

**Board of Public Works and Safety
Regular Meeting Minutes
January 3, 2023**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Steve Barnett presiding. Board member Ken Austin answered roll call.

Board member Tina Gross was absent.

Chief of Police Kirby Cochran, Fire Chief Joshua Snyder, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, DPW Superintendent Sally Brown, IT Director Rick Littleton, Community Development Director Krista Linke, City Engineer Mark Richards, Street Commissioner/Fleet Manager Brett Jones, Clerk Treasurer Jayne Rhoades, City Attorney Lynnette Gray were also in attendance.

Mayor Barnett led the Pledge of Allegiance.

Announcements, Presentations & Public Comments

There were no announcements, presentations, or public comments.

Consent Agenda

Mayor Barnett presented the consent agenda for approval.

1. Approval of Minutes from meeting held December 19, 2022.
2. Board of Works Claims.
 - #122022 TIF Contracts/Utilities in the amount of \$193,364.61
 - #122222 BOW Contracts/Utilities in the amount of \$404,515.02
 - #121922 Sewer Elan in the amount of \$836.37
 - #122322 BOW Elan in the amount of \$16,392.78
 - Payroll in the amount of \$430,025.86
 - Citywide Longevity in the amount of \$96,300.00
 - #122922 BOW Contracts/Utilities in the amount of \$405,704.57

Mayor Barnett made a motion to approve the consent agenda as presented, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Old Business

Kinetrex Contract Renewal for Natural Gas - Christine Brinkoetter stated Kinetrex supplies all of the natural gas for Franklin's city buildings. Ms. Brinkoetter explained how the City of Franklin has saved \$22,749.00 since 2018. A discussion was held. Mayor Barnett made a motion to approve another 3-year contract with Kinetrex Energy with an end date of February 28, 2026, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Request Alternate Method of Calculating Sewer Connection Fee & Monthly Billing - Neil Kippenbrock, P.E., Kimley Horn Associates for Cold Summit Development stated he did not have any new information for the Board since he introduced the topic at the December 19th, 2022 meeting. Mayor Barnett made a motion to approve Cold Summit's request to be charged a 2" sewer connection fee instead of a 4" connection fee, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried. City Engineer Mark Richards explained how the typical monthly billing through DPW is calculated. He explained that there are some existing customers that are billed differently due to the fact that their water usage is significantly higher than their sewer usage. Mr. Richards stated that the current alternative method of billing could be applied to Cold Summit. A discussion was held. Mayor Barnett made a motion to deny Cold Summit their requested alternative method of calculating sewer billing but to apply the City's current alternative method, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

New Business

Requesting Performance Bonds to be released for Deer Meadows, Sec. 4 and requesting Maintenance Bonds to be accepted for Deer Meadows, Sec. 4 - Senior Planner Joanna Tennell stated the following Performance Bonds were requested to be released: PB18719000503: Earthwork and Erosion Control - \$77,730.72, PB18719000504: Survey Monuments and Street Signs - \$10,188.00, PB18719000505: Street Lights - \$9,900.00, #0768438: Sidewalks and ADA Ramps - \$61,939.20, and #0768439: Street Trees - \$43,200.00. Mayor Barnett made a motion to release the Performance Bonds listed, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried. Ms. Tennell requested the following Maintenance Bonds to be accepted: PB18719000551: Earthwork and Erosion - \$16,193.00, PB18719000553: Survey Monuments and Signs - \$2,122.50, PB18719000552: Street Lights - \$2,062.50, #0814334: Sidewalk and ADA Ramps - \$12,904.00, and #0814335: Street Trees - \$9,000.00. Mayor Barnett made a motion to accept the Maintenance Bonds listed, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Request Approval of Change Orders CO 001-006 for Yandes Street Reconstruction Project - City Engineer Mark Richards explained how INDOT needed more time to approve the changes

and the cost estimates to Change Orders 001 through 006. Mayor Barnett made a motion to remove Change Orders 001-006, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Request Approval of Change Orders CO 001-003 for Jim Black Road Reconstruction Project, Phases 2 & 3. Change Order 003 is the Final Change Order - City Engineer Mark Richards stated Change Order 001 is a time extension request of 60 days due to utility delays. Mayor Barnett made a motion to approve Change Order 001, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried. Mr. Richards stated Change Order 002 is a time extension request of 47 days also due to utility delays. Mayor Barnett made a motion to approve Change Order 002, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried. Mr. Richards stated Change Order 003 is a cost reduction of \$62,242.56. Mayor Barnett made a motion to approve Change Order 003, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Other Business

Board of Works to Appoint a Member or a Representative to the Plan Commission - Senior Planner Joanna Tennell stated a new member needed to be appointed to the Plan Commission. Ms. Tennell explained that Jim Martin was appointed in 2022 and would like to be a representative again in 2023. Mayor Barnett made a motion to approve the reappointment of Jim Martin, seconded by Mr. Austin. A voice vote was taken with all members stating aye. The motion carried.

Madison Street/Jackson/Breckinridge Parking – City Engineer Mark Richards explained how there is insufficient width to have parking on either side of the street on Madison Street, so he advised to not add any parking spots there. Mr. Richards stated that Jackson Street does have space for 4 spots on the west side of the street and 5 spots on the east side. Mr. Austin made a motion to approve the parking on Jackson Street and deny the parking on Madison Street, seconded by Mayor Barnett. A voice vote was taken with all members stating aye. The motion carried.

Department Reports / Staff Reports

DPW Superintendent Sally Brown stated that they are moving along on the Screening Building.

Police Chief Kirby Cochran stated they are swearing in 3 lateral officers and sending 2 new officers to the Academy.

Community Development Director Krista Linke shared that they did get an accepted offer on 548 W King Street through the Redevelopment Commission. The 650 Hurricane Street project is on hold due to issues with footers.

City Attorney Lynn Gray welcomed everyone back.

Adjournment

As there was no further business to come before the Board of Works, a motion and a second were made to adjourn at 5:40 p.m.

Respectfully submitted,


Jayne Rhoades, Clerk-Treasurer
Enrolled:01/04/23


Steve Barnett, Mayor

Attest:

Jayne Rhoades, Clerk-Treasurer