

**Board of Public Works and Safety
Regular Meeting Minutes
December 18, 2023**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Steve Barnett presiding. Board members Ken Austin & Tina Gross answered roll call.

Chief of Police Kirby Cochran, Fire Chief Joshua Snyder, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, DPW Superintendent Sally Brown, City Engineer Mark Richards, Street Commissioner/Fleet Manager Brett Jones, Clerk Treasurer Jayne Rhoades, City Attorney Lynnette Gray were also in attendance.

Community Development Director Krista Linke and IT Director Rick Littleton were not in attendance.

Mayor Barnett led the Pledge of Allegiance.

Announcements & Public Comments

There were no announcements or public comments.

Consent Agenda

Mayor Barnett presented the consent agenda for approval.

1. Approval of Minutes from meeting held December 4, 2023
2. Board of Works Claims.
 - #120523 Sewer Contracts/Utilities in the amount of \$51,744.46
 - #120423 BOW Contracts/Utilities in the amount of \$201,274.83
 - #120723 RDC-TIF Contracts in the amount of \$16,956.42
 - Gross Payroll in the amount of \$481,410.58
 - Pension Payroll in the amount of \$54,161.47
 - #121123 BOW Contracts/Utilities in the amount of \$94,402.28
 - #121223 Sewer Contracts/Utilities in the amount of \$127,174.69
 - #121623 Sewer General Obligations in the amount of \$41,299.73
 - #121523 BOW General Obligations in the amount of \$217,766.01

Ms. Gross made a motion to approve the consent agenda as presented, seconded by Mayor Barnett. A voice vote was taken with all members stating aye. The motion carried.

Old Business

There was no old business presented.

New Business

Request approval of Change Order No. 1 for Graham Road Extension Project - City Engineer Mark Richards explained the net change order amount is an increase of \$113,721.20 for soil material. Mayor Barnett stated the change order was anticipated for this project. Ms. Gross made a motion to approve Change Order No. 1, seconded by Mayor Barnett. A voice vote was taken with all members stating aye. The motion carried.

Request acceptance of temporary and permanent sanitary sewer easements (Schilling) for Phase 2 of Westside Sanitary Sewer Interceptor - City Engineer Mark Richards explained about 1/3 of the parcels for this project have been acquired. Ms. Gross made a motion to approve the temporary and permanent sanitary sewer easements, seconded by Mayor Barnett. A voice vote was taken with all members stating aye. The motion carried.

Approval of Professional Services Agreement with Drake Construction - City Attorney Lynn Gray & Street Commissioner/Fleet Manager Brett Jones explained this agreement with Drake Construction is to oversee repairs to the Street Department. During the tornado in April, the Street Department roof was significantly damaged. Emergency repairs were done immediately but additional work is required for the roof. Mr. Jones explained he has had issues getting a roofing company to work on the kind of roof that the Street Department has. The agreement with Drake Construction is to oversee the company that is doing the repairs. The project has not been bid yet. The amount on the agreement with Drake Construction is not to exceed \$25,000.00 but the city anticipates that this number will be higher. Ms. Gross made a motion to approve the Professional Services Agreement with Drake Construction, seconded by Mayor Barnett. A voice vote was taken with all members stating aye. The motion carried.

Request approval of Task Order 18 for On-Call Wastewater Engineering Services from Wessler – DPW Superintendent Sally Brown explained these Task Orders help keep track of the payments made to Wessler for their on-call services. The task order is not to exceed \$15,000.00. Ms. Gross made a motion to approve Task Order 18, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Other Business

Request to file liens on unkempt property - Mayor Steve Barnett made a motion to approve, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Department Reports / Staff Reports

DPW Superintendent Sally Brown said Merry Christmas everyone!

City Engineer Mark Richards thanked Jayne Rhoades for all of her hard work.

Street Commissioner/Fleet Manager Brett Jones also thanked Jayne Rhoades.

Fire Chief Joshua Snyder thanked Jayne for all of her hard work at the fire house and for the city.

Police Chief Kirby Cochran said he appreciated working with Jayne.

Parks Department Superintendent Chip thanked Jayne for all of her help.

Chief of Staff Tara Payne also thanked Jayne and said she'll be missed.

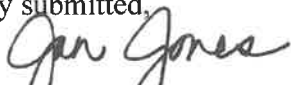
Tina Gross, Ken Austin, City Attorney Lynn Gray and Mayor Barnett wished Jayne a happy retirement! We will miss you, Jayne!

Clerk-Treasurer Jayne Rhoades thanked everyone for their cooperation over the years. She will miss everyone very much!

Adjournment

As there was no further business to come before the Board of Works, a motion and a second were made to adjourn at 5:25 p.m.

Respectfully submitted,



Jan Jones, Clerk-Treasurer

Enrolled: 12/28/2023 by former Clerk-Treasurer, Jayne Rhoades



Steve Barnett, Mayor

Attest:



Jan Jones, Clerk-Treasurer