

**Board of Public Works and Safety  
Regular Meeting Minutes  
September 2, 2025**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana, was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Steve Barnett presiding. Board members Ken Austin & Tina Jobe answered roll call.

Fire Chief Joshua Snyder, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, DPW Superintendent Sally Brown, IT Director Rick Littleton, Community Development Director Krista Linke, Street Commissioner/Fleet Manager Brett Jones, Clerk Treasurer Jan Jones, City Attorney Lynnette Gray were also in attendance. Police Chief Kirby Cochran and Planning Director Joanna Tennell were absent.

Mayor Barnett led the Pledge of Allegiance.

**Announcements & Public Comments**

There were no Announcements or Public Comments

**Consent Agenda**

Mayor Barnett presented the consent agenda for approval.

1. Approval of Minutes from meeting held August 18, 2025
2. Board of Works Claims.
  - Pool Rental Payroll in the amount of \$7,100.00
  - Gross Payroll in the amount of \$565,990.34
  - Pension Payroll in the amount of \$49,652.98
  - #082225 BOW Contracts/Utilities in the amount of \$107,954.19
  - #082325 Sewer Contracts/Utilities in the amount of \$85,557.65
  - #082925 BOW Contracts/Utilities in the amount of \$30,330.43
  - #083025 Sewer Contracts/Utilities in the amount of \$17,532.49
  - #090225 BOW General Obligations in the amount of 78274.76
  - #090325 Sewer General Obligations in the amount of \$168.63

Mr. Austin made a motion to approve the consent agenda as presented, seconded by Ms. Jobe. A voice vote was taken with all members stating aye. The motion carried.

### **Old Business**

There was no Old Business.

### **New Business**

**Approval to Proceed with Bid Phase (Advertising for Bids)- Westside Regional Interceptor and Lift Station- Phase 2-** Brent Siebenthal from Wessler Engineering requested permission from the Board to proceed with advertising for bids for the Westside Interceptor project. Mr. Siebenthal gave a brief background recap and discussed that this was a continuation of Phase 1 project that was completed around 3 years ago. He also discussed what the project entails and the plans and goals of the project. Bids will be due by October 14<sup>th</sup>. Construction timeline will take 465 days to complete. Mayor Barnett added that all rights-of-way and engineering costs have been paid for without the need for bonding. The floor was then opened for questions, with none being asked. Ms. Jobe made a motion to proceed with the Bid Phase for the Westside Regional Interceptor and Lift Station, Phase 2, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

**Approval and Acceptance of Secondary Plat for Winterfield, Sec. 2-** City Engineer Matt McElroy requested approval and acceptance from the Board. Mr. Austin made a motion to approve the motion as presented, seconded by Ms. Jobe. A voice vote was taken with all members stating aye. The motion carried.

**Request to have help at some of the street crossings for the Harvest Walk-** Fire Chief Josh Snyder informed the Board that they have helped with this before and he has already spoken to Chief Cochran and Deputy Chief Summers about their cooperation. Ms. Jobe clarified that the trail will not be closed for the Walk. Parks Department Superintendent Chip Orner added that this was approved at the last Park Board Meeting. Ms. Jobe moved to approve giving help at the Walk, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

**Request Street Closures for Home Football Games at Franklin College to Facilitate Traffic Flow, Parking and Pedestrian Safety-** Fire Chief Josh Snyder gave a brief overview of closures and times/dates of closures. Franklin College takes care of barricades and security. Mr. Austin moved to approve street closures, seconded by Ms. Jobe. A voice vote was taken with all members stating aye. The motion carried.

### **Other Business**

IT Director Rick Littleton requested approval of disposal of salvage equipment. Ms. Gray clarified that this equipment has no salvageable value. Ms. Jobe made a motion to approve, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

### **Department Reports / Staff Reports**

DPW Superintendent Sally Brown informed Board of a new employee hired last week for the Plant.

City Engineer Matt McElroy said that Paul Hand road should be open sometime next month.

Street Commissioner Brett Jones let the Board know that the State released Salt QPA's for bids this winter and that the City of Franklin's will be \$109.97 for treated and delivered salt. This is a slight increase from last year but still puts us in a good spot.

Community Development Director Krista Linke informed the Board that the FDC has purchased a property for their next direct investment project; there will be no EDC meeting this month; Veteran's Alley art work installation will start next week; the property at 100 W Jefferson Street was discussed due to the owner power washing the entire building. A discussion ensued after which Ms. Jobe made a motion to allow the owner, Trent Buchanan, to close the parking spaces out front of the building on Sundays and Mondays for the next few weeks for pedestrian and vehicle safety. Mr. Austin seconded followed by a voice vote with all members stating aye. The motion carried. Ms. Gray suggested to Ms. Linke to notify the surrounding business owners as a courtesy.

Sewer Billing Office Manager Sherry Phillips stated she will soon release around 130 liens from a paid check from the County.

Parks Department Superintendent Chip Orner informed everyone of the upcoming events at the Amphitheater and that the Pool is now closed. He will have a financial report of the season available soon.

### **Adjournment**

As there was no further business to come before the Board of Works, a motion and a second were made to adjourn at 5:20 p.m.

Respectfully submitted,

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Jan Jones, Clerk-Treasurer  
Enrolled:

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Steve Barnett, Mayor

Attest:

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Jan Jones, Clerk-Treasurer

