

**BOARD OF PUBLIC WORKS AND SAFETY
Agenda Request Form**

(Form B-01-2012)

Organizations and individuals are asked to submit a request form and supporting documents to be placed on the agenda. You will be contacted by the City confirming the date of the meeting in which your request will be heard. Please make sure that your contact information is accurate in case we need to get in touch with you. The Board of Works meets on the 1st and 3rd Monday of each month at 5:00 p.m. in City Hall located at 70 E. Monroe Street.

Date Submitted:		Meeting Date:	
Contact Information:			
Requested by:			
On Behalf of Organization or Individual:			
Telephone:			
Email address:			
Mailing Address:			
Describe Request:			
List Supporting Documentation Provided:			
Who will present the request?			
Name:		Telephone:	

In order for an individual and/or agency to be considered for new business on the Board of Works agenda, this reservation form and supporting documents must be received in the Mayor's office no later than 4:00 p.m. on the Wednesday before the meeting.



EXCAVATING AND GRADING

- THE HOUSE SHALL BE LOCATED ON THE LOT AND GRADE THE LOT IN CONFORMANCE TO THE LOCATION AND GRADE ELEVATIONS SHOWN ON THE SURVEY.
- THE CONTRACTOR SHALL DO ALL NECESSARY GRADING AND EXCAVATING.
- THE CONTRACTOR SHALL ROUGH GRADE THE LOT TO THE FINISH LEVELS AS ESTABLISHED ON THE SURVEY, INSTALLING NECESSARY SWALES TO ASSURE SURFACE DRAINAGE AWAY FROM HOUSE.
- THE CONTRACTOR SHALL CONSERVE TOPSOIL DURING EXCAVATING OPERATIONS AND DISTRIBUTE OVER THE REMAINING PART OF THE LOT AND SEEDED TO ACT AS A RECEIVING BASE FOR SEED OR SOO.
- GROUND COVER AND LANDSCAPING SHALL BE PROVIDED BY CONTRACTOR OR OWNER.

CONCRETE AND MASONRY

- FOOTERS AND PIERS SHALL BE SHOWN ON PLAN AND SHALL BE OF A POURED CONCRETE MIX OF 3000 PSI.
- BASEMENTS (IF INDICATED) WALLS TO BE POURED CONCRETE MIX OF 4000 PSI. THICKNESS AND DEPTH TO BE AS INDICATED ON PLAN.
- BASEMENTS (IF INDICATED) FLOORS TO BE POURED CONCRETE MIX OF 4000 PSI.
- THICKNESS OF 4" DRIVEN PILES SHALL BE 12" WITH 6" VAPOR BARRIERS.
- FOUNDATION/CRAWL SPACE WALLS TO BE CONCRETE BLOCK WALLS 4 COURSES HIGH.
- CRAWL SPACE TO HAVE 4" GRANULAR FILL OVER A 6 MIL VAPOR BARRIER.
- GARAGE FLOOR TO BE POURED CONCRETE OF 4000 PSI MIX, 4" THICK PROPERLY FINISHED.
- STOOPS, PORCHES TO BE POURED CONCRETE OF 4000 PSI MIX, 4" THICK AND BE OF THE DIMENSIONS SHOWN ON THE PLAN.
- FRONT SIDEWALKS, SERVICE SIDEWALKS AND PUBLIC SIDEWALKS TO BE POURED CONCRETE OF 4000 PSI MIX, 4" THICK WITH 6" VAPOR BARRIERS.
- DRIVEWAYS TO BE POURED CONCRETE 4000 PSI MIX, 4" THICK OR BLACKTOP AS SELECTED BY OWNER OR CONTRACTOR.
- BRICK PAVING TO BE SELECTED BY OWNER AS INDICATED ON PLAN.
- WATERPROOFING: ALL FOUNDATIONS BELOW GRADE LINE SHALL BE WATERPROOFED.
- DRAIN TILE SHALL BE AS INDICATED ON PLAN.

FRAMING INSTRUCTIONS

- INTERIOR WALL TO BE 2 X 4 WOOD STUDS UNLESS OTHERWISE NOTED ON PLAN.
- EXTERIOR WALLS SHALL BE 2 X 4 UNLESS OTHERWISE NOTED. SHEATHING SHALL BE SELECTED BY CONTRACTOR.
- ROOF TRUSS OVERHANG TO BE 1'-4" FROM STUDS.
- FLOORS JOISTS IS USED TO BE T/JIS AS INDICATED ON PLAN WITH WOOD BRUSHING. BEAMS TO BE SIZED PER PLAN. SUB-FLOOR TO BE 3/4" TONGUE AND GROOVE OR PARTICULATE BOARD UNLESS OTHERWISE GRADE.
- FINISHED FLOORS TO BE SELECTED BY OWNER. (CARPET, WOOD, TILE, VINYL, ETC.)
- INTERIOR TRIM AND FINISH TO BE SELECTED BY CONTRACTOR.
- WOOD DECKS TO BE SELECTED BY CONTRACTOR.
- ALL EXTERIOR SPECIAL ITEMS, COLUMNS, POSTS, AND OTHER DECORATIVE ITEMS TO BE SELECTED BY CONTRACTOR.
- INTERIOR WALL FINISH DRYWALL TO BE 1/2" TAPED AND SANDED, SIDEWALL FINISH SMOOTH.
- CEILING FINISHES TO BE TEXTURED

INSULATION

- R-9IDEWALL INSULATION: R-19.6 BATT, W/ VISQUEEN.
- R-CEILING INSULATION: R-38 BATT OR R-40 BLOWN
- R-GARAGE CEILING INSULATION: R-38 BATT OR R-40 BLOWN
- R-GARAGE WALL INSULATION: R-11 BATT,
- R-CATHEDRAL INSULATION: R-38 BATT,
- CRAWL SPACE BLOWN INSULATION ON BLOCK AND INTO JOIST ENDS AND CRAWL GROUND VISQUEENED.

ROOFING AND METAL WORK

- ROOF SHEATHING TO BE 7/16" THICK ROOF DECKING.
- UNDERLAYMENT OF FELT PAPER HAVING A WEIGHT OF 15 LBS. SHALL BE INSTALLED.
- ROOFING TO BE COMPOSITION ROOF SHINGLES UNLESS OTHERWISE INDICATED ON PLAN.
- VENTILATION TO BE 2" CONT. SOFFIT VENT STRIP OR PERFORATED VINYL SOFFIT AND ROOF VENTS WITH 1 S.F. OF NET AIR FLOW, AS SELECTED BY CONTRACTOR.
- GUTTERS TO BE SEAMLESS ALUMINUM.
- DOWNSPOUTS MATERIAL TO BE SEAMLESS ALUMINUM.

WINDOWS & DOORS

- WINDOWS BRAND AND TYPE AS SHOWN ON PLANS OR BY CONTRACTOR.
- INTERIOR DOORS TO BE 6 PANEL, HOLLOW CORE, WOOD DOORS OR AS SELECTED BY CONTRACTOR.
- EXTERIOR DOORS TO BE INSULATED AND SELECTED BY CONTRACTOR.

SIDING

- VINYL SIDING TO BE INDICATED ON PLAN. COLORS AND TEXTURES TO BE SELECTED BY CONTRACTOR

CABINETS

- CABINETS TO BE SELECTED BY CONTRACTOR.

PLUMBING

- ALL PLUMBING FIXTURE TO BE SELECTED BY CONTRACTOR.
- TYPE AND SIZE OF WATER HEATER AS REQUIRED BY PLUMBING CONTRACTOR.
- ICE MAKER ROUGH-IN AT REFRIGERATOR.
- SILLCOCKS (NUMBER & LOCATIONS) TO BE PLACED AS DIRECTED BY CONTRACTOR

HEATING, COOLING

- HEATING TO BE GAS OR ELECTRIC AS SELECTED BY CONTRACTOR OR OWNER.
- FURNACE TO BE SIZED BY HVAC.
- AIR CONDITIONING TO BE PART OF FORCED AIR SYSTEM.

ELECTRICAL

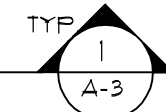
- ALL ELECTRICAL FIXTURES TO BE SELECTED BY CONTRACTOR.
- 220 VOLT OUTLETS SHALL BE PROVIDED FOR ELECTRIC RANGE & DRYER.
- TOTAL NUMBER OF OUTLETS: PER CODE
- TOTAL NUMBER OF SWITCHES: PER CODE
- SWITCHES TO BE STANDARD OR DIMMER AS REQUESTED BY OWNER.
- DOOR BELLS IN FRONT TO CHIME.
- SPECIAL WIRING FOR T.V., TELEPHONE, DATA, SECURITY SYSTEM, AND SURROUND SOUND

SCOPE OF WORK

THESE PLANS REPRESENT GENERAL CONCEPTS TO CONVEY DESIGN INTENT
AND ARE NOT TO BE CONSIDERED COMPREHENSIVE ARCHITECTURAL AND/OR
ENGINEERING DRAWINGS.

THE GENERAL CONTRACTOR ASSUMES RESPONSIBILITY TO SPECIFY ALL MATERIALS AND SUPPLIERS TO BE USED ON THE PROJECT, AND SHALL SUBSTITUTE PER OWNERS REQUEST.

MECHANICAL, ELECTRICAL AND PLUMBING PHASES OF THE PROJECT
TO BE DESIGN/BUILD CONTRACTS.



FLOOR PLAN

SCALE : 1/4" = 1'-0"

GENERAL RESIDENTIAL NOTES

1. THESE PLANS REPRESENT GENERAL CONCEPTS TO CONVEY DESIGN INTENT AND ARE NOT TO BE CONSIDERED COMPREHENSIVE IN EVERY ASPECT
2. THE GENERAL CONTRACTOR ASSUMES RESPONSIBILITY TO SPECIFY ALL MATERIALS AND SUPPLIERS TO BE USED ON THE PROJECT, AND SHALL SUBSTITUTE PER OWNER REQUEST.
3. ALL DIMENSIONS ARE FROM FACE TO FACE OF STUD WALLS AND CENTER LINE OF DOORS AND WINDOWS UNLESS OTHERWISE NOTED. ALL WALLS ARE 2X4 STUDS. DRAIN AT 1/2" ACTUAL SIZE UNO. "ANY" 2X6 WALLS ARE DRAIN AT 1/2" ACTUAL SIZE AND NOTED AS SUCH.
4. ANY AND ALL PENETRATIONS SHALL RECEIVE CAULKING TO SEAL ANY TYPE OF ENERGY LOSS.
5. ALL FINISHES, FIXTURES, CABINETS, FLOOR AND WALL COVERINGS TO BE SELECTED BY OWNER OR CONTRACTOR.
6. THE CONTRACTOR TO VERIFY AND COORDINATE ALL APPLICABLE DIMENSIONS OF FIXTURES AND EQUIPMENT SUPPLIES AND/OR INSTALLED BY OTHERS.
7. MECHANICAL, ELECTRICAL AND PLUMBING PHASES OF THIS PROJECT TO BE DESIGNED BY CONTRACTORS.
8. ALL ELECTRICAL WORK TO BE DONE IN ACCORDANCE WITH GOVERNING LOCAL CODES.
9. ALL HVAC AND PLUMBING WORK TO BE DONE IN ACCORDANCE WITH GOVERNING LOCAL CODES.
10. ALL WORK IS TO BE IN ACCORDANCE WITH THE LATEST EDITION OF THE 1 AND 2 FAMILY DWELLING CODE.
11. ALL PERMITS ARE TO BE PURCHASED AND OBTAINED BY THE CONTRACTOR.
12. COORDINATE ALL CLOSET SHELVING WITH OWNER. PROVIDE BLOCKING AS REQ'D.
13. PROVIDE WATER RESISTIVE GYP. BD. AT WALLS SURROUNDING BATH FIXTURES.
14. ALL CEILING HEIGHTS ARE 8'-0" (NOMINAL) A.F.F. UNO.
15. WINDOW SPECIFICATIONS INDICATED ARE NOMINAL SIZES. DOUBLE HUNG UNO. VERIFY EXACT SIZES WITH MFGR. SET TOPS OF FRAMES AT 6'-10" A.F.F. ALL BEDROOM WINDOWS TO MEET EGRESS CODE REQUIREMENTS.

SCOPE DOCUMENT

THESE DOCUMENTS INDICATE THE GENERAL SCOPE OF THE PROJECT IN TERMS OF ARCHITECTURAL DESIGN CONCEPT, DIMENSIONS OF THE BUILDING, MAJOR ARCHITECTURAL ELEMENTS AND TYPE OF STRUCTURAL, MECHANICAL AND ELECTRICAL SYSTEMS. THE DRAWINGS DO NOT NECESSARILY INDICATE OR DESCRIBE ALL WORK REQUIRED FOR FULL PERFORMANCE AND COMPLETION OF THE REQUIREMENTS OF THE CONTRACT. ON THE BASIS OF THE GENERAL SCOPE INDICATED OR DESCRIBED, TRADE CONTRACTOR SHALL FURNISH ALL ITEMS REQUIRED FOR PROPER EXECUTION AND COMPLETION OF THE WORK

HABITAT FOR HUMANITY
JOHNSON COUNTY, INDIANA

REVISIONS

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TITLE SHEET AND FLOOR PLAN

PROJECT NO.

DATE 5-23-25

SHEET

A-1

SHEET INDEX:

- A-1 TITLE SHEET AND FLOOR PLAN
- A-2 FOUNDATION PLANS
- A-3 ROOF PLAN AND WALL SECTIONS
- A-4 EXTERIOR ELEVATIONS
- A-5 ELECTRICAL PLAN

AREA SUMMARY

LIVING AREA: 1326 S.F.
GARAGE: 308 S.F.
FRONT PORCH: 107 S.F.



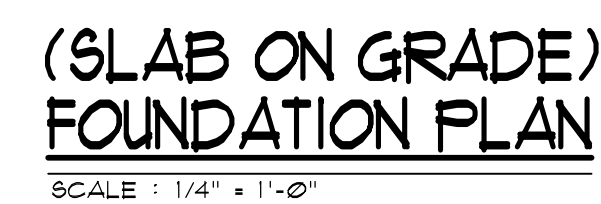
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JOHNSON COUNTY, INDIANA

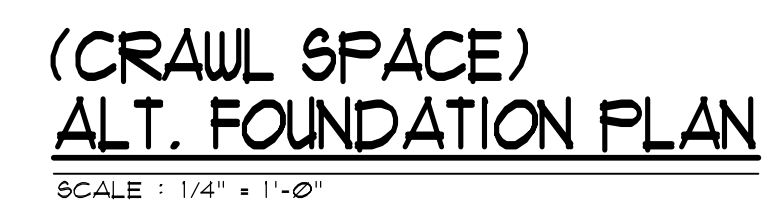
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SHEET

A-2



1. DIMENSIONS ARE FROM FACE TO FACE OF POURED CONC. AND CMU.
2. VERIFY ALL SITE AND GRADING CONDITIONS AND COORDINATE WITH FLOOR PLAN PRIOR TO CONSTRUCTION.
3. REMOVE ALL TOP SOIL IN AREA TO BE OCCUPIED BY BUILDING. STORE TOP SOIL THAT IS REQUIRED FOR FUTURE USE ON SITE IF APPLICABLE. REMOVE ALL EXCESS TOP SOIL AND DEBRIS FROM SITE.
4. EXCAVATE SITE AS REQUIRED, TO FINISH GRADE WITH A SUITABLE ALLOWANCE FOR TOP SOIL AND/OR PAVING. FILL AREAS WHERE GRADE RAISE IS REQUIRED, WITH EXCAVATED OR IMPORTED EARTH. EARTH USED FOR FILL SHALL BE FREE FROM ORGANIC MATTER AND LARGE ROCKS. PLACE FILL MATERIAL IN LAYERS NOT TO EXCEED SIX INCHES IN LOOSE DEPTH. REMOVE ALL EXCESS EXCAVATED MATERIAL FROM THE SITE.
5. DEPTHS OF FOOTINGS SHALL BE AS INDICATED OR TO UNDISTURBED EARTH WHICHEVER IS GREATER. BOTTOM OF ALL EXTERIOR FOOTINGS SHALL BE A MINIMUM OF 7'-6" BELOW FINISH GRADE.
6. ALL CONCRETE FOOTINGS AND INTERIOR CONCRETE SLABS SHALL BE 3000 PSI 9 28 DAYS. VERIFY ALL DIMENSIONS AND NOTIFY ARCHITECT OF ANY DISCREPANCIES OR DEVIATIONS PRIOR TO START OF CONSTRUCTION.
7. FOUNDATION PLATES OR SILLS SHALL BE BOLTED TO THE FOUNDATION OR FOUNDATION WALL WITH NOT LESS THAN 1/2" NOMINAL DIAMETER STEEL BOLT EMBEDDED AT LEAST 7 INCHES INTO THE CONCRETE OR MASONRY AND SPACED NOT MORE THAN 4 FEET APART. THERE SHALL BE A MINIMUM OF TWO BOLTS PER PIECE WITH ONE BOLT LOCATED WITHIN 12 INCHES OF EACH END OF EACH PIECE. A PROPERLY SIZED NUT AND WASHER SHALL BE TIGHTENED ON EACH BOLT TO THE PLATE. FOUNDATION PLATES AND SILLS SHALL BE OF TREATED WOOD.
8. FRACTIONAL JOINTS AS REQUIRED
9. CONTRACTOR SHALL BE RESPONSIBLE FOR SIZING OF ALL STRUCTURAL MEMBERS
10. FOOTINGS SHALL BE SIZED ACCORDING TO LOCAL CODES AND OR/ACTUAL SOIL CONDITIONS. G.C. TO VERIFY ALL REQUIREMENTS



ANY ROOF TRUSSES IF USED TO BE PRE-ENGINEERED BY A LICENSED ENGINEER
ALL ROOF OVERHANGS TO BE 1'-4" FROM EXTERIOR FACE OF STUD WALL, U.N.O.
PROVIDE ROOF VENTS AND CONT. SOFFIT VENTS AS REQ'D BY CODE
PROVIDE GUTTERS AND DOWNSPOUTS AS REQ'D
PROVIDE ICE AND WATER SHIELD MEMBRANE ON ALL ROOF PLANES WITH A PITCH OF 3/12 OR LESS

[illegible]

PROJECT NO _____

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SHEET _____

SCOPE DOCUMENT

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HABITAT FOR HUMANITY
JOHNSON COUNTY, INDIANA

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EXTERIOR
ELEVATIONS
AND WALL
SECTION

PROJECT NO. _____

DATE 5-23-25

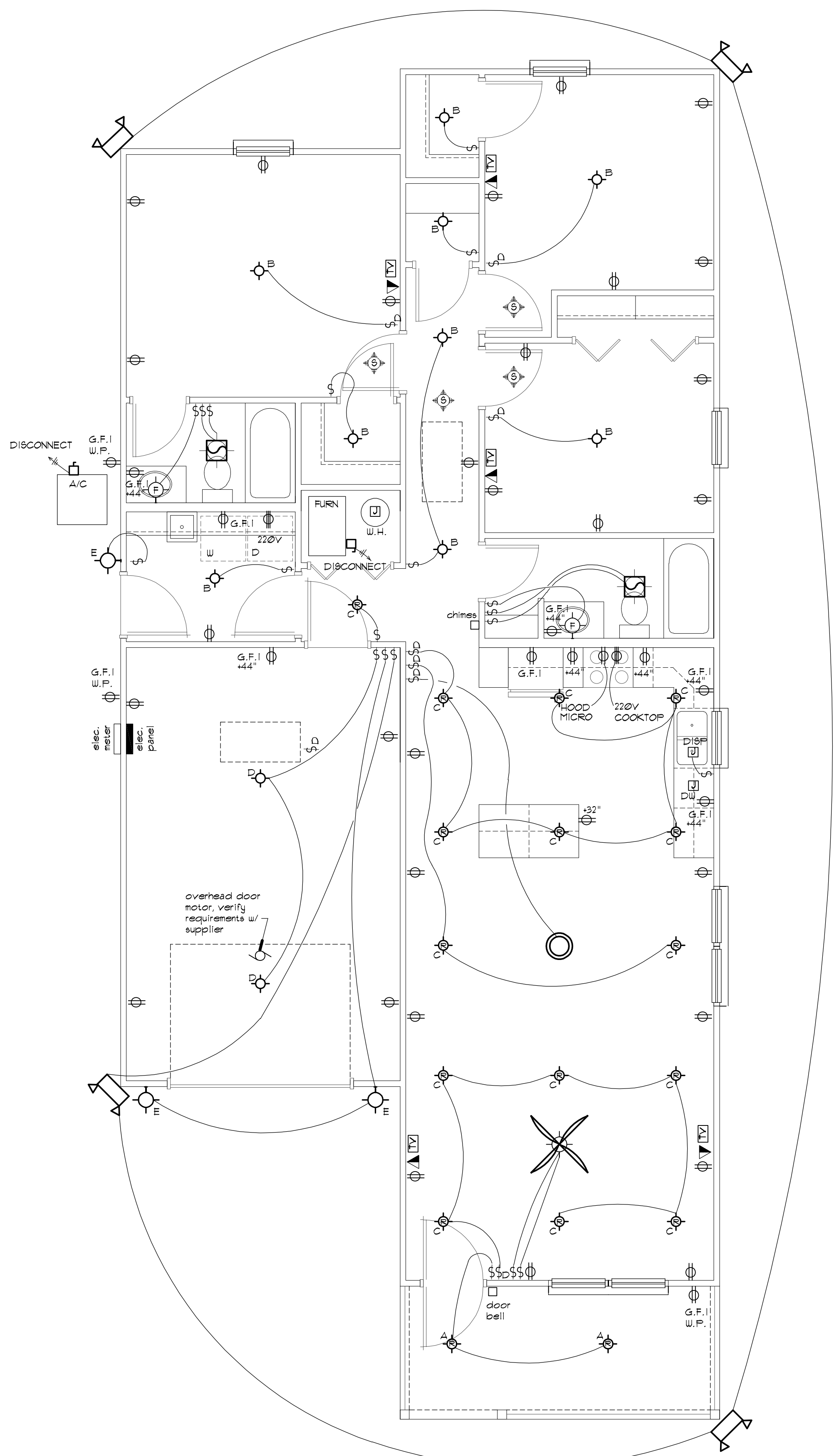
SHEET _____

A-4



SCOPE DOCUMENT
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HABITAT FOR HUMANITY
JOHNSON COUNTY, INDIANA



ELECTRICAL PLAN
SCALE : 1/4" = 1'-0"

LEGEND

- 110 DUPLEX OUTLET
- 220 DUPLEX OUTLET
- CABLE CONNECTION
- PHONE
- PHONE/DATA
- 3 WAY SWITCH
- SWITCH
- SWITCH WITH DIMMER
- JUNCTION BOX
- SMOKE DETECTOR
- EXHAUST FAN/LIGHT
- CEILING FAN
- PENDANT LIGHT
- FLOOD LIGHT ON PHOTOCELL

- A EXTERIOR RECESSED CAN LIGHT
- B SURFACE MOUNTED FIXTURE
- C RECESSED CAN LIGHT
- D PORCELAIN SOCKET FIXTURE
- E EXTERIOR GARAGE / PORCH LIGHTS
- F WALL MOUNTED VANITY FIXTURE

GENERAL ELECTRICAL NOTES

- ALL ELECTRICAL WORK TO BE PERFORMED BY A LICENSED ELECTRICAL CONTRACTOR UNDER DIRECT SUPERVISION OF THE GENERAL CONTRACTOR/CONSTRUCTION MANAGER.
- ALL WORK TO MEET THE LATEST EDITION OF THE NATIONAL ELECTRIC CODE AND RULES AND REGULATIONS OF THE STATE OF INDIANA.
- PROVIDE ALL MATERIALS AND LABOR TO COMPLETE THE WORK AS INDICATED AND AS REQUIRED.
- ALL MATERIALS TO BE NEW AND U.L. RATED AND SEALS ARE TO BE VISIBLE.
- TWO COPIES OF OPERATION AND MAINTENANCE MANUALS FOR ALL EQUIP. HEREIN INSTALLED SHALL BE GIVEN TO THE OWNER PRIOR TO ACCEPTANCE OF THE SPACE FOR OCCUPANCY.
- CONTRACTOR SHALL VERIFY THE SERVICE VOLTAGE WITH UTILITY COMPANY.
- ALL DISCONNECT SWITCHES SHALL BE RATED FOR GENERAL DUTY.
- E.C. TO PROVIDE FINAL CONNECTIONS TO ALL NEW EQUIPMENT AND APPLIANCES.
- ALL RECEPTACLES TO BE 18" A.F.F. EXCEPT AS NOTED OR INDICATED OTHERWISE.
- ALL SWITCHES TO BE 48" A.F.F. TO TOP.

REVISIONS

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SHEET

ELECTRICAL
PLAN

A-5