

**Board of Public Works and Safety  
Regular Meeting Minutes  
May 1, 2023**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Steve Barnett presiding. Board members Ken Austin & Tina Gross answered roll call.

Chief of Police Kirby Cochran, Fire Chief Joshua Snyder, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, DPW Superintendent Sally Brown, IT Director Rick Littleton, Community Development Director Krista Linke, City Engineer Mark Richards, Street Commissioner/Fleet Manager Brett Jones, Clerk Treasurer Jayne Rhoades, City Attorney Lynnette Gray were also in attendance.

Mayor Barnett led the Pledge of Allegiance.

**Announcements, Presentations & Public Comments**

There were no announcements, presentations or public comments.

**Consent Agenda**

Mayor Barnett presented the consent agenda for approval.

1. Approval of Minutes from meeting held April 17, 2023
2. Board of Works Claims.
  - #041723 Sewer Contracts/Utilities in the amount of \$781.90
  - Gross Payroll in the amount of \$502,469.02
  - #041823 RDC-TIF Contracts/Utilities in the amount of \$94,538.95
  - #041623 BOW Contracts/Utilities in the amount of \$37,380.75
  - #042223 BOW General Obligations in the amount of \$87,710.98
  - #042323 Sewer General Obligations in the amount of \$69,129.07
  - #042423 BOW Contracts/Utilities in the amount of \$40,003.69
  - #042523 Sewer Contracts/Utilities in the amount of \$57,494.15

Mr. Austin made a motion to approve the consent agenda as presented, seconded by Ms. Gross. A voice vote was taken with all members stating aye. The motion carried.

**Old Business**

There was no old business presented.

## **New Business**

### **Request permission to place a dumpster off Hurricane St., for 500 E. King St. for backyard demolition and new garage construction from May 3rd thru June 28th - 3E Ventures**

Construction Rob Seawright stated 3E Ventures Construction already has the construction permit to build the garage. The dumpster is specifically for sidewalk debris and cement. The plan is to put the dumpster on the gravel easement spot. The dumpster will not be on the street or the sidewalk. Ms. Gross made a motion to approve the dumpster request, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

### **Request to shut down part of Main Street for storm and water tie-in starting 05/31/23 at 7 a.m. to 7 pm. on 06-07-23 - CPM Construction**

Jason Williams explained the shutdown will be at 150 South Main Street. There will only be one lane shut down at a time. City Engineer Mark Richards asked if steel plates will be put down at the end of each day. Mr. Williams stated that yes there will be steel plates put down and there will be traffic control workers as well. Mayor Barnett made a motion to approve the Main Street shut down excluding June 3<sup>rd</sup> due to it being opening day of the Farmer's Market, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried. Additionally, Mayor Barnett asked when the company would be done taking up spaces of the city's parking lot. Mayor Barnett explained they were supposed to be done by the end of February. Mr. Williams explained that the delay is due to issues with Duke Energy. City Attorney Lynn Gray stated they must be out by May 19<sup>th</sup> due to summer events starting and the need for those parking spaces.

### **Request for street closures for Cruise In on 07-14-23. Request Beer & Wine Vendor**

**Contracts to be signed** - Parks Department Superintendent Chip Orner explained the request is to close North Main Street from Jefferson St to Madison Avenue for a cruise-in from 4-10 p.m. Mayor Barnett made a motion to approve the street closure on July 14<sup>th</sup>, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried. Mr. Orner also requested for Mayor Barnett to sign the Beer & Wine vendor contracts. The contracts are the same as last year and have been looked over by Ms. Gray. Ms. Gross made a motion to approve the signing of the Beer & Wine Vendor Contracts, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried. Mr. Orner also requested that Mayor Barnett approve the sponsorship paperwork that the Parks Department has received. The Parks Department received donations from Community Baptist Church of Franklin (\$500), Hillview Country Club (\$5000) and Johnson County REMC (\$5000). Ms. Gross made a motion to approve the sponsorships, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

### **Request Approval of Envoy Public Private Agreement for design and construction of Fire**

**Station** - City Attorney Lynn Gray & City Engineer Mark Richards explained there have been negotiations back and forth with Envoy to create this agreement. Ms. Gray stated she is recommending approval. There will be an additional contract that will lay out the project with a firm price amount. Ms. Gray explained the city plans to use a bank such as Mutual Savings Bank as the third party that will transfer the money and payments for the project. City Engineer Mark Richards stated there is a May 15<sup>th</sup> kick-off meeting. By June 15<sup>th</sup>, the detailed costs based on the design created by Cripe will be completed. After the detailed costs are calculated, the maximum price will be determined and will be presented to the city around August 1<sup>st</sup>. Construction is

planned to be completed at the beginning of 2024. The city is using ARP (American Rescue Plan) funds to pay for the remodel. A discussion was held. Ms. Gross made a motion to approve the agreement and to authorize Mayor Barnett to sign on behalf of the Board, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

**Approval and acceptance of Subdivision Performance Bonds: #47SUR300214010570: Street trees, landscaping and street lights \$128,100, #4172327: Earthwork and erosion control \$237,161.46, #4172328: Streets \$546,064.20, #47SUR300214010573: Sidewalks \$336,727.20 and #4172329: Survey monuments and street signs \$28,260; Subdivision Maintenance Bonds: #4172331: Sanitary Sewers \$42,188.38 and #4172330: Storm sewers, swales and underdrains \$84,314.35; and Secondary Plat for Westwind at Cumberland -** Senior Planner Joanna Tennell explained she is requesting the Subdivision Performance Bonds, the Subdivision Maintenance Bonds and the secondary plat to be approved. Ms. Gray explained the Subdivision Control Ordinance requires bonds be approved before the secondary plat. A discussion was held. Ms. Gross made a motion to approve the Performance and Maintenance Bonds, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried. Mr. Austin made a motion to approve the Secondary Plat, seconded by Ms. Gross. A voice vote was taken with all members stating aye. The motion carried.

**Request Approval of Resolution 23-05 Authorizing Disposition of Surplus Fitness Equipment** – City Attorney Lynn Gray stated the Police Department had fitness equipment in storage. The resolution lists the equipment that is unsafe to use and needs to be trashed. Mr. Austin made a motion to dispose of the surplus equipment, seconded by Ms. Gross. A voice vote was taken with all members stating aye. The motion carried.

**Request Approval of Resolution 23-04 Adopting A Policy for Residential Curbside Leaf and Limb Collection for the City of Franklin** - City Attorney Lynnette Gray & Street Commissioner Brett Jones explained that the city provides a leaf and limb pickup service to citizens. The issue is with outside contractors performing the task but leaving the limbs for the city to collect. If an outside contractor does the task, the city is not responsible for picking up trees, leaves or limbs. This process is utilized in Greenwood and is successful for them. A discussion was held. Mr. Jones explained the main goal of the Resolution is to provide the street department with some discretion. Ms. Gross made a motion to approve Resolution 23-04, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

### **Other Business**

**Request to File Liens on Unkempt Property** - Mayor Barnett made a motion to approve, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

## **Department Reports / Staff Reports**

Chief of Police Kirby Cochran stated there are 2 new graduates and 2 new hires. There will be new officers at the Academy in July. The city has 56 total police officers.

Fire Chief Joshua Snyder stated a new Lieutenant is being sworn in tonight at the Council meeting. There are 2 openings they are working to fill.

Sewer Billing Office Manager Sherry Phillips stated that customers will have new usage amounts based on the period from October 2022 to March 2023. Amounts could change or stay the same.

Street Commissioner/Fleet Manager Brett Jones explained he is asking for permission to purchase a new UTV to be utilized as a MERV. The vehicle was purchased prior to the amphitheater and does not get around well there in the grass. The 3 quotes were for \$22,628.95, \$24,570.05 and \$24,908.45. Therefore, the lowest and most responsive quote is for \$22,628.95. The UTV will be paid for from the CCD fund. The old vehicle will be repurposed to the Parks Department. Mr. Austin made a motion to approve the purchase of the UTV, seconded by Ms. Gross. A voice vote was taken with all member stating aye. The motion carried.

City Engineer Mark Richards stated the paving bid opening is Thursday May 4<sup>th</sup> at 2:00 p.m. Franklin Park Village HOA asked to reduce the neighborhood speed limit from 30 mph to 25 mph. There is one entrance to the subdivision so only one sign would need to be changed. Mayor Barnett made a motion to approve the change in speed limit, seconded by Ms. Gross. A voice vote was taken with all members stating aye. The motion carried.

Chief of Staff Tara Payne stated the National Day of Prayer is Thursday May 4<sup>th</sup>. A prayer service will be held in the City Hall parking lot.

## **Adjournment**

As there was no further business to come before the Board of Works, a motion and a second were made to adjourn at 5:55 p.m.

Respectfully submitted,

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Jayne Rhoades, Clerk-Treasurer  
Enrolled:5/4/2023

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Steve Barnett, Mayor

Attest:

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Jayne Rhoades, Clerk-Treasurer