

**BOARD OF PUBLIC WORKS AND SAFETY**  
**Agenda Request Form**

(Form B-01-2012)

*Organizations and individuals are asked to submit a request form and supporting documents to be placed on the agenda. You will be contacted by the City confirming the date of the meeting in which your request will be heard. Please make sure that your contact information is accurate in case we need to get in touch with you. The Board of Works meets on the 1st and 3rd Monday of each month at 5:00 p.m. in City Hall located at 70 E. Monroe Street.*

<b>Date Submitted:</b>	April 1, 2025	<b>Meeting Date:</b>	April 7, 2025
<b>Contact Information:</b>			
<b>Requested by:</b>	Billy Bemis		
<b>On Behalf of Organization or Individual:</b> Garment Factory Events			
<b>Telephone:</b>	317.697.0636		
<b>Email address:</b>	billy@bemisgroup.com		
<b>Mailing Address:</b>	101 E. Wayne Street, Franklin		
<b>Describe Request:</b>			
Would like to utilize the public parking lot on E. Wayne St. (next to Garment Factory Events) from 7am-7pm on Saturday, May 31, 2025.			
Full access to the lot is requested in order to install tents, possibly a stage, and tables & chairs, and an area for food & bar.			
This event is to celebrate Garment Factory's 7th Anniversary.			
<b>List Supporting Documentation Provided:</b>			
<b>Who will present the request?</b>			
<b>Name:</b>	Billy Bemis	<b>Telephone:</b>	317.697.0636

*In order for an individual and/or agency to be considered for new business on the Board of Works agenda, this reservation form and supporting documents must be received in the Mayor's office no later than 4:00 p.m. on the Wednesday before the meeting.*