

**BOARD OF PUBLIC WORKS AND SAFETY** (Form B-01-2012)  
**Agenda Request Form**

*Organizations and individuals are asked to submit a request form and supporting documents to be placed on the agenda. You will be contacted by the City confirming the date of the meeting in which your request will be heard. Please make sure that your contact information is accurate in case we need to get in touch with you. The Board of Works meets on the 1st and 3rd Monday of each month at 5:00 p.m. in City Hall located at 70 E. Monroe Street.*

<b>Date Submitted:</b>	03/21/24		
<b>Contact Information:</b>			
<b>Requested by:</b>	Sally Brown		
<b>On Behalf of Organization or Individual</b>	Wessler Engineering		
<b>Telephone:</b>	317-736-3640		
<b>Email address:</b>	sbrown@franklin.in.gov		
<b>Mailing Address:</b>	796 South State Street, Franklin, IN 46131		
<b>Describe Request</b>			
Asking for approval of Task Order No. 19 for Wessler Engineering to prepare NE Sanitary Sewer Service Area Study to investigation options for expanding sanitary collection system in area bounded by US 31, I-65, Paul Hand Road, and Earlywood Drive in an amount not to exceed \$15,000.00.			
<b>List Supporting Documentation Provided:</b>			
Task Order #19			
<b>Who will present the request?</b>			
<b>Name:</b>	Brent Siebenthal, Wessler Engineering	<b>Telephone:</b>	317-788-4551

*In order for an individual and/or agency to be considered for new business on the Board of Works agenda, this reservation form and supporting documents must be received in the Mayor's office no later than 4:00 p.m. on the Wednesday before the meeting.*

# TASK ORDER

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Project: On-Call Wastewater Engineering Services  
Task Order No: 19 – Northeast Franklin Sanitary Sewer Service Study  
Issued To: Wessler Engineering, Inc.

**All work shall be performed in accordance with the Agreement between the City of Franklin, Indiana (OWNER) and Wessler Engineering executed May 5, 2014.**

## **I. Project Description**

Prepare a Technical Memorandum that develops and evaluates preliminary options for providing sanitary service to an area generally bounded by US 31 to the west, Paul Hand Road to the North, I-65 to the east, and Earlywood Drive to the south (“the Service Area”). OWNER shall confirm the study area limits. It is understood that the existing sanitary sewer along Essex Drive shall be extended (by others) north along a future Essex Drive extension to accommodate development east of Graham Road and south of Paul Hand Road.

## **II. Scope of Services – Basic Services – Study Phase**

- A. ENGINEER shall gather information regarding the existing sanitary sewer collection system. OWNER shall provide information pertaining to planned development (including but not limited to Divert, Malarkey, and DHL) and estimated sanitary flows, available capacity in the existing sanitary sewer collection system, projects that may impact the availability of easements and rights-of-way, and future land use.
- B. Attend up to two (2) meetings with OWNER and others to share information and discuss the study process, options, and findings.
- C. Based upon information gathered, estimate future average and peak sanitary flows from planned development and future land use.
- D. With input from OWNER, calculate estimated remaining capacity in sanitary sewer collection system for accommodating sanitary flows from future development.
- E. Compare calculated sanitary future flows to existing sanitary collection system capacity to determine whether adequate capacity exists, and if not, to what extent, the existing sanitary collection system can accommodate future flows and development from the Service Area.
- F. Perform preliminary utility coordination consisting of request letters to utilities (that may have existing infrastructure in the study area) for GIS and mapping information pertaining to existing utilities in the area.
- G. Develop options including preliminary layouts and preliminary construction cost estimates for extending the existing sanitary collection system to the Service Area. If it is determined the existing sanitary collection system does not have capacity for the entire Service Area, conceptual options for providing sanitary service to the entire Service Area shall be discussed however not detailed as these options would likely

involve a much larger scale infrastructure project for routing flows perhaps all the way to the wastewater treatment facility.

- H. Perform limited right-of-way research to assist in the development of options for extending the sanitary collection system. Identify potential easement acquisition requirements.
- I. Identify permitting requirements for extension of the sanitary collection system.
- I. Prepare and submit to OWNER a draft Technical Memorandum summarizing the options and costs along with exhibits of the service area, planned development, and options for extending the existing sanitary sewer collection system, anticipated permit requirements, and potential easement acquisition requirements.
- J. Review draft Technical Memorandum with OWNER. Address OWNER's review comments and prepare submit final Technical Memorandum.

### **III. Project Schedule**

Provide an initial response regarding available capacity and connection point for the Divert planned development within 14 days of the approval of this Task Order No. 19. Submit the draft Technical Memorandum within 45 days of task order approval. Submit final Technical Memorandum within 14 days of receipt of OWNER's review comments.

### **IV. Compensation**

Compensation for Basic Services as defined in Article II shall be based on the actual labor and expenses incurred in performing the services at the Engineer's Hourly Rate and Reimbursable Expense Schedule in effect at the time the services are performed, at an estimated fee not-to-exceed \$15,000.00.

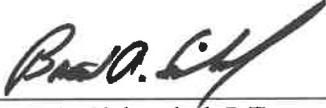
### **V. Project Staff**

The anticipated Project Staff is listed below. As the work items performed under this Task Order can vary, other Staff may be utilized depending upon the assignment and the area of specialty of the Wessler Staff.

Sr. Project Manager II	Kate Ziino, P.E.
Project Engineer III	Tyler Hammerle, P.E.
Principal Engineer	Brent Siebenthal, P.E.

**Accepted By:**

WESSLER ENGINEERING, INC.



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Brent A. Siebenthal, P.E.  
Principal

Attest: \_\_\_\_\_

  
Kathleen M. Ziino, P.E.  
Senior Project Manager

Date: March 21, 2024

**ADDRESS FOR GIVING NOTICE:**

Wessler Engineering, Inc.  
6219 South East Street  
Indianapolis, Indiana 46227

**Authorized By:**

CITY OF FRANKLIN, INDIANA

\_\_\_\_\_  
Honorable Steve Barnett, Chairman  
Board of Public Works & Safety

Attest: \_\_\_\_\_

Jan Jones  
Clerk-Treasurer

Date: \_\_\_\_\_, 2024

**ADDRESS FOR GIVING NOTICE:**

City of Franklin  
Department of Public Works  
796 South State Street  
Franklin, Indiana 46131