

**Board of Public Works and Safety
Regular Meeting Minutes
May 17, 2021**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Steve Barnett presiding. Board members Lisa Jones & Bob Swinehamer answered roll call.

Chief of Police Kirby Cochran, Fire Chief Matt Culp, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, DPW Superintendent Sally Brown, IT Director Rick Littleton, Community Development Director Krista Linke, City Engineer Mark Richards, Street Commissioner/Fleet Manager Brett Jones, Clerk Treasurer Jayne Rhoades, and City Attorney Lynnette Gray were also in attendance.

Mayor Barnett led the Pledge of Allegiance.

Announcements, Presentations & Public Comments

Mayor Barnett stated there would be a Memorial Day Service on May 31st starting at 11:00 a.m., & the American Legion would like to request Jefferson Street be closed from 10:45 a.m. until 11:30 a.m. Ms. Jones made a motion to approve closing Jefferson Street on May 31st from 10:45 a.m. to 11:30 a.m. for the Memorial Day Service, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Consent Agenda

Mayor Barnett presented the consent agenda for approval.

1. Approval of Minutes from meeting held May 3, 2021
2. Board of Works Claims.
 - Payroll in the amount of \$442,465.90
 - #050421 Sewer Bond Contracts in the amount of \$28,935.50
 - #050521 RDC Contracts/Utilities in the amount of \$11.84
 - #050821 Sewer Utilities in the amount of \$199,302.03
 - #050721 BOW Contracts/Utilities in the amount of \$21,233.52
 - Pension Payroll in the amount of \$54,306.50
 - #051621 Sewer Utility Obligations in the amount of \$19,179.49
 - #051721 BOW General Obligations in the amount of \$108,903.81
 - #051221 RDC Contracts/Utilities in the amount of \$3,865.00
 - #051521 Sewer Utilities in the amount of \$21,697.16
 - #051421 BOW Contracts/Utilities in the amount of \$327,730.04

Ms. Jones made a motion to approve the consent agenda as presented, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Old Business

There was no old business presented.

New Business

Quotes for Automatic Doors for City Court - Judge Mark Loyd stated they had requested three quotes for automatic doors for City Court with two being received: Automated Doors & Access, Inc. & Your Automatic Door Company. The lowest quote was from Your Automatic Door Company at \$6,210.00. A discussion was held & it was stated that the Board of Works would pay for the installation of the doors with Your Automatic Door Company. Ms. Jones made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Request Permission to have live music in Veterans Alley adjacent to the Elks Lodge, once per month in the summer months: June 11, July 9th, August 20th & Sept. 10th weather permitting - Eric Klinkowski came forward to request permission to have live music in Veterans Alley adjacent to the Elks Lodge on June 11th, July 9th, August 20th & Sept. 10th weather permitting. A discussion was held. It was stated that Mr. Klinkowski would need to get with Parks Superintendent Orner to get the packet that would need to be filled out for this request. Mayor Barnett made a motion to approve once Mr. Orner has all of the necessary documents needed to hold this event, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Request Approval for Dumpster in Parking Spaces in front of 484 E. Jefferson St. for Building Remodeling – Mayor Barnett stated he spoke with the gentlemen requesting this dumpster & gave verbal permission with the fact that they must have plywood under the dumpster to avoid damage to the street. The Mayor is requesting this to be ratified by the Board. Ms. Jones made a motion to ratify this request, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Request Approval of Amendment #1 for Construction Phase Services for the Eastside Regional Interceptor & Lift Station - Gary Ruston, Wessler Engineering came forward to request approval of Amendment #1 for Construction Phase Services for the Eastside Regional Interceptor & Lift Station which would include adding: Construction Administration; Resident Project Representation; & Warranty Period Assistance. A discussion was held. Mr. Swinehamer made a motion to approve with the Mayor signing, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Construction Agreement for the Eastside Regional Interceptor & Lift Station - Gary Ruston, Wessler Engineering stated this is the construction agreement for the Eastside Regional Interceptor & Lift Station with Atlas Excavating which was found to be the most responsive & responsible bidder at \$3,629,925.00, & approval of Notice to Proceed. A discussion was held. Mr. Swinehamer made a motion to approve with the Mayor signing & authorizing the Notice to Proceed, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Request to Apply for IDHS Foundation Grant in the amount of \$4,000.00 for Thermal Imaging Cameras - Fire Chief Matt Culp stated he is requesting approval to apply for the IDHS Foundation Grant in the amount of \$4,000.00 which would be used for Thermal Imaging Cameras, & this is a non-matching grant. A discussion was held. Ms. Jones made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Request Approval of Revised SOP 4.5 & SOP 3.11 – Police Chief Kirby Cochran stated he is requesting to revise SOP 3.11 (Body Worn/In Car Camera System) Item (C) under Prohibited Acts. A discussion was held. Mayor Barnett made a motion to approve SOP 3.11, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried. Chief Cochran introduced revised SOP 4.5 (Covert Recording of Employees) Item (C) Under Procedure. Mayor Barnett made a motion to approve revised SOP 4.5, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Request to Apply for The Season of Justice (SOJ) Grant – Police Chief Kirby Cochran stated he is requesting to remove this item from the agenda at this time. A discussion was held. Mayor Barnett made a motion to remove this item from the agenda, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Request Acceptance & Execution of Storm & Sanitary Sewer Inspection Service Agreement, Earthwork & Paving Inspection Service Agreement for The Bluffs at Youngs Creek, Section 4 (PC2021-08) - Senior Planner Joanna Myers stated she is requesting acceptance & execution of Storm & Sanitary Sewer Inspection Service Agreement, & Earthwork & Paving Inspection Service Agreement for the Bluffs at Youngs Creek, Section 4. A discussion was held. Mr. Swinehamer made a motion to approve, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Request Approval of INDOT/LPA Agreement for 2021 - Call 1 Community Crossings Award - City Engineer Mark Richards stated he is requesting approval of the INDOT/LPA Agreement for 2021 which is a one-million-dollar award with a matching grant. Mr. Richards stated there was a list of 37 streets to be paved with this project. A discussion was held. Mr. Swinehamer made a motion to approve & authorizing the Mayor to sign, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Request Approval & Execution of Duke Energy Reimbursement Agreement for Graham Road Storm Sewer Project - City Engineer Mark Richards stated this is for approval & execution of the Duke Energy Reimbursement Agreement for the Graham Road Storm Sewer Project with the projected cost of \$14,182,78. A discussion was held. Mr. Swinehamer made a motion to approve authorizing the Mayor to sign subject to approval from legal counsel, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Request Acceptance of Bids & Award of Contract - 2021 Maintenance Improvement Program; Asphalt Milling, Patching, & Resurfacing - City Engineer Mark Richards stated that 8 bids were received for this project: All Star Paving \$1,586,863.63; Baumgartner Asphalt Services \$1,845,948.85; Dave O'Mara Contractor, Inc. \$1,524,025.50; DC Construction \$1,368,484.10; Grady Brothers \$1,756,700.04; Midwest Paving \$1,597,268.50; Milestone Contractors, L.P. \$1,747,900.00 & Robertson Paving \$1,683,793.00. Mr. Richards stated that DC Construction was the lowest bidder but their packet was incomplete, so therefore he would like to award the bid to Dave O'Mara Contractor, Inc. as the most responsive & responsible bidder & would like approval to award them the 2021 Maintenance Improvement Program Project. A discussion was held. Mr. Swinehamer made a motion to approve awarding to Dave O'Mara Contractor, Inc., as the most responsive & responsible bidder, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Request Review & Approval of Quotes received for 10 New Benches & 10 New Trash Receptacles for the Downtown Area - Community Development Director Krista Linke stated she had received four quotes for benches & trash receptacles for the downtown area: Midstate Manufacturing \$28,377.50; Sitescapes \$19,181.40; Tree Top Products \$14,990.64; & Keystone Ridge Designs \$21,750.00. Ms. Linke stated that Tree Top Products was the lowest quote but they did not have the size of trashcans that we are looking for, so therefore Sitescapes would be the company she would suggest going with, this would be paid for by the Board of Works. A discussion was held. Mr. Swinehamer made a motion to approve awarding the job to Sitescapes, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried. Ms. Linke stated that Sitescapes does require a payment of 50% upfront so the Board would need to approve this also. Ms. Jones made a motion to approve paying 50% upfront, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Tax Deed for 280 Circle Drive - Community Development Director Krista Linke stated that she had received the tax deed for 280 Circle Drive. City Attorney Gray stated that she had prepared Resolution 21-05 which would approve transferring this property to the FDC by quit claim deed if approved. A discussion was held. Ms. Jones made a motion to approve the resolution & authorizing the Mayor to sign the quit claim deed to transfer the title to the FDC, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Request Approval for RFP's for Banner Program - Community Development Specialist Dana Monson stated the Public Arts Advisory Commission has been working on art projects to bring

more art to the City. Ms. Monson stated this project is to put banners on the light poles. The Arts Advisory Commission has been working to create this concept for the downtown area. Ms. Monson stated that one area would be 15 poles on King St. from the roundabout to Paris Drive. We would pay \$1,000 to each graphic artist; the banners would be to celebrate the arts & entertainment district. There would also be four sections downtown from W. Jefferson St. to N. Main St., E. Court St. & W. Court, St., Main St. to Monroe St. They are wanting to get proposals from artists that would be cohesive, but unique to the City of Franklin. There would be a maximum of 4 artists which would be paid \$1,000 each. Ms. Monson stated they would like to send out proposals to see what type of response we would get. They would like the Board of works to pay for this project with a total of around \$20,000.00. Ms. Monson stated that the banners in the downtown area would be 24" x 48", & the banners on King St. would 30" x 60". A discussion was held. Ms. Jones made a motion to approve the art fees, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Other Business

There was no other business presented.

Department Reports / Staff Reports

Parks Superintendent Orner stated this Friday would be the Festival Country kickoff with the Lions Club fish fry, movies at the Artcraft & a car show. Mr. Orner also stated that Saturday May 22nd the pool would be opening.

City Engineer Richards stated that traffic at the 65 interchange has been a mess, & they have been working with Seymour, Greenfield, Franklin Police Department & Milestone for a solution. Mr. Richards stated that they think they have a solution until the signals get put in, which should be in July.

Board Member Jones congratulated Sherry Phillips on her new grandbaby.

Mr. Swinehamer asked if the trees on King Street were being replaced. Street Commissioner Jones stated they have been replacing some trees & moving others in this area.

Adjournment

As there was no further business to come before the Board of Works, a motion and a second were made to adjourn at 6:03p.m.

Respectfully submitted,

Jayne Rhoades, Clerk-Treasurer
Enrolled:5/19/2021

Steve Barnett, Mayor

Attest:

Jayne Rhoades, Clerk-Treasurer