

**Board of Public Works and Safety  
Regular Meeting Minutes  
July 17, 2023**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Steve Barnett presiding. Board members Ken Austin & Tina Gross answered roll call.

Chief of Police Kirby Cochran, Deputy Fire Chief Preston Stark, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, DPW Superintendent Sally Brown, IT Director Rick Littleton, Community Development Director Krista Linke, City Engineer Mark Richards, Street Commissioner/Fleet Manager Brett Jones, Clerk Treasurer Jayne Rhoades, City Attorney Lynnette Gray were also in attendance.

Fire Chief Joshua Snyder was absent.

Mayor Barnett led the Pledge of Allegiance.

**Announcements & Public Comments**

Mayor Barnett stated the dispute at 435 W Jefferson Street that was addressed at the previous meeting is being reviewed by City Attorney Lynn Gray and City Engineer Mark Richards.

**Consent Agenda**

Mayor Barnett presented the consent agenda for approval.

1. Approval of Minutes from meeting held July 5, 2023
2. Board of Works Claims.
  - #070523 BOW Contracts/Utilities in the amount of \$177,618.22
  - #070423 Sewer Contracts/Utilities in the amount of \$631.95
  - #070323 RDC-TIF Contracts/Utilities in the amount of \$425,769.55
  - Gross Payroll in the amount of \$537,665.06
  - #071623 BOW General Obligations in the amount of \$52,972.76
  - #071523 Sewer General Obligations in the amount of \$45,134.48
  - Pension Payroll in the amount of \$54,161.47
  - #070723 Police and Fire Clothing Allowance in the amount of \$36,400.00
  - #071123 BOW Contracts/Utilities in the amount of \$75,431.09
  - #071223 Sewer Contracts/Utilities in the amount of \$210,641.86
  - #071323 RDC-TIF Contracts/Utilities in the amount of \$174,558.33

Mr. Austin made a motion to approve the consent agenda as presented, seconded by Ms. Gross. A voice vote was taken with all members stating aye. The motion carried.

### **Old Business**

**Approval of Change Order 007 for Yandes Street Project** - City Engineer Mark Richards stated the change order is for the tree removal costing \$71,078.25. Mayor Barnett explained there was a meeting with the company to discuss what happened with the trees. Mayor Barnett made a motion to approve Change Order 007, seconded by Ms. Gross. A voice vote was taken with all members stating aye. The motion carried.

### **New Business**

**Request approval of Change Order #1 on the Westside Interceptor Phase 1 Project** - Wessler Engineering Brent Siebenthal gave an explanation for the change because a jack and bore procedure is now required. There were safety concerns so this procedure is necessary. The change order is for a cost increase of \$137,205.80. Mayor Barnett made a motion to approve Change Order #1, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

**Request approval for 2-hour parking on the east side of Crowell Street from Jefferson Street to King Street** - Senior Planner Joanna Tennell stated there is future plans to extend the parking to King Street. Phase 1 will be parking extending to Madison Street. Ms. Gross made a motion to approve the 2-hour parking, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

**Renewal of the School Resource Officer Agreement with Franklin Schools** - City Attorney Lynn Gray explained the city provides 2 officers full-time to act as School Resource Officers. There were no changes to the agreement from previous years. The school does have 4 full-time officers plus the 2 from the Franklin Police Department. Mayor Barnett made a motion to approve the agreement with the amendment that there will be 6 officers total with 2 being from Franklin Police Department, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

**Approval of Resolution 23-08 Adopting Incident Response Plan on cyber security** - City Attorney Lynn Gray explained the city needs to formalize an incident response plan due to a recommendation from the city's insurance. The response plan was finalized after 4 months led by IT Director Rick Littleton. The school corporation was also involved with making the plan. Ms. Gross made a motion to approve Resolution 23-08, seconded by Mr. Austin. A voice vote was taken with all member stating aye. The motion carried.

**Request approval of Amendment #1 to Public Private Agreement for Fire Station #21 Remodel/Expansion Project** - City Engineer Mark Richards explained there was a meeting with Envoy and Cripe Engineering to discuss the design of the fire station. There were a few changes

discussed including the removal of AED compliant rooms in the non-public areas of the station to reduce cost. The fire department requested windows in the bunk rooms for safety reasons. The amendment is for a cost increase of \$14,400.00 with the new contract amount being \$58,400.00. A discussion was held. Mayor Barnett made a motion to approve Amendment #1, seconded by Ms. Gross. A voice vote was taken with all members stating aye. The motion carried.

**Presentation of Bid Results for Earlywood Drive Sanitary Sewer Extension Project -** City Engineer Mark Richards stated the city received 4 bids that were opened on July 11<sup>th</sup>. The lowest bid was from SLB Pipe Solutions at \$92,145.00. Other bidders were Sub-Surface of Indiana \$181,886, Sexson Mechanical Company \$182,082 and Dave O'Mara Contractor \$142,939. Wessler Engineering indicated that Sexson Mechanical had a math error on their bid form and their actual bid was \$181,962. Wessler Engineering recommended that the project be awarded to SLB Pipe Solutions because they are the lowest, most responsive bidder. The project is expected to be awarded at the August 21<sup>st</sup> meeting. The engineer's estimated was \$94,000.00. Mayor Barnett made a motion to accept the reading of the bids, seconded by Ms. Gross. A voice vote was taken with all members stating aye. The motion carried.

**Introduction of Stormwater Rate Study and Ordinance 23-08 to amend the method for determining non-residential stormwater fees -** Christopher Burke Engineering Sheila McKinley gave a presentation on the stormwater rate study. The funding from stormwater fees is specifically for MS4 projects. The current rate is at \$5/month for single-family residential, multi-family residential is \$2.50/month, non-residential less than 40,000 square feet is \$5/month and larger than 40,000 square feet is \$15/month. Currently it is generating \$575,000/year. The residential fees will not change. The proposed changes to charges to non-residential parcels would increase the money generated for the city to \$1.45 million/year. Ms. McKinley gave a break-down of what the city could do with these funds including capital improvement projects and operating costs. The Ordinance will go for public hearing at the City Council meeting on August 21<sup>st</sup>. The new billing would begin January 2024.

### **Other Business**

**Request to file liens on unkempt property -** Mayor Barnett made a motion to approve, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

### **Department Reports / Staff Reports**

DPW Superintendent Sally Brown stated the Westside Interceptor project and the Screening Building or both on schedule.

Chief of Police Kirby Cochran stated they are looking to conduct a blood drive at the police department in the next 30-60 days to help support the 3 fallen officers in the past few weeks.

Street Commission/Fleet Manager Brett Jones stated the MS4 IDEM audit passed with flying colors. The street department made an employment offer that was accepted and the new employee will be starting the first week of August.

Parks Department Superintendent Chip Orner stated the next amphitheater concert is Friday July 28<sup>th</sup>.

City Engineer Mark Richards stated Yandes Street brick pavers are being installed.

Deputy Fire Chief Preston Stark stated a new firefighter started.

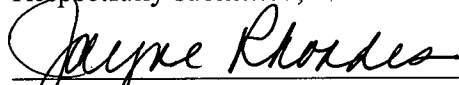
Chief of Staff Tara Payne stated the high school roundabout ribbon cutting will be August 1<sup>st</sup> at 10 a.m.

City Attorney Lynn Gray stated the stormwater study will be posted on the city's website.

#### **Adjournment**

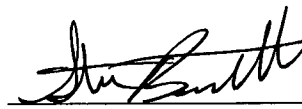
As there was no further business to come before the Board of Works, a motion and a second were made to adjourn at 5:48 p.m.

Respectfully submitted,



Jayne Rhoades, Clerk-Treasurer

Enrolled: 7/19/23



Steve Barnett, Mayor

Attest:



Jayne Rhoades, Clerk-Treasurer