

**Board of Public Works and Safety  
Regular Meeting Minutes  
December 6, 2021**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Steve Barnett presiding. Board members Lisa Jones & Bob Swinehamer answered roll call.

Chief of Police Kirby Cochran, Fire Chief Matt Culp, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, DPW Superintendent Sally Brown, Community Development Director Krista Linke, City Engineer Mark Richards, Street Commissioner/Fleet Manager Brett Jones, Clerk Treasurer Jayne Rhoades, and City Attorney Lynnette Gray were also in attendance. IT Director Rick Littleton was absent.

Mayor Barnett asked for a moment of silence for Canine Officer Pepper who died last week.

Mayor Barnett led the Pledge of Allegiance.

**Announcements, Presentations & Public Comments**

There were no announcements, presentations or public comments.

**Consent Agenda**

Mayor Barnett presented the consent agenda for approval.

1. Approval of Minutes from meeting held November 15, 2021
2. Board of Works Claims.
  - Payroll in the amount of \$404,893.59
  - #111921 BOW Contracts/Utilities in the amount of \$357,045.73
  - #111621 Sewer Bond Contracts in the amount of \$557,585.25
  - #112021 Sewer Utilities in the amount of \$25,818.15
  - #111721 RDC Contracts/Utilities in the amount of \$100,000.00
  - Personal Day Payout in the amount of \$26,424.72
  - Police Longevity in the amount of \$77,506.38
  - #112721 Sewer Utilities in the amount of \$14,738.67
  - #112421 RDC Claims in the amount of \$
  - #112621 BOW Contracts/Utilities in the amount of \$12,319.49
  - Fire Longevity in the amount of \$75,243.42
  - Payroll in the amount of \$400,949.53
  - RDA Lease Rental Revenue Bond in the amount of \$533,984.46
  - #120221 Sewer Bond Contracts in the amount of \$38,075.68

- #120421 Sewer Utilities in the amount of \$401,903.82
- #120321 BOW Contracts/Utilities in the amount of \$26,943.37
- #120521 Sewer Utility General Obligations in the amount of \$37,258.19
- #120621 BOW General Obligations in the amount of \$185,592.03

Ms. Jones made a motion to approve the consent agenda as presented, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

### **Old Business**

There was no old business presented.

### **New Business**

**Request Execution of Agreement & Notice to Proceed for Miller Pipeline for Camelot Subdivision Sanitary Sewer Rehabilitation Project (Construction Contract Amount \$395,499.00)** - Brent Siebenthal, Wessler Engineering stated he is asking for approval of execution of Agreement & Notice to Proceed for Miller Pipeline for Camelot Subdivision Sanitary Sewer Rehabilitation Project. City Attorney Gray stated she had looked over this agreement & it is good. A discussion was held. Mr. Swinehamer made a motion to approve, & authorize the Mayor to sign on behalf of the Board, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

**Board of Works Resolution No.: 21-11 Amending Resolution 21-04 Establishing Guidelines for Sponsorship Opportunities for Amphitheater Facilities & Sponsorship Funds Received to be Used for Operating Expenses Relate to the Amphitheater** - City Attorney Lynn Gray gave an overview of the amendments to this resolution. Ms. Gray stated in the original resolution that was approved the money would go into a donation fund which was already established, since that time we have been contacted by people who would like to make donations with their own intents of what they would like to donate the money for. Sponsorships are also different types of donations. Ms. Gray stated after meetings with the Clerk Treasurer & the Parks Department it was decided that there should actually be two separate funds one that would be for sponsorships & one for donations, that is what this resolution is for. A discussion was held. Mr. Swinehamer made a motion to approve, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

**Request Approval of Memorandum of Understanding for Corporate Sponsorship of Pedestrian Bridge located at Youngs Creek Park** - Chip Orner, Parks Superintendent stated this Memorandum of Understanding is for corporate sponsorship of the pedestrian bridge located at Youngs Creek Park by the new Amphitheater. Mr. Orner stated that W.E. Paris, LLC has agreed to donate \$100,000.00 to sponsor this pedestrian bridge & will pay the \$100,000.00 by the end of the year. Mr. Swinehamer made a motion to approve, & authorizing the Mayor to sign on the Boards behalf, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

**Board of Works Resolution No.: 21-12 Authorizing Special Purchase of Emergency One Pumper Fire Apparatus** - City Attorney Lynn Gray stated she is bringing forth this resolution to authorize the special purchase of Emergency One Pumper Fire Apparatus that was discussed at the last meeting. This resolution will be to purchase a demo Emergency One Pumper Fire Apparatus subject to Council approval. Fire Chief Matt Culp gave the board additional information regarding this purchase. A discussion was held. Ms. Jones made a motion to approve subject to Council approval, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

**Board of Works Budgetary Resolution No.: 21-04 Authorizing a Transfer from Senior Operator \$3,175.00; Operator \$4,160.00; Lab Tech \$4,620.00; PERF \$10,000.00; Unemployment \$575.00; State License Credit \$2,400.00; Overtime \$4,400.00; & Capital \$7,261.00 to Services in total amount of \$36,591.00** - DPW Superintendent Sally Brown stated this is to request transfers from multiple DPW accounts to DPW Services in order to cover expenses. A discussion was held. Ms. Jones made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

**Request Approval & Acceptance of Performance Bond for Nicole Drive (Astral at Franklin)** - City Engineer Mark Richards stated he is requesting approval of Performance Bond #DVHNSU0207122 for Street Trees; Landscaping & Street Lights; Storm Sewer Swales & Underdrains; Streets; Sidewalks; Survey Monuments & Street Signs in the amount of \$140,581.38. A discussion was held. Mr. Swinehamer made a motion to approve, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

**Request Approval of Trash Collection & Recycling with Ray's Trash Service** - City Engineer Mark Richards stated he is requesting approval of the agreement with Ray's Trash Service for trash collection & recycling that was discussed at the previous meeting. Mr. Richards stated that a base bid & alternate bid were received. The base bid is the same service as we now have, & the alternate bid which is what we are accepting is for automated equipment, & for Ray's to provide trash & recycling receptacles with a cost of \$17.22 per house plus \$40,000 for city collection facilities. The initial contract for the first year would be \$1,714,197.28, the amount can change based on the number of houses in the city. City Attorney Gray stated she asked Ray's to include in the contract for reduction of the number if the households decrease, or if someone is out of town for an extended amount of time (90 days or more) they can ask the Board of Works for their trash amount to be abated. Ms. Gray stated we are actually talking about two different things, as this request is to approve the contract, & then the Council would need to decide with a future ordinance how much if any they want to pass on to residents. A discussion was held. Ms. Jones made a motion to approve, seconded by Mayor Barnett. A voice vote was taken with all members stating aye. The motion carried.

**Request Approval of 2022 Contracts for Provision of Services: Access Johnson County; Boys & Girls Club; Discover Downtown Franklin; Franklin Education Connection; Girl's Inc.; Helpline of Johnson County; Johnson County Senior Services; & Leadership Johnson**

**County** - Mayor Barnett stated he is requesting approval of the 2022 Contracts for Provision of Services for Access Johnson County; Boys & Girls Club; Discover Downtown Franklin; Franklin Education Connection; Girl's Inc.; Helpline of Johnson County; Johnson County Senior Services; & Leadership Johnson County. Mayor Barnett stated the amounts to be given are the same as last year. City Attorney Gray stated that she had prepared a Non-Discrimination form for these entities to sign for our records also. A discussion was held. Mr. Swinehamer made a motion to approve subject to receiving the signed Non-Discrimination form along with the signed contracts, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

**Discussion on Flock System** - Police Chief Kirby Cochran, Sgt. Tony Povenelli, & Administrative Assistant Emily Watson gave an overview of this camera system. The Flock camera is a license plate data system, there are 10 of these installed throughout the city. The cameras that are currently in place are in the entrance & exit areas of the city. Chief Cochran stated these cameras are around \$2,500.00 each. A slide presentation was presented to show exactly how this system works & how much it helps the Police Department with several different aspects of their job.

### **Other Business**

**Request to File Liens on Unkempt Property** – Mayor Barnett made a motion to approve, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

### **Department Reports / Staff Reports**

Parks Superintendent Orner thanked everyone for their help with the Holiday Lighting.

Police Chief Cochran talked about recent incidents in which there were twelve arrests the first night, & nine on the second night.

Community Development Director Linke stated the FDC will be having an open house on Thursday at 280 Circle Drive, from 3:00 p.m. – 5:00 p.m.

City Engineer Richards stated he would like approval of a Change Order Final for the Commerce/Arvin/Hurricane project with a decrease of -\$36,870.83. Mr. Swinehamer made a motion to approve & authorizing the Mayor to sign on the Boards behalf, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried. Mr. Richards stated he also had title sheets from Crossroads Engineers for the Commerce, Arvin roundabout, & Phase II of Jim Black road that needs the Boards signatures.

DPW Superintendent Brown stated the Artcraft Alley project should be finished tomorrow.

**Adjournment**

As there was no further business to come before the Board of Works, a motion and a second were made to adjourn at 6:05 p.m.

Respectfully submitted,

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Jayne Rhoades, Clerk-Treasurer  
Enrolled:12/9/2021

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Steve Barnett, Mayor

Attest:

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Jayne Rhoades, Clerk-Treasurer