

**Board of Public Works and Safety  
Regular Meeting Minutes  
September 5, 2023**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Steve Barnett presiding. Board members Ken Austin & Tina Gross answered roll call.

Chief of Police Kirby Cochran, Fire Chief Joshua Snyder, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, DPW Superintendent Sally Brown, IT Director Rick Littleton, Community Development Director Krista Linke, City Engineer Mark Richards, Street Commissioner/Fleet Manager Brett Jones, Clerk Treasurer Jayne Rhoades, City Attorney Lynnette Gray were also in attendance.

Mayor Barnett led the Pledge of Allegiance.

**Announcements & Public Comments**

Shelley Holmes property manager at 441 North Main Street requested to be able to place a dumpster in the alley on September 11<sup>th</sup>. Ms. Gross made a motion to approve the dumpster use with Ms. Holmes contacting the next-door property owners to alert them the dumpster will be blocking the alley, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

**Consent Agenda**

Mayor Barnett presented the consent agenda for approval.

1. Approval of Minutes from meeting held August 21, 2023
2. Board of Works Claims.
  - Payroll in the amount of \$509,450.39
  - #082523 Elan-BOW in the amount of \$11,156.74
  - #082623 Elan-Sewer in the amount of \$3,276.89
  - #082223 Sewer Contracts/Utilities in the amount of \$98,900.07
  - #082323 BOW Contracts/Utilities in the amount of \$796,871.66
  - Pool Rental Payroll in the amount of \$4,350.00
  - #090123 BOW General Obligations in the amount of \$62,564.93
  - #082923 Sewer Contracts/Utilities in the amount of \$201.91
  - #082823 BOW Contracts/Utilities in the amount of \$4,085.60
  - #090223 Sewer General Obligations in the amount of \$65,231.94

Mr. Austin made a motion to approve the consent agenda as presented, seconded by Ms. Gross. A voice vote was taken with all members stating aye. The motion carried.

## **Old Business**

There was no old business presented.

## **New Business**

### **Approval of Yarnell Dedication of Right of Way and Dedication of Right of Way**

**Agreement** - City Attorney Lynn Gray stated this is to help secure right of way for the Graham Road Extension Project. The Cold Summit storage facility will go on this property. There will be no charge for this dedication of right of way. Ms. Gross made a motion to approve the Yarnell Dedication of Right of Way and Dedication of Right of Way Agreement, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

### **Introduction of consulting agreement with the Masters' Group for study on cable pollution**

- Mayor Steve Barnett explained this project was started due to issues with Brightspeed, Comcast and Metronet which are the 3 cable companies in the city. The Masters' Group Natasha Mershon explained their goal is to help with the cables that are hanging down in the road. The company has gridded 21 square miles in Franklin that will be audited and assessed for safety hazards. Some of these hanging cables are still live and can be dangerous. The Master's Group also assesses utility poles such as Duke Energy's electric poles. The rate for the study will be \$50/hour with a maximum payment of \$60,000/year. A discussion was held. Ms. Gross made a motion to approve the consulting agreement, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

### **Acceptance of quotes and approval to move forward with purchasing a columbarium for**

**Greenlawn Cemetery** - Parks Department Superintendent Chip Orner explained the Council approved the funding to purchase the columbarium. The Parks Department received 2 quotes: \$88,290.00 from Midwest Monument Company and \$62,100.00 from Thomas Monuments. Ms. Gross made a motion to approve the quotes and to move forward with Thomas Monuments due to them being the lowest, most responsive & responsible quote, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried. Mr. Orner noted that the columbarium will take 8-10 months to build.

### **Request approval of Budgetary Resolution 23-01 Additional Appropriation to WWTP**

**Supplies & Services and Sewer Maintenance Supplies & Services** - DPW Superintendent Sally Brown stated this money is already in the sewer utility fund and just needs to be appropriated. Ms. Brown requested \$500,000.00 be appropriated. WWTP Supplies will receive \$165,000.00, WWTP Services will receive \$225,000.00, Sewer Maintenance Supplies will receive \$40,000.00 and Sewer Maintenance Services will receive \$70,000.00. Ms. Gross made a motion to approve Budgetary Resolution 23-01, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

### **Request the following Maintenance Bonds, Letters of Credit and Agreements to be released**

**for Cumberland Trace - Sec 1. thru 4** - Senior Planner Joanna Tennell stated the list of Section 1 bonds and letters of credit that need to be released: Bond INC 60478 Storm sewers, swales and

underdrains \$50,209.00, Bond NIN1269 Sanitary sewers \$47,223.25, LOC 0155457534 Curbs \$7,353.75, LOC 0155457534-1 Soil stabilization \$5,986.00, LOC 0155457534-2 Streets (binder, stone) \$26,999.00 and LOC 0155457542 Street surface \$8,796.00. The list of Section 2 bonds and letters of credit: Bond 6600561 Sanitary sewers \$26,811.25, Bond 7659966 Storm sewers, swales and underdrains \$39,433.50, LOC 0155457568-2 Streets (binder, stone) \$28,392.50, LOC 0155457568-3 Curbs \$6,721.00 and LOC 0155457568-4 Soil stabilization \$5,657.50. The list of Section 3 bonds: Bond 7659980 Storm sewers, swales & underdrains, sanitary sewer and soil stabilization \$66,329.75. The list of Section 4 bonds: Bond 7659969 Storm sewers, swales & underdrains, sanitary sewer and soil stabilization \$46,431.25. Ms. Gross made a motion to approve the release of the maintenance bonds and letters of credit & agreements for Cumberland Trace Sections 1-4, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

**Request acceptance and approval of Fire Station 21 Guaranteed Maximum Price (GMP) Report and approval of Second Amendment to Public Private Agreement (PPA)** - Envoy Companies Justin Nicol gave a brief explanation of the Second Amendment which is the addition of the GMP Report. The total proposed cost of the project is \$2.4 million. Mr. Nicol outlined a few key points in the GMP Report. The project should begin at the end of September 2023 and be completed by June 2024. The project will be paid out of the American Rescue Plan (ARP) Funds and the CCD fund. A discussion was held. Ms. Gross made a motion to approve the GMP Report and Second Amendment to Public Private Agreement with Mayor Barnett signing on the Board's behalf, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

### **Other Business**

**Request to file liens on unkempt property** - Mayor Barnett made a motion to approve, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

### **Department Reports / Staff Reports**

Street Commission/Fleet Manager Brett Jones stated the generators will go for discussion at the next meeting.

Parks Department Superintendent Chip Orner stated the pool is now closed. The pool revenue for 2023 was about \$45,000.00 more than 2022. He thanked the 12 high school student workers that covered the pool shifts for the entire weekend.

City Engineer Mark Richards stated the Graham Road Extension Project will start in three weeks. There are 3 bid openings later this month for the Water Street Project, Crowell Street Parking Project and the Community Park Courts and Boy's and Girls Club Parking Lot Resurfacing.

Fire Chief Joshua Snyder stated a new firefighter started last week. He will be sworn in at the next Council meeting.

City Attorney Lynn Gray explained there was a semi-truck driver who went through the corner of Banta and Walnut and tore down a flashing light. The original light could not be replaced because it was outdated. The trucking company offered to compensate the city by paying \$20,000.00. Ms. Gray agreed that this would be reasonable since the city is not replacing the light. Ms. Gray requested the Board allow her to accept this settlement with the Mayor signing the settlement on the Board's behalf. Mr. Austin made a motion to approve the settlement, seconded by Mr. Gross. A voice vote was taken with all members stating aye. The motion carried.

### **Adjournment**

As there was no further business to come before the Board of Works, a motion and a second were made to adjourn at 5:55 p.m.

Respectfully submitted,

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Jayne Rhoades, Clerk-Treasurer  
Enrolled:9/8/23

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Steve Barnett, Mayor

Attest:

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Jayne Rhoades, Clerk-Treasurer