

**BOARD OF PUBLIC WORKS AND SAFETY  
Agenda Request Form**

(Form B-01-2012)

*Organizations and individuals are asked to submit a request form and supporting documents to be placed on the agenda. You will be contacted by the City confirming the date of the meeting in which your request will be heard. Please make sure that your contact information is accurate in case we need to get in touch with you. The Board of Works meets on the 1st and 3rd Monday of each month at 5:00 p.m. in City Hall located at 70 E. Monroe Street.*

<b>Date Submitted:</b>		<b>Meeting Date:</b>	
<b>Contact Information:</b>			
<b>Requested by:</b>			
<b>On Behalf of Organization or Individual:</b>			
<b>Telephone:</b>			
<b>Email address:</b>			
<b>Mailing Address:</b>			
<b>Describe Request:</b>			
<b>List Supporting Documentation Provided:</b>			
<b>Who will present the request?</b>			
<b>Name:</b>		<b>Telephone:</b>	

*In order for an individual and/or agency to be considered for new business on the Board of Works agenda, this reservation form and supporting documents must be received in the Mayor's office no later than 4:00 p.m. on the Wednesday before the meeting.*

Install new sign near existing location shown - Onsite survey needed to confirm exact install location, clients electric to sign, & Thru bolt of top plate access & hardware needs - Client to provide dedicated 120 volt electric to new sign location

Double Sided Flag Mount Wall ID - Exterior of sign is .125" thick aluminum (#5052 grade) - contour sink any viewable SS fasteners on sign faces - Butt seams in material - SS fasteners on SHOEBOX LID STYLE aluminum returns (a minimum of one sign face needs to be removable for future maintenance) - Eco Low VOC Exterior Finish / Prime & Paint with Automotive Grade Nuance Paint Finish

**OPTION:** Add Extra UV Protecting Satin Clear Coat - Yes ☒ or No Thanks

- CNC Routed out Logo / Copy with 3/4" Push Thru Clear Acrylic (RTD Edges) backed with UV grade Polycarbonate - 2nd Surface Translucent Graphics - Hidden Stud Mounted Hardware to hold Island Cut Poly (minimum two studs per insert) - Premium Eco Low Voltage LED Illumination - Self Contained UL Power Supplies - 120 volt - Amps TBD

Pre-Assemble All In-house - Enhance ease of connecting all concealed electrical - 15' Electric Whip to be located at (See onsite survey)

- Interior Steel Support as needed - Steel Pole Pockets / Saddle Mount Set Up - Prime all Steel and Paint Internal Pole White - Removable 1/2" Drop Forged/Cast Lifting Eye Bolts (Per section of cabinets)(qty 2 per section over 150 lbs) - On / Off Switch **OPTION:** Add Photo Cell - Yes ☒ or No Thanks

**QTY 2** - Steel horizontal supports with weld gussets and plates  
**QTY 1** - Steel flat plate for interior wall (thru bolted area) - prime and paint

Hardware to mount - clear caulking for all wall penetrations

Crane truck

Professional Installation



Simulated Nighttime View

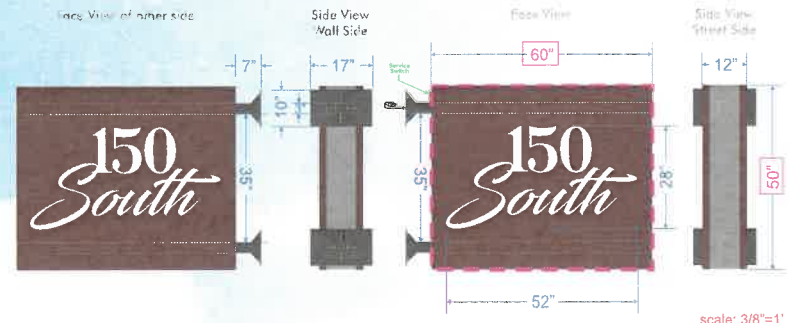


Color & Lighting

- Sign Cabinet =**
  - Paint to match SW 7595 Sommelier
  - Paint to match SW 7067 Cityscape
- Support Posts/Mounting Plates =**
  - Paint to match SW 7069 Iron Ore
- Push-Thru Acrylic =**
  - Clear
  - White Translucent 2nd Surface
- Internal Illumination =**
  - White LED

Job Information

**Customer**  
JenRista  
**Contact**  
Jenny  
Sales Rep  
Kevin  
**Date**  
10.23.23rb  
**Rev#**  
1  
**Saved As**  
JenRista>21116 GSC 600 Series 150  
South Condos Flag Mount Wall ID>GSC  
600 Series 150 South Condos Flag  
Mount Wall ID



**PERMITTING**  
Sign Area = 20.8 sq ft

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800.900.2100

**Approval**  
PLEASE PROOF READ CAREFULLY  
THE CUSTOMER IS RESPONSIBLE FOR  
ANY ERRORS AFTER THE APPROVAL PROCESS  
**Name** Approved by Terry Lancer  
10.23.23rb (email)  
**Date**