

**BOARD OF PUBLIC WORKS AND SAFETY
Agenda Request Form**

(Form B-01-2012)

Organizations and individuals are asked to submit a request form and supporting documents to be placed on the agenda. You will be contacted by the City confirming the date of the meeting in which your request will be heard. Please make sure that your contact information is accurate in case we need to get in touch with you. The Board of Works meets on the 1st and 3rd Monday of each month at 5:00 p.m. in City Hall located at 70 E. Monroe Street.

Date Submitted:	August 9, 2023	Meeting Date:	August 21, 2023
Contact Information:			
Requested by:	Mark Richards		
On Behalf of Organization or Individual: City of Franklin			
Telephone:	317-736-3631		
Email address:	mrichards@franklin.in.gov		
Mailing Address:	70 E. Monroe Street, Franklin, IN 46131		
Describe Request:			
Approval of Change Order 003 for Yandes Street Project			
List Supporting Documentation Provided:			
CO 003			
Who will present the request?			
Name:	Mark Richards	Telephone:	317-736-3631

In order for an individual and/or agency to be considered for new business on the Board of Works agenda, this reservation form and supporting documents must be received in the Mayor's office no later than 4:00 p.m. on the Wednesday before the meeting.

Contract No:R -41315

Change Order No.: 003

INDIANA Department of Transportation

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Construction Change Order and Time Extension Summary

Contract Information

District:SEYMOUR DISTRICT

Contract No.: R -41315

AE:Wren, Rachel

Letting Date:05/05/2022

PE/S:Hennigan, Michael

Status:Draft

Change Order Information

Date Generated: 11/28/2022

Change Order No.: 003

Date Approved: 00/00/0000

EWA: Y or Force Acct: N

Reason Code: SCOPE CHANGES, Material Related

Description: Hot tap for 8 inch water main

Original Contract Amount

\$ 4,015,493.57

Current Change Order Amount

\$ 7,467.33

Percent: 0.186 %

Total Previous Approved Changes

\$ 132,830.35

Percent: 3.308 %

Total Change To-Date

\$ 140,297.68

Percent: 3.494 %

Modified Contract Amount

\$ 4,155,791.25

Time Extension Information

Date Initiated 08/25/2022

Date Completed 08/26/2022

Original Contract Time

SS Completion Date 00/00/0000 or SS Calendar/Work Days 0

SP Date 00/00/0000 or SP Days

(SS = Standard Specification, SP = Special Provision)

Time Element Description:

Current Time Extension

SS Days 0 SP Days 1

SP Days Value \$ 0.00

Previous Time Approved

SS Days by AE:_____ DCE:_____ SCE:_____ DDCM:_____

SS Days_____

SP Days Value \$ _____

Revised Contract Time

SS Completion Date 00/00/0000 or SS Calendar/Work Days 0

SS Date 00/00/0000

or SP Days 0

INDIANA Department of Transportation
Construction Change Order and Time Extension Summary

Review and Approval Information

Required Approval Authority AE: _____ DCE: _____ SCE: _____ * DDCM: _____ *
(\$ per Change Order) (- LE \$ 250K-) (- LE \$ 750K -) (-- LE \$ 2 M --) (-- GT \$ 2 M --)
(Days per Contract) (50 SS days) (100 SS days) (200 SS Days) (GT 200 SS days)

Verbal Approval Required? Y / N If Y, by _____ Date Issued _____

Total Change To-Date>5%? Y / N If Y, Copy to Program Budget Manager _____

Scope/Design Recommendation Required? Y / N If Y, Referred to Project Manager(PM) _____

Date to PM _____ Date Returned _____

Approval Authority Concurs with PM? Y / N If Y, Concurrence by _____ Date _____

If N, Resolution: Approved _____ Disapproved _____

Resolved by _____ Date _____

LPA Signatures Required? Y / N If Y, Date to LPA _____ Date Returned _____

FHWA Signatures Required? Y / N If Y, Date to FHWA _____ Date Returned _____

* Field Engineer Recommendation (Required for SCE or DDCM Approval)

Field Engineer _____ Date _____

Comments: _____

Contract No: R -41315

INDIANA

Date: 07/18/2023

Change Order No: 003

Department of Transportation

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Contract: R -41315
 Project: 1801449 - State: 180144900LC5
 Change Order Nbr: 003
 Change Order Description: Hot tap for 8 inch water main
 Reason Code: SCOPE CHANGES, Material Related

CLN	PCN	PLN	Item Code	Unit	Unit Price	CO Qty	Comment	Amount Change
0069	1801449	0111	715-07794	EACH	1,150.000	-1.000	C	Amount:\$ -1,150.00

Item Description: WATER MAIN CONNECTIONS

Supplemental Description1: , TO EXISTING 8 IN.

Supplemental Description2:

0119	1801449	0124	715-07794	EACH	8,617.330	1.000	C	Amount:\$ 8,617.33
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Item Description: WATER MAIN CONNECTIONS

Supplemental Description1: Hot tap of the new 8 inch water main

Supplemental Description2:

Total Value for Change Order 003 = \$ 7,467.33

Milestone Time Adjustment

Milestone Nbr: 01

Milestone Description: INTERMEDIATE COMPLETION DATE 1

Original Completion dt: 11/18/2023

Adj compl dt 11/19/2023

Adj No. of Days 1

Explanation: A contract time adjustment is required for this change and has been addressed herein: -One day will be added to the Intermediate Completion Date due to additional time needed to install a hot tap connection instead of a traditional cut and tap. This additional hot tap is for 8" water main per INAW requested. A contract time adjustment is required for this change and has been addressed herein. Hot Tap on 8" Water Main Line 1 Day time Extension warranted as work stopped progression of water line install for a day - on the critical path. A contract time adjustment is required for this change and has been addressed herein.

Whereas, the Standard Specifications for this contract provides for such work to be performed, the following change is recommended.

General or Standard Change Order Explanation

INAW has request to have a hot tap connection instead of traditional cut and tap. We switched to a hot tap to provide the water needed for testing and to eliminate one shut down of the existing water main, which impacts the customer. There was no line item for a hot tap, We needed to do a change order for payment and for record of a hot tap instead of a cut in a tee. The hot tap is a separate line item, we typically only making adjustments for an existing line item. If we are performing work that does not have a line item, we had to create a new change order. Please see attached documents which include the change order request form, the cost analysis worksheet, letterhead from INAW and the signed change order. A time extension of 1 days will be added to the Intermediate Completion Date (1). The price is justified per the work involved. The unit price averages was not available per the type of work with this change. The INDOT AE, PM, LPA, INAW and the designer has been notified of this change order. This is a non-participating change that has not been checked as a non-participating item due to the fact that this contract is utilizing category 2 funding as a non-participating pool of funds. This item has therefore been code as category 2 funding. See time adjustments tab for the time extension information.

Change Order Explanation for Specific Line Item

It is the intent of the parties that this change order is full and complete compensation for the work describe above.

Notification and consent to this change order is hereby acknowledged.

Contractor: BEATY CONSTRUCTION, INCSigned By: C. Luke QuinnDate: 7/18/23

NOTE: Other required State and FHWA signatures will be obtained electronically through the SiteManager system.

Contract No:R -41315
Change Order No:003

INDIANA
Department of Transportation

Date:07/18/2023
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APPROVED FOR LOCAL PUBLIC AGENCY

_____ (SIGNATURE)	_____ MAYOR (TITLE)	_____ AUGUST 21, 2023 (DATE)
_____ (SIGNATURE)	_____ MEMBER, BPW&S (TITLE)	_____ AUGUST 21, 2023 (DATE)
_____ (SIGNATURE)	_____ MEMBER, BPW&S (TITLE)	_____ AUGUST 21, 2023 (DATE)

SUBMITTED FOR CONSIDERATION

PE/S

Richard J. Kennedy 7/18/23

APPROVED FOR INDIANA DEPARTMENT OF TRANSPORTATION

Approval Level	Name of Approver	Date	Status
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