kentucky Streets with a larger pipe would also address the drainage of that area. Mr. Edward Bukovac, Project Engineer from DLZ stated that by constructing the diversion the storm water would flow through the new system instead of the existing system. A discussion was held. It was decided that they will return after the first of the year for a public hearing.

Request Approval of Change Order #5 for C.P.M. Construction for Fire Station #22

Mayor Paris made a motion to approve, seconded by Mr. Murray. A voice vote was taken with all members stating Aye. No members stating Nay. The motion carried.

Request Approval of Payment #16 to C.P.M. Construction for Fire Station #22

Fire Chief Jim Reese stated that he thinks we should hold onto this payment until the next meeting since there are some minor issues that they are still working on at this time. Mr. Murray made a motion to table until the next meeting, seconded Mr. Ault. A voice vote was taken with all members stating Aye. No members stating Nay. The item was tabled.

Request Permission to Declare Items Internal Surplus

Senior Planner Joanna Myers presented a list of surplus tools that were purchased for use in the Project Green area. Ms. Myers stated that if these items are declared internal surplus they may be given to departments for their use. Mr. Murray made a motion to approve declaring the items as internal surplus, seconded by Mr. Ault. The motion carried. Mayor Paris asked if there were items that would not be used by other departments if they could be given to non-profit agencies. Clerk-Treasurer Alexander stated that if there was a monetary value the items would have to go to auction.

Request Approval of Contract for Training Simulator to be purchased with JAG Grant –

Mr. Ault made a motion to approve, seconded by Mr. Murray. A voice vote was taken with all members stating Aye. No members stating Nay. The motion carried. Chief O'Sullivan stated that the simulator would be picked up next month.

Other Business

Mr. Murray asked about when we would begin using the county fuel system. DPW Superintendent Rick Littleton stated that the county is making cards for the city to have access to the fuel station this week. Street Commissioner Compton stated that City fuel tanks must be removed within six months after we stop using them. A discussion was held. Mayor Paris stated that he should not make the decision regarding the removal of our fuel tanks since he has not been re-elected, and suggested that interested parties speak to the new administration with their concerns.

Department Reports / Staff Reports

Street Commissioner Compton gave a report of hours spent cleaning catch basins and drainage pipes. Mayor Paris asked about applying lease payments that have been paid for the Vac truck if the truck is purchased. Mr. Compton stated that the NEG grant has paid \$48,000.00 for the use of this truck as of this date, and that this grant ends as of December 31, 2011. At that time they will lose the use of the truck and the employees that were assigned to this project.

Police Chief O'Sullivan told the Board that they had received information from IPL stating that they would be doing aerial patrols of their transmission lines for a one week period starting on December 12th. So people should be aware that there will low flying helicopters in the area.

Adjournment

As there was no further business to come before the Board of Works a motion was made and seconded to adjourn. The meeting adjourned at 10:05 a.m.

Respectfully submitted,

Janet P. Alexander
Clerk Treasurer

Enrolled: 12/16/2011

Approved by the Board of Works: