

**Board of Public Works and Safety
Regular Meeting Minutes
November 1, 2021**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Steve Barnett presiding. Board members Lisa Jones & Bob Swinehamer answered roll call.

Chief of Police Kirby Cochran, Fire Chief Matt Culp, Sewer Billing Office Manager Sherry Phillips, DPW Superintendent Sally Brown, Community Development Director Krista Linke, City Engineer Mark Richards, Clerk Treasurer Jayne Rhoades, and Attorney Rob H. Schafstall were also in attendance.

Mayor Barnett led the Pledge of Allegiance.

Announcements, Presentations & Public Comments

Rosie Chambers of Franklin Chamber of Commerce stated their next luncheon will be November 18th.

Consent Agenda

Mayor Barnett presented the consent agenda for approval.

1. Approval of Minutes from meeting held October 18, 2021
2. Board of Works Claims.
 - #102221 BOW Contracts/Utilities in the amount of \$51,480.61
 - #102021 Sewer Bond Contracts in the amount of \$407,530.03
 - Payroll in the amount of \$407,897.20
 - #102921 BOW Contracts/Utilities in the amount of \$40,928.03
 - #102721 Sewer Bond Contracts in the amount of \$32,798.76
 - #103021 Sewer Utilities in the amount of \$190,829.75
 - #110321 Sewer Utility General Obligations in the amount of \$140,056.04
 - #110121 BOW General Obligations in the amount of \$132,250.04
 - #102621 RDA Lease Rental Revenue Bond Contracts in the amount of \$938,137.70

Ms. Jones made a motion to approve the consent agenda as presented, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Old Business

There was no old business presented.

New Business

Request Approval of Change Order #1 for Artcraft Alley Lining Project, Extending Substantial/Final Completion Dates - Brent Siebenthal, Wessler Engineering stated he is requesting approval of Change Order #1 for Artcraft Alley Lining Project, which extends the completion date of the project to December 7th. A discussion was held. Mr. Swinehamer made a motion to approve, & authorizing the Mayor to sign on behalf of the Board, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Request to Reserve 2 Parking Spaces East of Crosswalk on Jefferson Street from 6:00 - 10:00 p.m. November 6th in front of Elks Club for Veterans Dinner - Fire Chief Matt Culp stated he was a member of the Elks Club, & they are requesting to reserve 2 parking spaces east of the crosswalk on Jefferson Street from 6:00 p.m.-10:00 p.m., on November 6th for a Veterans dinner. A discussion was held. Mr. Swinehamer made a motion to approve, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Request Approval & Acceptance of Performance Bond & Dedication of Public Right-of-Way for Nicole Drive (Astral at Franklin) - Senior Planner Joanna Tennell stated she is requesting this item be tabled until the documents have been updated. Ms. Jones made a motion to table, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The matter was tabled.

Request Release of Maintenance Letters of Credit & Subdivision Maintenance Surety Agreements for Homesteads at Hillview, Section1 & Section 2 - Senior Planner Joanna Tennell stated she is requesting release of the following Maintenance Letters of Credit & Subdivision Maintenance Surety Agreements for Homesteads at Hillview, Section 1: LOC 0179932499 Asphalt Paving \$52,500.00; LOC 0179932512 Storm, Sanitary, Site Infrastructure \$206,250.00; LOC 01719932520 Landscaping \$3,190.00. Ms. Tennell also requested release of Maintenance Letters of Credit & Subdivision Maintenance Surety Agreements for Homesteads at Hillview, Section 2: LOC 0179932693-8 Asphalt Pavement \$45,362.50; LOC 0179932693-11 Sanitary Sewers \$12,500.00; LOC 0179932693-12 Storm Sewers & Underdrains \$56,250.00; LOC 0179932693-13 Street Signs \$500.00. Ms. Jones made a motion to approve releasing all items listed above, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Other Business

Request to File Liens on Unkempt Property – Mayor Barnett made a motion to approve, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

2022 Meeting Dates & Holiday Schedule – Mayor Barnett presented the meeting dates for 2022 & the Holiday Schedule for 2022. A discussion was held. Mayor Barnett made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Department Reports / Staff Reports

Mayor Barnett stated that Parks Superintendent Chip Orner was not present due to the fact that Parks employee Holly Johnston's mother passed away, & he went to the calling.

Police Chief Cochran stated that trick-or-treating on Martin Place went well. The Chief also stated they will be having a new Probationary Officer sworn in tonight at City Council.

Fire Chief Culp stated they will have two new Firefighters sworn in tonight at City Council.

Community Development Director Linke learned we received \$5000 grant from Indiana Arts Commissions.

Mayor Barnett stated that IT Director Littleton was not present tonight since he is working on issues with our email system. The Mayor also stated that Street Superintendent Jones was not present as he had vacation planned.

City Engineer Richards stated paving markings are complete on the State Street project. Mr. Richards also stated that INDOT is coming to the Garment Factory on Wednesday to award the Community Crossing Grants for 2022.

Mr. Swinehamer asked about the flashing signs that were left on Hurricane Rd. since the trail coating project is complete. City Engineer Richards stated he would contact the contractor.

Adjournment

As there was no further business to come before the Board of Works, a motion and a second were made to adjourn at 5:17 p.m.

Respectfully submitted,

Jayne Rhoades, Clerk-Treasurer
Enrolled:11/5/2021

Steve Barnett, Mayor

Attest:

Jayne Rhoades, Clerk-Treasurer