

**Board of Public Works and Safety
Regular Meeting Minutes
April 17, 2023**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Steve Barnett presiding. Board members Ken Austin & Tina Gross answered roll call.

Chief of Police Kirby Cochran, Fire Chief Joshua Snyder, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, DPW Superintendent Sally Brown, IT Director Rick Littleton, Community Development Director Krista Linke, City Engineer Mark Richards, Clerk Treasurer Jayne Rhoades, City Attorney Lynnette Gray were also in attendance.

Street Commissioner/Fleet Manager Brett Jones was absent.

Mayor Barnett led the Pledge of Allegiance.

Announcements, Presentations & Public Comments

There were no announcements, presentations or public comments.

Consent Agenda

Mayor Barnett presented the consent agenda for approval.

1. Approval of Minutes from meeting held April 3, 2023
2. Board of Works Claims.
 - Gross Payroll in the amount of \$452,696.66
 - #040423 BOW Contracts/Utilities in the amount of \$487,993.87
 - #040523 Sewer Contracts/Utilities in the amount of \$83,525.69
 - #040723 RDC-TIF Contracts/Utilities in the amount of \$592.00
 - Pension Payroll in the amount of \$53,008.32
 - #041023 BOW General Obligations in the amount of \$68,087.19
 - #041123 BOW Contracts/Utilities in the amount of \$34,106.26
 - #041223 Sewer Contracts/Utilities in the amount of \$196,786.99
 - #040923 Sewer General Obligations in the amount of \$17,236.35

Mr. Austin made a motion to approve the consent agenda as presented, seconded by Ms. Gross. A voice vote was taken with all members stating aye. The motion carried.

Old Business

There was no old business presented.

New Business

Franklin Lions Club use of city parking lot, Monroe & Water Streets on Friday May 19, 2023 and Friday August 11, 2023. Request for city to post no parking signs for the south side of the parking lot at the close of business on Thursday May 18, 2023 and Thursday August 10, 2023 - Clerk-Treasurer Jayne Rhoades explained she is requesting this closure on behalf of Franklin Lions Club member John White. Ms. Gross made a motion to approve the use of the parking lot, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Request for street shut down for Johnson County 4H Fair Parade and the Memorial Mile. Request for trail usage for Farmer's Market 5k - Fire Chief Joshua Snyder stated that the Memorial Day Mile will be May 29th, 2023. The 4H Fair Parade will be July 15th, 2023. The Farmer's Market 5k will be August 26th, 2023. These street closures are the same as previous years. Ms. Gross made a motion to approve the street shut downs and the trail usage, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Request Approval of Resolution Adopting Towing Service Memorandum of Understanding - City Attorney Lynn Gray explained the city has a need for towing services typically in situations where police respond to traffic accidents. The city has a rotating list of companies that are insured and have the proper equipment. These services are not charged to the city but rather the individual(s) involved. Previously, the city required these companies to be located within city limits but this memorandum allows companies outside of the city's limits to be in the towing rotation. They will have the same requirements as those companies within city limits. Mayor Barnett stated these companies have to be within a 5-mile radius of the courthouse. A discussion was held. Ms. Gross made a motion to approve Resolution 23-02, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Adoption of Resolution to Purchase Box Culvert Under IC 5-22-10-5 - City Engineer Mark Richards explained the city is preparing to advertise bids for the Graham Road Extension Project with Cold Summit. Mr. Richards stated a used box culvert has come available that was removed from a Hamilton County project. This used box culvert would save the city a significant amount of money. Indiana Code 5-22-10-5 allows the city to purchase the box culvert without going through the bidding process. The estimate for a new box culvert is \$170,800.00. The used box culvert is estimated to be \$127,00.00 which is a savings of \$43,800.00. On March 29th, Mr. Richards went out to inspect the culvert and it looks in great shape. The typical service life for a box culvert is 75 years. The city cannot deliver the culvert because it requires a crane to remove it from the storage site to the working site and we do not have the proper equipment to do so. The culvert will be used for the Graham Road Extension Project. A discussion was held. Mayor Barnett made a motion to approve Resolution 23-03 to purchase the box culvert, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Approval of Settlement Agreement with Atlas Excavating, Eastside Interceptor Project - City Engineer Mark Richards explained the Eastside Interceptor Project has been completed. The contractor did have change orders that were approved. The contractor requested additional compensation due to the dewatering effort that was required. They requested \$503,000.00 which was denied by the city. The contract required the contractor to submit additional compensation claims within a certain timeframe and they did not submit this request in that allotted time frame. Also, the contract was clear that heavier rainfall would not mean the contractor would get additional compensation. It was determined the contractor will receive \$194,469.93 that includes retainage and the final change order. This is the final payment under the contract and the contractor will not receive additional compensation due to their dewatering efforts. Ms. Gross made a motion to approve the Settlement Agreement, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Other Business

There was no other business presented.

Department Reports / Staff Reports

Parks Department Superintendent Chip Orner stated Saturday April 29th at 10:00 am there will be an Arbor Day presentation at the Urban Forest.

Chief of Police Kirby Cochran stated there are 2 new recruits graduating from the academy on Friday. They have 2 weeks of field training left.

City Engineer Mark Richards stated the city was notified that we received \$1 million from the Community Crossings Matching Grant. Mr. Richards requested authorization to open up bids for the 2023 Paving Project on May 4th with the bid being awarded on May 15th. Mayor Barnett made a motion to approve authorization to advertise for bids for the 2023 Paving Project, seconded by Ms. Gross. A voice vote was taken with all members stating aye. The motion carried. Mr. Richards stated his estimate for the project is \$2 million. The East Jefferson Street Sidewalk Project had one bid for \$1.58 million which was 25% over the Engineers estimate so it was found to not be awardable per Indiana Statute. The plan is to hold the project until October 2023 to hopefully give time for more favorable bids due to it being closer to the end of the year. Federal funds are still available for the sidewalk project. Funds were awarded by INDOT for this sidewalk project in 2019. Mr. Richards stated that it typically takes 5 years to complete a project after the money has been awarded. Ms. Gross asked if we have an internal team that can work on sidewalk projects. Mr. Richards stated the street department does work on sidewalks but there is not a full-time team for this project. Mayor Barnett stated if the city used the street department for the sidewalk project, it would take 3-4 years to complete.

DPW Superintendent Sally Brown stated the new screening building is still on schedule and everything is going well.

Chief of Staff Tara Payne stated on April 24th there is a joint Council and School Board meeting will be at City Hall.

Kenneth Austin praised the Street Department for their hard work since the storm.

Mayor Steve Barnett stated the city sent a chipper and 3 guys to Whiteland to help them with tree limb cleanup. Mayor Barnett stated he is proud of our hardworking employees and their willingness to help Whiteland.

City Attorney Lynnette Gray stated at the next meeting, the agreement with Envoy for the Fire Station will be approved. Ms. Gray stated the city will pay more costs than usual due to it not being a standard bidding process. For this project, the city plans to require a 50% performance bond up front rather than the usual 100% performance bond.

Adjournment

As there was no further business to come before the Board of Works, a motion and a second were made to adjourn at 5:49 p.m.

Respectfully submitted,

Jayne Rhoades, Clerk-Treasurer
Enrolled:4/19/23

Steve Barnett, Mayor

Attest:

Jayne Rhoades, Clerk-Treasurer