

**Board of Public Works and Safety  
Regular Meeting Minutes  
August 7, 2023**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Steve Barnett presiding. Board members Ken Austin & Tina Gross answered roll call.

Chief of Police Kirby Cochran, Fire Chief Joshua Snyder, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, DPW Superintendent Sally Brown, IT Director Rick Littleton, Community Development Director Krista Linke, City Engineer Mark Richards, Street Commissioner/Fleet Manager Brett Jones, Clerk Treasurer Jayne Rhoades, City Attorney Lynnette Gray were also in attendance.

Mayor Barnett led the Pledge of Allegiance.

**Announcements & Public Comments**

Laura McCauley resident of 196 E. Madison Street library condos requested to be able to place a dumpster in public parking spaces outside the building on Friday August 18<sup>th</sup> through Monday August 21<sup>st</sup>. On Saturday August 26<sup>th</sup>, there will be a cement truck that will take up 2 spots in the road. Mayor Barnett made a motion to approve the request of the dumpster and the use of the parking spots, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

**Consent Agenda**

Mayor Barnett presented the consent agenda for approval.

1. Approval of Minutes from meeting held July 17, 2023
2. Board of Works Claims.
  - #071723 Board of Works Contract/Utilities in the amount of \$61,123.08
  - #071923 Sewer Contracts/Utilities in the amount of \$640,424.11
  - Payroll in the amount of \$556,215.88
  - #072223 BOW Elan in the amount of \$13,765.06
  - #072123 Sewer Elan in the amount of \$1,354.01
  - #072523 Sewer Contracts/Utilities in the amount of \$475,707.31
  - #072423 RDC Contracts/Utilities in the amount of \$424,963.75
  - #072623 BOW Contracts/Utilities in the amount of \$541,390.02
  - #080623 Sewer General Obligations in the amount of \$32,224.94
  - #080723 BOW General Obligations in the amount of \$67,847.25
  - Pool Rental/Swim Lessons Payroll in the amount of \$8,274.25
  - #080123 Sewer Contracts/Utilities in the amount of \$14,618.02

- #073123 BOW Contracts/Utilities in the amount of \$437,879.37

Mr. Austin made a motion to approve the consent agenda as presented, seconded by Ms. Gross. A voice vote was taken with all members stating aye. The motion carried.

### **Old Business**

**Request to extend use of parking spaces at 150 S Main Street from 7 p.m. 9/1/23 to 7 p.m. 11/3/23 due to subcontractor issues** - CPM Construction Jason Williams explained their company is looking for a new electrician which is slowing down the construction process. Mayor Barnett explained CPM Construction is using too many parking spaces and they have been asked to park at the amphitheater instead of taking up more spots in the lot behind the building. Parks Department Superintendent Chip Orner also made a comment clarifying where the construction employees should park. Mayor Barnett made a motion to approve the extension of the use of parking spaces with the condition that CPM Construction's employees will park at the amphitheater lot, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

**Recommendation to City Council on Ordinance 2023-08: Stormwater Management User Fee Schedule** – City Engineer Mark Richards stated this has been in the works for a year. The residential users' rate will not change and will remain at \$5/month. The new ERU fee structure for non-residential users will help fund stormwater projects. Mr. Richards went in further detail of how the calculations are made based on the hard surface of each property from ariel photos. The number of ERUs is multiplied by the \$5 rate for residential properties to determine the monthly payment for non-residential properties. Mr. Richards stated the Franklin school system will be at a discounted rate of \$2.50 per ERU. Mayor Barnett explained the contract was awarded September 6, 2022 so this project has been in the works for almost a year. Mayor Barnett gave an overview of possible projects that could be accomplished by the increase in funding as a result of changing the rates for non-residential users. City Attorney Lynn Gray explained the city has a legal obligation mandated by the State to maintain the stormwater system. Ms. Gross commented on why she will be voting against the change in stormwater fees. Mayor Barnett made a motion to send a favorable recommendation to the City Council, seconded by Mr. Austin. A voice vote was taken. Mayor Barnett and Mr. Austin voted in favor of the recommendation. Ms. Gross voted against the favorable recommendation. The motion carried.

### **New Business**

**Request sign permit fees be waived for a public art mural at 439 S State St, as part of the Johnson County Community Foundation Color the County mural program** - Johnson County Community Foundation and Senior Planner Joanna Tennell explained the Color the County murals typically have the \$729.10 fee waived. The permit was issued July 28<sup>th</sup> with the condition that the Board will waive the fee or the fee will be paid within 30 days. The mural went before the BZA and the Public Art Commission as well. Mayor Barnett explained the fees are typically waived for non-profit organizations only. Ms. Gross made a motion to approve the

waiver of the sign permit fees at 439 South State Street, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

**Approval of Interlocal Agreement with Johnson County for construction of a roundabout at Paul Hand and Graham Road** - Community Development Director Krista Linke explained the agreement went through the Redevelopment Commission and was heard at the County Commissioner's June 24<sup>th</sup> meeting. Johnson County, Whiteland and Franklin each will be paying 1/3 of the cost of the project. If the county pays more than 1/3, the city will reimburse them for the cost. This project is expected to begin in 2024. Ms. Gross made a motion to approve the agreement with Johnson County, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

**Interchurch Food Pantry harvest walk on 10.01.2023** - Fire Chief Joshua Snyder explained the food pantry is requesting to have a walk with help from the police and fire departments to help direct traffic at a couple of crosswalks. The majority of the walk will be on sidewalks and city trails. Ms. Gross made a motion to approve the harvest walk, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

**Renewal of Cintas Contract for mats** – Mayor Barnett made a motion to remove this item from the agenda, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

**Contract Award and Notice of Award for Earlywood Drive Sanitary Sewer Extension Project** - City Engineer Mark Richards stated he entered the 4 bid amounts into the record at the last Board meeting. The recommendation is to award the contract to SLB Pipe Solutions LLC at an amount of \$92,145.00. SLB Pipe Solutions was the lowest, most responsive and responsible bidder. Ms. Gross made a motion to approve the contract award and notice of award with Mayor Barnett signing on the Board's behalf, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

### **Other Business**

**Request to file liens on unkempt property** - Mayor Steve Barnett made a motion to approve, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

### **Department Reports / Staff Reports**

DPW Superintendent Sally Brown stated the Screening Building construction is ahead of schedule.

Street Commissioner/Fleet Manager Brett Jones explained he is meeting with Cummins tomorrow to discuss backup generators at City Hall and the Recreation Center.

Community Development Director Krista Linke stated the RDC closed on the house at 650 Hurricane Street. Hops & Vines Festival is this Friday August 11<sup>th</sup>. The EDC meeting scheduled for August 8<sup>th</sup> is canceled. The Public Arts Commission meeting is scheduled for August 10<sup>th</sup> at 8:00 a.m.

City Engineer Mark Richards stated that the Board entered into a contract with Specialty Concrete for a crosswalk at Walnut and Herriot Streets. There were some challenges discovered. The city requested quotes for a small retainage wall at a property on Walnut Street to help with these challenges. The two quotes received were from Specialty Concrete: \$5,970.00 and Arrow Earth Services LLC: \$11,205.50. The retainage wall will be placed in the city's right-of-way. Mayor Barnett made a motion to approve the contract with Specialty Concrete for an amount of \$5,970.00 as it is the lowest, most responsive quote received, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

### **Adjournment**

As there was no further business to come before the Board of Works, a motion and a second were made to adjourn at 5:48 p.m.

Respectfully submitted,

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Jayne Rhoades, Clerk-Treasurer  
Enrolled:8/9/23

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Steve Barnett, Mayor

Attest:

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Jayne Rhoades, Clerk-Treasurer