

**Board of Public Works and Safety
Regular Meeting Minutes
July 5, 2023**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Steve Barnett presiding. Board members Ken Austin & Tina Gross answered roll call.

Chief of Police Kirby Cochran, Fire Chief Joshua Snyder, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, DPW Superintendent Sally Brown, IT Director Rick Littleton, Community Development Director Krista Linke, City Engineer Mark Richards, Street Commissioner/Fleet Manager Brett Jones, Clerk Treasurer Jayne Rhoades, Attorney Drew Eggers were also in attendance.

City Attorney Lynn Gray was absent.

Mayor Barnett led the Pledge of Allegiance.

Announcements & Public Comments

Robin a resident at 435 W. Jefferson St explained her issues with the new cement outside of her house due to the new construction at 419 W. Jefferson Street. Mayor Barnett stated that he will discuss this issue with City Engineer Mark Richards. Mayor Barnett will readdress the issue at the next meeting.

There were no other public comments.

Consent Agenda

Mayor Barnett presented the consent agenda for approval.

1. Approval of Minutes from meeting held June 19, 2023
2. Board of Works Claims.
 - #062123 BOW Contracts/Utilities in the amount of \$51,665.28
 - #062223 Sewer Contracts/Utilities in the amount of \$31,244.00
 - #062323 Sewer Elan in the amount of \$2,991.56
 - #062523 BOW Elan in the amount of \$13,602.02
 - #070123 Sewer General Obligations in the amount of \$94,275.08
 - Pool Rental Payroll in the amount of \$6056.50
 - Gross Payroll in the amount of \$560,444.69
 - #062623 BOW Contracts/Utilities in the amount of \$7,188.38
 - #062823 Sewer Contracts/Utilities in the amount of \$1,546.49
 - #063023 BOW General Obligations in the amount of \$266,238.96

Mr. Austin made a motion to approve the consent agenda as presented, seconded by Ms. Gross. A voice vote was taken with all members stating aye. The motion carried.

Old Business

Mayor Barnett explained he wanted to address the issue that David Charles brought up at the previous meeting about the stop sign at the Links Apartments. The city is looking into changing the placement of the stop signs that are back-to-back.

New Business

Request to transfer 2015 Durango Vin #1C4DRJFG5FC896955 from Fire Department to Mayor's Office - Street Commissioner/Fleet Manager Brett Jones explained the vehicle needs to be transferred to Tara Payne in the Mayor's office. Ms. Gross made a motion to approve the vehicle transfer, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Approval of job description for Recreation/Events Coordinator position for the Parks & Recreation Department - Director of Parks & Recreation Chip Orner stated he approached the City Council with this new position. The new position will help coordinate amphitheater events and sponsorships. The new position will be paid from existing money from revenue. Ms. Gross made a motion to approve the job description, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Approval of quotes to upgrade sound system and acoustics in Beeson Hall - Director of Parks & Recreation Chip Orner explained this is years in the making because the sound system in Beeson Hall has had issues for a long time. IT Director Rick Littleton explained the city received 2 quotes from companies for the parts to upgrade the sound system. One of the companies recommended buying acoustic panels as well. The installation of the sound system is included in the quotes. AVI submitted a quote with a total project amount of \$35,999.37. Ms. Gross made a motion to approve the quote from AVI Systems for the sound system upgrade with special partial payments and dependent on approval by City Attorney Lynn Gray, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried. Ms. Gross made a motion to approve the purchase of the acoustic panels quotes by AVI at a total of \$11,604.00, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Request approval of Change Order 001 for the SR 44 & Westview Drive Pedestrian Project - City Engineer Mark Richards stated this change order is for installation of rip rap at a cost of \$5,357.82. Ms. Gross made a motion to approve Change Order 001, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Approval of Change Order 004, 006, 007 & 008 for Yandes Street Project - City Engineer Mark Richards stated Change Order 004 is going to be reimbursed to the city by Indiana American Water. The change order is for a cost increase of \$27,555.55 for fire hydrant

assemblies. Mayor Barnett made a motion to approve Change Order 004, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried. Mr. Richards stated Change Order 006 will also be reimbursed by Indiana American Water. The change order is for a cost increase of \$14,625.00 for a valve replacement and compression fitting and for a schedule extension of 5 days. Ms. Gross made a motion to approve Change Order 006, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried. Mr. Richards stated Change Order 007 is for a removal of trees at a cost of \$71,078.25 with a schedule extension of 7 days. Mayor Barnett stated his issue with Change Order 007 was the original contract agreement was to keep the trees. Mayor Barnett stated he would like to table this topic until it is addressed with Beaty Construction. Mayor Barnett made a motion to table Change Order 007, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried. Mr. Richards explained Change Order 008 is for a cost increase of \$235,450.00 for additional pavement removal due to the condition of the street being unknown. Ms. Gross made a motion to approve Change Order 008, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Authorization to issue Notice of Award, and Execution of Construction Contract for

Graham Road Extension Project - City Engineer Mark Richards stated the contract is to be awarded to Milestone Contractors for the Graham Road Extension at an amount of \$1,768,000. Ms. Gross made a motion to approve the notice of the award and the execution of the contract to Milestone Contractors with the Mayor signing the notice of award on the Board's behalf, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Request approval and execution of Supplemental 1 to the inspection contract of the Yandes Street Reconstruction Project - City Engineer Mark Richards stated Supplemental 1 has a total contract amount of \$368,400.00. This amount is to be paid to GAI Consultants for the inspection of the Yandes Street Project. Ms. Gross made a motion to approve Supplemental 1, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Request approval of Change Order 1 for the CR 200N / Simon Road Roundabout Project - City Engineer Mark Richards explained this change order is for a contract amount decrease of \$13,547.00 due to a change in the lighting material and supplier. The revised contract amount is a total of \$1,273,453.00. Ms. Gross made a motion to approve Change Order 1, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Other Business

There was no other business presented.

Department Reports / Staff Reports

Chief of Staff Tara Payne stated the sculpture for the Roundabout Project by the high school should be completed by August 1st. The sculpture installer will have access to the roundabout after July 19th.

City Engineer Mark Richards stated he has a request for the roundabout at Earlywood/Graham. The property at 2983 Graham Road will have half of the septic system removed. The resident is requesting a connection to the sanitary sewer. The fees for that will be waived. Ms. Gross made a motion to waive the annexation and zoning change fees, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

DPW Superintendent Sally Brown stated the sewer maintenance employees have been cleaning and televising this summer with 6,000 ft of work complete.

IT Director Rick Littleton stated there is a surplus of electronic equipment at the Police Department. Mayor Barnett made a motion to declare the equipment surplus, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Fire Chief Joshua Snyder thanked those who were present at the Trail Derailment Program.

Police Chief Kirby Cochran stated a new police officer Jesse Crebbe is being sworn in a tonight's Council meeting. The lateral process is ongoing to fill another open position.

Parks Department Superintendent Chip Orner thanked all those who helped on Monday at the Firecracker Festival. There is karaoke Friday July 7th at the Amphitheater from 5:30-8:30 p.m. Topgun Maverick will be playing after karaoke at 9:30 p.m. The next event is Friday July 28th. There will be a Draft Party for Max Clark on Sunday July 9th from 5:00-9:00 p.m. at the Amphitheater.

Adjournment

As there was no further business to come before the Board of Works, a motion and a second were made to adjourn at 5:54 p.m.

Respectfully submitted,

Jayne Rhoades, Clerk-Treasurer
Enrolled:7/13/23

Steve Barnett, Mayor

Attest:

Jayne Rhoades, Clerk-Treasurer