

**Board of Public Works and Safety
Regular Meeting Minutes
October 19, 2020**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Steve Barnett presiding. Board members Lisa Jones & Bob Swinehamer answered roll call.

Deputy Chief of Police Scott Summers, Fire Chief Matt Culp, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, DPW Superintendent Sally Brown, IT Director Rick Littleton, Community Development Director Krista Linke, City Engineer Mark Richards, Street Commissioner/Fleet Manager Brett Jones, Clerk Treasurer Jayne Rhoades, and City Attorney Lynnette Gray were also in attendance.

Mayor Barnett led the Pledge of Allegiance.

Announcements, Presentations & Public Comments

Marty Williams with Discover Downtown Franklin thanked everyone for their support of the Farmers Market & other events the DDF has been able to have this year.

Consent Agenda

Mayor Barnett presented the consent agenda for approval.

1. Approval of Minutes from meeting held October 5, 2020
2. Board of Works Claims.
 - o Payroll in the amount of \$391,011.91
 - o #101020 Sewer Utilities in the amount of \$49,158.34
 - o #100720 RDC Contracts/Utilities in the amount of \$10,247.65
 - o #100920 BOW Contracts/Utilities in the amount of \$123,816.57
 - o #101920 BOW General Obligations in the amount of \$106,179.80
 - o #101920 Sewer General Obligations in the amount of \$36,946.48
 - o Pension Payroll in the amount of \$54,056.81
 - o #101620 BOW Contracts/Utilities in the amount of \$32,073.25
 - o #101720 Sewer Utilities in the amount of \$694.49

Ms. Jones made a motion to approve the consent agenda as presented, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Old Business

There was no old business presented.

New Business

Request Authorization to Bid Abandoned WWTP Demolition - DPW Superintendent Sally Brown presented this request to authorize Wessler Engineering to advertise for bids for the demolition of the abandoned WWTP. A discussion was held. Mr. Swinehamer made a motion to approve, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Request Approval of Change Orders #1 & #4 for Westview Drive Roundabout Project - City Engineer Mark Richards stated Change Order #1 was for curb inlets with an increase of \$2,409.28. Change Order #4 is for sealant of joints in asphalt & there is no cost to the City. A discussion was held. Ms. Jones made a motion to approve both change orders, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Request Approval of Professional Services Agreement for I-65/Earlywood Drive Access Document Development - City Engineer Mark Richards stated this is a professional services agreement for I-65/Earlywood Drive Access Document Development with HWC Engineering with a cost of \$282,400.00. The schedule of this project would be to submit to INDOT by April 2021. Mayor Barnett stated that part of the money will come out of this year's budget if approved tonight & some could come out of next year's budget, the money would be encumbered if not all is used this year. A discussion was held. Mr. Swinehamer made a motion to approve, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Request Acceptance & Execution of Storm & Sanitary Sewer Inspection Service Agreement, Earthwork & Paving Inspection Service Agreement, Roadway, Drainage, & Utility Easements for the Bluffs at Youngs Creek, Section 3 (PC 2020-23) - Senior Planner Joanna Myers stated she is asking for acceptance & execution of Storm & Sanitary Sewer Inspection Service Agreement, Earthwork & Paving Inspection Service Agreement, Roadway, Drainage, & Utility Easements for the Bluffs at Youngs Creek Section 3. Ms. Myers stated that we will be paid at 100% for these items. A discussion was held. Ms. Jones made a motion to approve all items listed above, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Request Approval of Purchase of Playground Equipment for Youngs Creek Park & Declare the Purchase a Significant Savings Under IC 5-22-10-5 - Parks Superintendent Chip

Orner stated the company this equipment will be purchased from was above the estimated cost allotted for the project, but the company has a grant program in which they gave us a grant of \$153,433.55 making the total of the purchase & installation \$525,000.00 which was right at the budget estimation. This project will be paid for from the Amphitheatre Bond. Mr. Orner stated that this playground will be over 2 ½ times the size of the Blue Heron Park which was around \$375,000.00. City Attorney Gray stated this reduction makes this a purchase of significant savings which allows us to purchase it under IC 5-22-10-5. A discussion was held. Mr. Swinehamer made a motion to approve, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Other Business

Request to File Liens on unkempt property –Mayor Barnett made a motion to approve, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Holiday Schedule for 2021 - Mayor Barnett introduced the Holiday Schedule for 2021. Ms. Jones made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Board of Works Meeting Dates for 2021 - Mayor Barnett brought forward the meeting dates for the Board of Works in 2021 & explained due to certain holidays some meetings would be moved to different days of the week. A discussion was held. Ms. Jones made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

City Attorney Gray stated that back in March & April we approved a COVID19 order regarding working remotely, which stated certain tests must be done before someone could return to work & when offices could be open which was based on CDC guidelines at that time. Ms. Gray stated that Mayor Barnett & Clerk Treasurer Rhoades had been in contact with the Johnson County Health Department & were told that some of the test results are no longer necessary according to the current CDC guidelines regarding returning to work. Mr. Swinehamer made a motion to amend the current return to work plan to follow CDC & the Johnson County Health Department, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Mayor Barnett stated there were some employees in different departments that have tested positive for COVID19 but according to the health department that is not unusual at this time.

Department Reports / Staff Reports

Parks Superintendent Orner stated they would be having Trick your Trunk this Saturday from 4:00 p.m. to 6:00 p.m., & that Sammy Terry will be available at the Artcraft for two different movies this weekend.

DPW Superintendent Brown stated they would be hosting a Wastewater Study class at the Arvin Room at the Parks & Rec. Center on the 29th & 30th of this month. Ms. Brown stated there will only be around 13 people in the meeting so it will be socially distanced. Ms. Brown also stated that the Lab Technician had passed her Annual Proficiency Test.

Street Superintendent Jones stated he is requesting approval for the Board of Works to pay the renewal for the BAM Weather monitoring service which is \$3,607.00 yearly. Mr. Jones stated they will be adding a lightening detection service which will help the Parks Department. Mr. Swinehamer made a motion to approve, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried. Mr. Jones stated they are also currently working on collecting leaves.

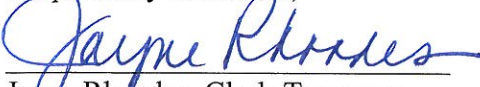
City Engineer Richards stated the 525 E project is continuing. Mr. Richards also stated they are working on the curbs, sidewalks, & driveway approaches on South Main St., & utility issues have been addressed in this area. Mr. Richards stated the amphitheater area is moving forward with clearing trees, & removing pavement from Monroe St. & the Farmers Market parking lot.

Community Development Director Linke stated the dumpster enclosure on Water Street has been started, & the one by the Artcraft will be starting soon. Ms. Linke also stated the closing on the property at 280 Circle Drive will be October 20th.

Adjournment

As there was no further business to come before the Board of Works, a motion and a second were made to adjourn at 5:45 p.m.

Respectfully submitted,



Jayne Rhoades, Clerk-Treasurer

Enrolled: 10/27/2020



Steve Barnett, Mayor

Attest:


Jayne Rhoades, Clerk-Treasurer