

**BOARD OF PUBLIC WORKS AND SAFETY  
Agenda Request Form**

(Form B-01-2012)

*Organizations and individuals are asked to submit a request form and supporting documents to be placed on the agenda. You will be contacted by the City confirming the date of the meeting in which your request will be heard. Please make sure that your contact information is accurate in case we need to get in touch with you. The Board of Works meets on the 1st and 3rd Monday of each month at 5:00 p.m. in City Hall located at 70 E. Monroe Street.*

<b>Date Submitted:</b>	2-16-2022	<b>Meeting Date:</b>	2-22-2022
<b>Contact Information:</b>			
<b>Requested by:</b>	Krista Linke		
<b>On Behalf of Organization or Individual:</b> Community Development Dept.			
<b>Telephone:</b>	317-736-3631		
<b>Email address:</b>	klinke@franklin.in.gov		
<b>Mailing Address:</b>	70 E. Monroe St. Franklin, IN 46131		
<b>Describe Request:</b>			
Transfer 2012 Dodge Durango from Community Development Department to Planning & Engineering Department.			
<b>List Supporting Documentation Provided:</b>			
Request to transfer between departments form			
<b>Who will present the request?</b>			
<b>Name:</b>	Krista Linke	<b>Telephone:</b>	317-736-3631

*In order for an individual and/or agency to be considered for new business on the Board of Works agenda, this reservation form and supporting documents must be received in the Mayor's office no later than 4:00 p.m. on the Wednesday before the meeting.*



## City of Franklin

### Request to Transfer between Departments Equipment or Vehicles

**Date:** 2-16-2022 **Department Name:** Community Development

**Description of the Equipment or Vehicle:** 2012 white Dodge Durango

**VIN#** IC4SDJFTXCC363283

#### Request to Transfer:

**Manufacturer:** Dodge **Model:** Durango **Year:** 2012

**Reason:** Transfer this vehicle to the Planning & Engineering Department

**Department Heads Signature:** \_\_\_\_\_

**Department Heads Printed Name:** Krista Linke

**Item Authorized for Transfer by Board of Public Works and Safety:** \_\_\_\_\_

**Date:** \_\_\_\_\_

*Please submit this completed form along with the BOW reservation form to the Clerk  
Treasurer's Office. This information is needed to complete the transaction if authorized.*