

**Board of Public Works and Safety
Regular Meeting Minutes
February 6, 2023**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Steve Barnett presiding. Board members Ken Austin & Tina Gross answered roll call.

Chief of Police Kirby Cochran, Fire Chief Joshua Snyder, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, DPW Superintendent Sally Brown, IT Director Rick Littleton, Community Development Director Krista Linke, City Engineer Mark Richards, Street Commissioner/Fleet Manager Brett Jones, Clerk Treasurer Jayne Rhoades, City Attorney Lynnette Gray were also in attendance.

Mayor's Youth Leadership Council Members Liam Clarke, Van Evanoff, Michael Wilson, Morgan Harvey, Emma Williams, Jolie Engelau, Maggie Woods, and Amelia Tisdale were present.

Mayor Barnett led the Pledge of Allegiance.

Announcements, Presentations & Public Comments

There were no announcements, presentations, or public comments.

Consent Agenda

Mayor Barnett presented the consent agenda for approval.

1. Approval of Minutes from meeting held January 18, 2023
2. Board of Works Claims.
 - Pension Payroll in the amount of \$53,008.32
 - #011323 BOW General Obligations in the amount of \$119,116.47
 - #011423 Sewer General Obligations in the amount of \$148,688.51
 - #011823 Sewer Contracts/Utilities in the amount of \$4,276.78
 - #011923 BOW Contracts/Utilities in the amount of \$76,237.32
 - Gross Payroll in the amount of \$479,382.49
 - Separate Payroll in the amount of \$691.83
 - 20th Year One Time Payment – Payroll in the amount of \$12,800.00
 - #012323 RDC Contracts/Utilities in the amount of \$27,603.89
 - #012523 Sewer Contracts/Utilities in the amount of \$298,174.73
 - #012623 BOW Contracts/Utilities in the amount of \$41,474.81
 - #012823 Sewer Elan in the amount of \$1,834.96

- #012923 BOW Elan in the amount of \$12,572.68
- #013023 RDC TIF Contracts/Utilities in the amount of \$396,369.65
- #013123 Sewer Contracts/Utilities in the amount of \$1,113.70
- #020323 BOW General Obligations in the amount of \$106,474.14
- #020523 RDC General Obligations in the amount of \$67.65
- #020223 BOW Contracts/Utilities in the amount of \$93,997.75
- #020423 Sewer General Obligations in the amount of \$31,936.67

Mr. Austin made a motion to approve the consent agenda as presented, seconded by Ms. Gross. A voice vote was taken with all members stating aye. The motion carried.

Old Business

Public Hearing –

Request Consideration of Build-Operate-Transfer recommendation for Fire Station 21 under Indiana Code 5-23 - City Engineer Mark Richards explained that the city is considering a construction agreement using the Build-Operate-Transfer statute. He explained this must be approved by the Board of Works before continuing the project with Envoy. Envoy has experience with BOT Projects which made them a great candidate for the renovations at Fire Station 21. Mr. Richards explained that even though it is a BOT agreement, materials and changes have to be discussed with the city and the city will have a final say in any changes. Also, Mr. Richards explained that Fire Station 21 will be fully functioning during the renovations. There were no questions from the public. Ms. Gross made a motion to approve Envoy as the preferred offer and to approve authorizing Legal, Fire Department, and Engineering staff to negotiate terms of the public/private agreement, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

New Business

Engineering Agreement for WWTP Expansion - Wessler Engineering: Gary Ruston stated that Wessler Engineering submitted a Professional Agreement for the WWTP Expansion Project. Mr. Ruston explained that the plant is at 90% capacity so it is time for an expansion. He stated this could be a 4-year long process. The preliminary engineering report will cost \$55,000 and then the design phase will be an additional cost. A discussion was held. Ms. Gross made a motion to approve the agreement with Wessler Engineering, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Patrick Leahy Bulletproof Vest Partnership Grant - Deputy Chief of Police Scott Summers stated this is an up to 50% matching grant for an amount of \$28,000. He explained we need to replace 36 vests. With the grant, the police department would save \$14,000 and then pay the remaining \$14,000 with funding that is already allocated in the police department budget. A discussion was held. Ms. Gross made a motion to approve Deputy Chief Summers pursuing the grant, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Request to Apply for AFG Grant - Fire Chief Joshua Snyder stated he is asking to apply for a grant that is up to a 10% match on \$20,000 which would save the fire department \$2,200. Chief Snyder explained the money is already allocated in the budget. The grant is for Lucas Devices that are life saving devices that help with chest compressions. The city does not currently have any Lucas Devices. Ms. Gross made a motion to approve that Chief Snyder move forward with the AFG Grant, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Request Permission to Trade in for Annual Roll of Equipment - Street Commissioner/Fleet Manager Brett Jones stated he is requesting approval for a trade in of a Bobcat E50 Excavator (Serial # B4GP13930) for a 2023 Bobcat E50 Excavator (Serial # B4GP15844) at a cost of \$3,000. The Street Department does this annually at the beginning of the year. Ms. Gross made a motion to approve the trade-in, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Request for Banner Hardware Brackets Purchase - Community Development Specialist Dana Monson requested the funding for brackets from Walnut Street to Yandes Street on Jefferson Street at a cost of \$7,028.00. Ms. Monson explained this finishes out the project just in time for the Bicentennial Celebration for the city and the county. Ms. Gross made a motion to approve the purchasing of banner hardware brackets, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Request for Approval of READI Subrecipient Grant Agreement Template and Permission for Mayor to Electronically Sign on Behalf of the Board - Community Development Specialist Dana Monson stated that the READI Grant is a program to help fund city infrastructure projects to increase the number of individuals visiting or moving to the city. Specifically, the city's use of the grant will go towards the Graham Road Extension that is directly related to the Cold Summit Project. Ms. Monson explained the grant is a 4 to 1 match with private dollars. The city's portion is a 1 to 1 match that will come from the TIF budget. Overall, the city will receive \$650,000 for the Graham Road Extension. City Attorney Lynn Gray explained the list of requirements for the grant: the city has to be registered with the federal system for award management, the city has to get written consent from the MPO (Metropolitan Planning Organization), the city has to comply with the federal bidding requirements and insurance requirements, the city is required to keep records available for 5 years with quarterly reports during that 5-year period, and the grant can be terminated at any point in time. Mr. Austin made a motion to approve the READI Grant with the Mayor signing electronically on behalf of the board, seconded by Ms. Gross. A voice vote was taken with all members stating aye. The motion carried.

Request Approval of Contract for Roundabout Project - Mayor's Youth Leadership Council President Maggie Woods explained that they are a student lead group from Franklin Community High School. Emma Williams gave an overview of the projects that have been completed in the past couple of years including the Franklin Flag, the inclusive playground project, updates to the Active Adult Center, the Safe Haven Baby Box, and the continuation of the public WIFI project. This year, the council has been working on the Roundabout Project which is a plan to design a sculpture for the roundabout outside of Franklin Community High School. The Council gave an

overview of the artist for the project: Arlon Bayliss. Also, they explained that they received ideas for the sculpture for the roundabout from all students at FCHS to help incorporate all of the student's representation of the school and the community. They explained the total cost of the sculpture will be \$300,000. If the students are unable to fundraise this amount, there are city funds available to help complete the project. Ms. Gross made a motion to approve the contract, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Other Business

There was no other business presented.

Department Reports / Staff Reports

Parks Department Superintendent Chip Orner explained they are looking to hire 140 people for seasonal/summer jobs. Currently, they have 50 applications.

Police Chief Kirby Cochran stated they have 8 candidates and 2 openings. City Attorney Lynn Gray stated they need a new election date of February 28, 2023 for the new member of the Police Merit Board. Mayor Barnett made a motion to approve, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Fire Chief Joshua Snyder stated they have 2 openings.

Community Development Director Krista Linke explained that the Franklin Development Corporation closed on 540 W King St. Also, framing is starting to begin on 650 Hurricane St. She also reminded the Board to participate in Love Local that will be occurring at downtown businesses from February 10th-14th.

DPW Superintendent Sally Brown shared that Tina Gross visited the plant. She stated the construction at the screening building is going well.

Chief of Staff Tara Payne reminded everyone that the State of the City address is Thursday.

Adjournment

As there was no further business to come before the Board of Works, a motion and a second were made to adjourn at 5:42 p.m.

Respectfully submitted,

Jayne Rhoades
Jayne Rhoades, Clerk-Treasurer
Enrolled: 2/8/2023



Steve Barnett
Steve Barnett, Mayor

Attest:

Jayne Rhoades
Jayne Rhoades, Clerk-Treasurer