

**Board of Public Works and Safety  
Regular Meeting Minutes  
September 6, 2022**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Steve Barnett presiding. Board members Lisa Jones & Bob Swinehamer answered roll call.

Chief of Police Kirby Cochran, Fire Chief Matt Culp, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, DPW Superintendent Sally Brown, IT Director Rick Littleton, Community Development Director Krista Linke, City Engineer Mark Richards, Street Commissioner/Fleet Manager Brett Jones, Clerk Treasurer Jayne Rhoades, City Attorney Lynnette Gray were also in attendance.

Mayor Barnett led the Pledge of Allegiance.

**Announcements, Presentations & Public Comments**

There were no announcements, presentations or public comments.

**Consent Agenda**

Mayor Barnett presented the consent agenda for approval.

1. Approval of Minutes from meeting held August 15, 2022
2. Board of Works Claims.
  - #081922 BOW Contracts/Utilities in the amount of \$153,673.83
  - #082022 Sewer Utilities in the amount of \$66,151.90
  - Payroll in the amount of \$440,565.95
  - Pool Payroll in the amount of \$7,960.75
  - #082022 Sewer Utilities in the amount of \$214,473.11
  - #082622 BOW Contracts/Utilities in the amount of \$24,084.14
  - #083022 RDC Contracts/Utilities in the amount of \$2,739.11
  - #090222 BOW Contracts/Utilities in the amount of \$19,335.64
  - #090222 Sewer Utilities in the amount of \$2,079.67
  - #090422 Sewer General Obligations in the amount of \$89,243.78
  - #090622 BOW General Obligations in the amount of \$300,253.77

Mayor Barnett stated the minutes had been changed to reflect that he had voted nay to Change Order #3 for the City Hall remodeling at the last meeting.

Mayor Barnett made a motion to approve the consent agenda, & change of minutes, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

### **Old Business**

**Change Order #23 from Myers Construction Management, Inc. (tabled from previous meeting)** – City Engineer Mark Richards came forward & stated this was brought forward at the previous meeting & gave a review of this Change Order. Mr. Richards stated it is now ready for approval. A discussion was held. Ms. Jones made a motion to approve, & authorizing the Mayor to sign on the Boards behalf, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

### **New Business**

**Request Approval of Change Order #3 for City Hall Remodel Project with Mayor to Sign on the Board's behalf** - Senior Planner Joanna Tennell stated she is requesting approval of Change Order #3 for the City Hall remodel project which entails additional scraping of lead paint on the west side of the building with a cost of \$13,200.00. A discussion was held. Mr. Swinehamer made a motion to approve, & authorizing the Mayor to sign on the Boards behalf, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

**Request Acceptance of Sanitary Sewer Easements for West Side Interceptor Project** - City Engineer Mark Richards gave an overview of this request & stated it is for acceptance of sewer easements for the West Side Interceptor Project. A discussion was held. Ms. Jones made a motion to approve, seconded by Mayor Barnett. A voice vote was taken with all members stating aye. The motion carried.

**Request Approval of Contract with Christopher B. Burke Engineering, LLC for Storm Water Utility Fee update** – City Engineer Mark Richards stated he is requesting approval of the Professional Services Contract with Christopher B. Burke Engineering, LLC for the Storm Water Utility Fee update. Mr. Richards gave an overview of what this contract would entail & stated the contract has a not to exceed amount of \$80,000.00 & would be paid my MS4. A discussion was held. Mr. Swinehamer made a motion to approve, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

**Request Board & Clerk Treasurer Signatures on Title Sheet for East Jefferson Street Pedestrian Project, Des. 2100071** - City Engineer Mark Richards stated he is requesting signatures on the Title Sheet for East Jefferson Street Pedestrian Project, Des. 2100071 from INDOT. Mr. Richards stated letting for this project will be in January 2023, & gave an overview of what this project would entail. A discussion was held. Ms. Jones made a motion to approve, seconded by Mr. Swinehamer a voice vote was taken with all members stating aye. The motion

carried.

**Request to Reserve 3 Parking Spaces on the west side of N. Main St., Thursday, September 8th at 8:00 a.m. to Friday, September 9th at 4:00 p.m.** - Community Development Director Krista Linke stated Franklin Heritage is requesting to reserve 3 parking spaces on the west side of N. Main Street on Thursday, September 8<sup>th</sup> at 8:00 a.m. through Friday, September 9<sup>th</sup> at 4:00 p.m. in preparation for the Artcraft's 100<sup>th</sup> Anniversary Party. A discussion was held. Ms. Jones made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

**Request "No Parking" along the west side of Uitz Street between Madison Street & Jefferson Street** - Senior Planner Joanna Tennell stated she is requesting "No Parking" along the west side of Uitz Street between Madison Street & Jefferson Street, currently it is open for public parking on both sides of the street which makes it very difficult for the trash truck & impossible for the Fire Department to get down this street. Ms. Tennell stated therefore, she is requesting that the west side would be marked as "No Parking". A discussion was held. Mr. Swinehamer made a motion to approve, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

**Request Approval of 2022 Corporate Sponsorship Contracts for 2022** - Parks Superintendent Chip Orner stated he had received Sponsorship Contracts for 2022 from: Tri Kappa Zeta; McDonalds; Marshall Mechanical; Torrance & Son's; Jeff Brown; & American Health Network. Mr. Orner is requesting approval of these sponsorship contracts. A discussion was held. Ms. Jones made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

**Request Police Merit Board Election Date** - City Attorney Lynn Gray & Police Chief Kirby Cochran stated Police Merit Board member Annette Sivels has indicated she will be resigning at the end of this month. Ms. Gray stated this is an officer elected position, & they are requesting an election date of October 4<sup>th</sup> to name her replacement. A discussion was held. Ms. Jones made a motion to approve the election date of October 4<sup>th</sup>, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

### **Other Business**

**Request to File Liens on Unkempt Property-** Mayor Barnett made a motion to approve, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

### **Department Reports / Staff Reports**

Board member Lisa Jones stated that she is resigning from the Board of Works & Council, as she has moved out of the City.

City Engineer Richards gave updates on the following projects: paving has started at the DPW then will move on to South Street; the roundabout project at Graham/Commerce is moving along; Jim Black Road milling is scheduled to start soon & should be completed by September 30<sup>th</sup>; there will be a bid opening on October 7<sup>th</sup> for the Fire station remodel project; US 31 interceptor project should be ending by the end of September & the utility work on Yandes Street is underway. Mr. Richards also stated he would like to let homeowners use salvaged bricks from different projects which will be located at the Sewer Department with the Boards approval. Mr. Swinehamer made a motion to declare the bricks as salvage & allowing the public to use the bricks somewhere in the City of Franklin for projects, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Community Development Director Linke stated Dustin Huddleston is the new attorney for the RDC. Ms. Linke also reminded everyone of the 100<sup>th</sup> Artcraft celebration which will be this weekend.

Fire Chief Culp stated they would be swearing in a new firefighter at City Council tonight.

Police Chief Cochran stated they had received a new hire list.

Parks Superintendent Orner listed the following events will be held at the Amphitheater: September 10<sup>th</sup> "Boy Band Review"; September 15<sup>th</sup> will be the group "Rural Soul"; September 24<sup>th</sup> will be the Fall Festival; October 1<sup>st</sup> will be the Fall Vintage Fest; October 1<sup>st</sup> will be the Ethos Celebration of the Arts.; October 8<sup>th</sup> will be the showing of "Hocus Pocus"; & October 22<sup>nd</sup> will be Halloween Town. Mr. Orner also stated the Spray Park would be open until October.

### **Adjournment**

As there was no further business to come before the Board of Works, a motion and a second were made to adjourn at 5:41 p.m.

Respectfully submitted,

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Jayne Rhoades, Clerk-Treasurer  
Enrolled:9/19/2022

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Steve Barnett, Mayor

Attest:

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Jayne Rhoades, Clerk-Treasurer