

## AGENDA RESERVATION REQUEST

### CITY OF FRANKLIN

#### Board of Works

Please type or print

<b>Date Submitted:</b>	February 1, 2023	<b>Meeting Date:</b>	February 6, 2023
<b>Contact Information:</b>			
<b>Requested by:</b>	Dana Monson		
<b>On Behalf of Organization or Individual:</b>		Public Art Advisory Commission	
<b>Telephone:</b>	317-736-3631		
<b>Email address:</b>	dmonson@franklin.in.gov		
<b>Mailing Address:</b>	70 E. Monroe St., Franklin, IN 46131		
<b>Describe Request:</b>			
Request for banner hardware brackets purchase			
<b>List Supporting Documentation Provided:</b>			
Memo			
Spotlight Strategies hardware quote			
<b>Who will present the request?</b>			
<b>Name:</b>	Dana Monson	<b>Telephone:</b>	317-736-3631

*The Franklin City Council meets on the 1st and 3rd Monday of each month at 6:00 p.m. in the Council Chambers of City Hall located at 70 E. Monroe Street. In order for an individual and/or agency to be considered for new business on the agenda, this reservation form and supporting documents must be received in the Mayor's office no later than 12:00 p.m. on the Wednesday before the meeting.*



## CITY OF FRANKLIN

Community Development Department

# Memo

**To:** Board of Works Members

**CC:** Mayor, Clerk-Treasurer, City Attorney

**From:** Dana Monson, Community Development Specialist

**Date:** February 6, 2023

**Subject:** Approval of purchase of banner hardware for Jefferson Street

The Public Art Advisory Commission met December 8, 2022 and approved banner designs for the Bicentennial that will go on King Street, South Main Street and Jefferson Street. The new banners will require hardware for the Jefferson Street section, which will run from Walnut Street to Yandes Street and consists of 30 poles. A portion of this street is the parade route, which the Bicentennial parade will run in September. This also includes an additional 5 poles on King Street to complete that section. These poles were not initially included in the first set of banners, as there were construction issues and a pole was not in place at the time.

The cost for the brackets is \$194 each with an estimated freight cost of \$238. This is the same price as the brackets purchased last year and will complete the poles in the downtown and gateway. The total cost is estimated to be \$7,028. There was only one vendor who can match the current poles and supply the brackets in a timely fashion.

The Public Arts Advisory Commission will purchase the banners for these poles.

Please contact me directly at 346-1254 or [dmonson@franklin.in.gov](mailto:dmonson@franklin.in.gov) if you have any questions regarding this information.