

**BOARD OF PUBLIC WORKS AND SAFETY
Agenda Request Form**

(Form B-01-2012)

Organizations and individuals are asked to submit a request form and supporting documents to be placed on the agenda. You will be contacted by the City confirming the date of the meeting in which your request will be heard. Please make sure that your contact information is accurate in case we need to get in touch with you. The Board of Works meets on the 1st and 3rd Monday of each month at 5:00 p.m. in City Hall located at 70 E. Monroe Street.

Date Submitted:	8/28/2025	Meeting Date:	9/2/2025
Contact Information:			
Requested by:	Chief Joshua Snyder		
On Behalf of Organization or Individual: Franklin College			
Telephone:	317-736-3650		
Email address:	jsnyder@franklin.in.gov		
Mailing Address:	1800 Thornburg Ln Franklin, IN 46131		
Describe Request:			
Street closures for home football games at Franklin College to facilitate traffic flow, parking and pedestrian safety			
List Supporting Documentation Provided:			
Email request from Steve Leonard, Director of Security and Title IX Coordinator			
Home football dates are listed in the email			
Who will present the request?			
Name:	Josh Snyder	Telephone:	317-736-1220

In order for an individual and/or agency to be considered for new business on the Board of Works agenda, this reservation form and supporting documents must be received in the Mayor's office no later than 4:00 p.m. on the Wednesday before the meeting.

Melissa Daly

From: Joshua Snyder
Sent: Thursday, August 28, 2025 10:41 AM
To: Melissa Daly
Subject: FW: Street closure request

Need to have this put on Board of Works

Joshua Snyder

Fire Chief



**1800 Thornburg Ln
Franklin IN 46131
317-736-3650**

From: Leonard, Steve <SLeonard@franklincollege.edu>
Sent: Tuesday, August 26, 2025 1:01 PM
To: Joshua Snyder <jsnyder@franklin.in.gov>
Subject: Street closure request

Caution! This message was sent from outside your organization. Use caution with links and attachments.

Good afternoon, Josh,

I'm writing to request street closures for home football games on the following dates/times:

September 6 10:30am-5pm
September 13 10:30am-5pm
October 11 10:00am-6pm (Homecoming)
October 18 10:30am-5pm
November 8 10:30am-5pm

In case you need it, the closures are described as follows:

Franklin College requests the following to facilitate traffic flow, parking and pedestrian safety during Franklin College home football games:

- Close Grizzly Drive from Branigin Boulevard to First Street
- Suspend parking restrictions around campus during these closures to include the north and south sides of Park Avenue between First Street and Forsythe Street, the west side of Forsythe Street from Park Avenue to the service drive north of the Spurlock Center, and First Street from Park Avenue south to the end.
- The Security Office at Franklin College can close these streets on the days requested.

Please let me know if you need anything else.

Thanks very much!

Steve Leonard | Director of Security and Title IX Coordinator
Office of Security | Napolitan Student Center G24 [Schedule a meeting with me](#)

Title IX | 317.738.8899 or TitleIXResponse@FranklinCollege.edu

Franklin College
101 Branigin Boulevard, Franklin, Indiana 46131-2598
FranklinCollege.edu | 317.738.8888



 [Book time to meet with me](#)