

**Board of Public Works and Safety
Regular Meeting Minutes
November 2, 2020**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Steve Barnett presiding. Board member Lisa Jones was present. Board member Bob Swinehamer was absent.

Chief of Police Kirby Cochran, Fire Chief Matt Culp, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, DPW Superintendent Sally Brown, IT Director Rick Littleton, Community Development Director Krista Linke, City Engineer Mark Richards, Street Commissioner/Fleet Manager Brett Jones, Clerk Treasurer Jayne Rhoades, and City Attorney Lynnette Gray were also in attendance.

Mayor Barnett led the Pledge of Allegiance.

Announcements, Presentations & Public Comments

Presentation of Lifesaver & Community Partner Awards x 4 - Police Chief Kirby Cochran presented the following awards: Dewey Johnson was presented a Community Lifesaver Award for saving a man who fell in a pond in Cumberland Commons; Wesley Burris of Internet Communications, Inc., was presented a Community Partnership Award for donating funds to ensure the Police Department had less lethal equipment in the event of unrest & for contributing to their Drone Program; Vonda & Richard Mercer family was presented a Community Partnership Award for donating a Popcorn Machine to the Police Department; Victory Church was presented a Community Partnership Award for donating \$14,000.00 for the purchase of the new Therapy dog. Chief Cochran thanked everyone for their commitment to the community.

Rosie from the Chamber of Commerce stated there would be a Chamber meeting on November 12th with Franklin College President Kerry Prather being the guest speaker.

Consent Agenda

Mayor Barnett presented the consent agenda for approval.

1. Approval of Minutes from meeting held October 19, 2020
2. Board of Works Claims.
 - o Payroll in the amount of \$395,294.75
 - o #102420 Sewer Utilities in the amount of \$10,366.49
 - o #102120 RDC Contracts/Utilities in the amount of \$65,871.96

- #102320 BOW Contracts/Utilities in the amount of \$1,991.34
- #092820 RDA Lease Rental Revenue Bond in the amount of \$493,009.83
- #110220 Sewer General Obligations in the amount of \$184,997.12
- #110220 BOW General Obligations in the amount of \$232,753.54
- #102620 RDA Lease Rental Revenue Bond in the amount of \$88,992.72

Ms. Jones made a motion to approve the consent agenda as presented, seconded by Mayor Barnett. A voice vote was taken with all members stating aye. The motion carried.

Old Business

There was no old business presented.

New Business

Crisis Management Job Position - Utilizing Earlier than 2021 - Job Description - Police Chief Kirby Cochran gave an overview of this position, & the job description. Chief Cochran stated they would like to bring on this position this year instead of waiting until 2021, the chief stated they have the money in their budget as they had an officer leave. Chief Cochran stated they were hoping to set up an interview this week with one of the applicants. City Attorney Gray stated that she thought it should be added to the job description that this position should have regular & consistent attendance. A discussion was held. Ms. Jones made a motion to approve including adding the regular & consistent attendance to the job description, seconded by Mayor Barnett. A voice vote was taken with all members stating aye. The motion carried.

Board of Works Resolution No.: 20-09 A Resolution Acknowledging Review of Title VI Plan/Non-Discrimination Agreement - City Attorney Lynn Gray gave an overview of this resolution explaining the different changes & events that have taken place this year to adhere to the Title VI regulations. A discussion was held. Ms. Jones made a motion to approve, seconded by Mayor Barnett. A voice vote was taken with all members stating aye. The motion carried.

Board of Works Budgetary Resolution No.: 20-01 Authorizing a Transfer from WWTP 116 & WWTP Capital 400 to WWTP Services 300 in the amount of \$89,829.47 - DPW
Superintendent Sally Brown stated she is requesting approval to transfer money from WWTP 116 & WWTP Capital to WWTP Services to cover the remaining portion of this year. A discussion was held. Ms. Jones made a motion to approve, seconded by Mayor Barnett. A voice vote was taken with all members stating aye. The motion carried.

Request Approval of Release of Performance & Maintenance Bonds for Deer Meadows Section 1 & Acceptance of Maintenance Bonds for Deer Meadows Section 1 - Senior Planner Joanna Myers stated she is requesting approval of release of the following Performance Bonds for Deer Meadows, Section 1: PB18719000260 Dirt Work \$63,626.16; PB1871900261 Erosion

Control \$31,816.14; PB18719000262 Surveying Monuments & Street Signs \$2,544.00. Ms. Myers stated she is also asking for approval of release of the following Maintenance Bonds for Deer Meadows Section 1: PB18719000263 Street Lights \$4,312.00; PB18719000203 Sanitary Sewers \$13,008.50; PB18719000204 Storm Sewers \$13,299.93; PB18719000206 Streets \$22,343.74. Ms. Myers told the Board that she would like them to accept the following Maintenance Bonds for Deer Meadows Section 1: PB18719000510 Dirt Work \$13,255.45; PB18719000511 Erosion Control \$6,628.36; PB18719000512 Surveying Monuments & Street Signs \$530.00; & PB18719000513 Street Lights \$898.33. Ms. Jones made a motion to approve the release of the Performance & Maintenance Bonds for Deer Meadows Section 1 & the Acceptance of Maintenance Bonds for Deer Meadows Section 1, seconded by Mayor Barnett. A voice vote was taken with all members stating aye. The motion carried.

Other Business

Request to File Liens on Unkempt Property – Mayor Barnett made a motion to approve, seconded by Ms. Jones. A voice vote was taken with all member stating aye. The motion carried.

Department Reports / Staff Reports

Police Chief Cochran thanked Fleet Manager Jones, & Captain Scott Carter for their help on purchasing a new vehicle.

Community Development Director Linke stated that the Holiday Open House for local shops starts tomorrow & will go on for twelve days.

Adjournment

As there was no further business to come before the Board of Works, a motion and a second were made to adjourn at 5:25 p.m.

Respectfully submitted,



Jayne Rhoades, Clerk-Treasurer

Enrolled: 11/10/2020



Steve Barnett, Mayor

Attest:

A handwritten signature in cursive script, reading "Jayne Rhoades". The signature is written in dark ink and is positioned above a horizontal line.

Jayne Rhoades, Clerk-Treasurer