

**Board of Public Works and Safety
Regular Meeting Minutes
October 5, 2020**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Steve Barnett presiding. Board members Lisa Jones & Bob Swinehamer answered roll call.

Chief of Police Kirby Cochran, Fire Chief Matt Culp, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, IT Director Rick Littleton, Community Development Director Krista Linke, City Engineer Mark Richards, Street Commissioner/Fleet Manager Brett Jones, Clerk Treasurer Jayne Rhoades, and City Attorney Lynnette Gray were also in attendance. DPW Superintendent Sally Brown was absent.

Mayor Barnett led the Pledge of Allegiance.

Announcements, Presentations & Public Comments

There were no announcements, presentations or public comments.

Consent Agenda

Mayor Barnett presented the consent agenda for approval.

1. Approval of Minutes from meeting held September 21, 2020
2. Board of Works Claims.
 - Pool Rental Payroll in the amount of \$5,478.75
 - Payroll in the amount of \$403,273.40
 - #092620 Sewer Utilities in the amount of \$132,268.09
 - #092320 RDC Contracts/Utilities in the amount of \$115,893.28
 - #092520 BOW Contracts/Utilities in the amount of \$125,001.55

Mr. Swinehamer requested the minutes be amended to state that action at 525 E/Forest Rd. on page 4 of the September 21st minutes should state that no action was taken at this time but it will be brought back after the exact location is determined. Mr. Swinehamer made a motion to approve with the above amendments being made, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Old Business

There was no old business presented.

New Business

Request Grizzly Drive (between Branigin Blvd. & 1st St.) be Closed on October 11, 2020, from 9:30 a.m. - Noon for Franklin College Commencement Ceremony - Steve Leonard of Franklin College presented this request, & stated they would like to close Grizzly Drive between Branigin Blvd. & 1st St. on October 11th from 9:30 a.m. to noon for the Franklin College Commencement Ceremony. A discussion was held. Ms. Jones made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Request Approval to Place Dumpster (16ft long x 3ft. tall - 15 Yards) on east side of 97 E. Monroe St. from approximately 10/6/20 to 11/15/20 - Amber Bechert, B2S Life Sciences explained this request to the Board. The dumpster would be placed on the west side of Water Street south of Monroe St. in order to replace their roof. It was stated that there would be plywood placed under the dumpster to make sure there was no damage to the street. Mr. Swinehamer made a motion to approve with the plywood placed under the dumpster, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Request Approval & Acceptance of Letters of Credit & Subdivision Performance Surety Agreements & Secondary Plat for The Bluffs at Youngs Creek, Section 2 - Senior Planner Joanna Myers stated she is asking for approval & acceptance of Letters of Credit, Subdivision Performance Surety Agreements & Secondary Plat for the Bluffs at Youngs Creek Section 2 Subdivision Performance Surety Agreements:: 6297-20-1 Street Trees, Landscaping & Street Lights \$101,100.00; 6297-20-2 Storm Sewers, Swales, & Underdrains \$149,927.28; 6297-20-3 Earthwork & Erosion Control \$347,858.16; 6297-20-4 Sanitary Sewers \$117,450.60; 6297-20-5 Streets \$434,011.86; 6297-20-6 Sidewalks \$226,629.60; 6297-20-7 \$14,640.00; 6297-20. A discussion was held. Ms. Jones made a motion to approve all Letters of Credit, Performance & Surety Agreements & Secondary Plat, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Request Approval & Acceptance of Subdivision Performance and Maintenance Bonds and Secondary Plat for Deer Meadows, Sec. 4 – Senior Planner Joanna Myers stated she is requesting approval & acceptance of Subdivision Performance & Maintenance Bonds & Secondary Plat for Deer Meadows Section 4. Subdivision Performance Bonds: PB18719000503 Earthwork & Erosion Control \$77,730.72; PB18719000504 Survey Monuments & Street Signs \$10,188.00; PB18719000505 Street Lights \$9,900.00; PB0768438 Sidewalks & ADA Ramps \$61,939.20. & Maintenance Bonds: 7664301 Stone Base & Asphalt Streets \$25,983.75; 30094893 Sanitary Sewers \$15,025.13; 30094894 Storm Sewers \$11,556.18; 30094895 Subsurface Drains \$8,319.00; 14212918 Lime Stabilization \$6,201.00; 300110327 Curbs

\$12,478.50. A discussion was held. Mr. Swinehamer made a motion to approve Subdivision Performance & Maintenance Bonds & Secondary Plat, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Request to purchase a Covid Transport Vehicle for the Police Department. Chief Kirby Cochran stated they are looking to replace a current evidence vehicle that the crime scene investigator uses which is basically an old Ford box van. When COVID19 hit they realized they did not have a lot of safety measures in place in this vehicle. Chief Cochran stated he met with Fleet Manager Jones about replacing this vehicle & there are a couple of different options that they have. The vehicle they are looking to purchase is a fully equipped vehicle that is segregated & partitioned which would seal the driver away from any contaminated material. This particular vehicle is a 2019 Ram 3500 ProMaster which is properly segregated. Fleet Manager Jones gave an overview of how this will qualify for the Cares Act funding. City Attorney Gray stated this was an approved Cares Act purchase. The MSRP would be \$48,400.00 but the Municipal cost would be \$38,812.00, which would be a considerable savings. There would be some additional lighting & signage added to the vehicle, at a cost of around \$4,000.00. This would be paid from Police Department 400 until reimbursed by the Cares Act. A discussion was held. Ms. Jones made a motion to approve with a cost of \$38,812.00 & \$4,000.00 additional cost for lighting & signage, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.



PD COVID
Transport Vehicle.pdf

Request Permission to Purchase new Dodge Truck - Fire Chief Matt Culp stated he is requesting permission to purchase a Dodge Truck for the Fire Department. This will be under state bid, to replace a 2007 Ford Expedition that is used as an emergency medical vehicle out of Station 21. They have chosen a truck in order to meet the Cares Act it would give them separation between their equipment & the driver & technician as well as their PPE. Chief Culp stated that money has already been appropriated from their General Fund to their Capital Fund to purchase this vehicle. Their additional costs for lighting & signage & a laptop computer will be \$13,237.00, which has also been appropriated. This should all be reimbursed by the Cares Act. A discussion was held. Mr. Swinehamer made a motion to approve, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Request Permission to Purchase Zoll Monitors (contingent with City Council appropriation) - Fire Chief Matt Culp stated tonight at the City Council meeting he is requesting an appropriation to purchase Zoll Cardiac Monitors at a price of \$145,602.00, which is Cares Act reimbursable. Zoll is the only monitor that has sole sourcing, allows CPR feedback, adult & child CPR features, & what they call remote view but is actually a telehealth program which will allow their monitor to be able to call into the hospital & then the doctor can remotely treat the patients which will create social distancing. A discussion was held. Ms. Jones made a motion to approve contingent on City Council approval of the appropriation, seconded by Mr.

Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Request to Declare old Zoll Monitors Surplus & trade in Value to go towards the purchase of new Zoll Monitors - Fire Chief Matt Culp stated they would like to have old Zoll monitors declared surplus in order to trade them in towards the purchase new monitors. The trade in value would be around \$20,640.00. A discussion was held. Mr. Swinehamer made a motion to approve declaring the monitors surplus, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Request approval of service agreement with Pondurance for network security testing - Director of Technology Rick Littleton stated he is requesting approval of a service agreement with Pondurance for network security testing with a cost of \$10,650.00 contingent on changes being made in the agreement from Pondurance. Mr. Littleton stated this is brought forward with total approval from the Telecommunications Commission. Changes have been requested on the agreement & Pondurance has agreed to those changes, but we have not received the final document yet. They would like to approve contingent on fact that Pondurance does send the agreement with the changes requested. A discussion was held. Ms. Jones made a motion to approve subject to legal review of documents with changes made, & authorizing the Mayor to sign on behalf of the Board, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Request Approval of Joint Resolution 20-08 of the Board of Public Works & Common Council Approving Interlocal Agreement between Town of New Whiteland & City of Franklin concerning sale of Personal Property (a fire squad truck) - City Attorney Lynn Gray gave an overview of this resolution. Ms. Gray stated this is to approve an Interlocal Agreement between the Town of New Whiteland & the City of Franklin in regard to a sale of a Fire Department squad truck. Ms. Gray stated this was a vehicle that we did not use & the Town of Whiteland agreed to purchase it at a higher price then trade in value. Chief Culp stated they have agreed to pay \$3,500.00, & the trade in value was only \$3,000.00. A discussion was held. Mr. Swinehamer made a motion to approve subject to agreement with town of New Whiteland & City Council approval, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Other Business

There was no other business presented.

Department Reports / Staff Reports

Police Chief Cochran stated there had been a drug arrest on Monroe Street, & thanked the town citizens for helping to find houses with problems.

Fire Chief Culp thanked the City Attorney for her help with his agenda items.

Street Commissioner Jones stated it was now leaf season, & they had been planting trees.

City Engineer Richards stated that INDOT would be closing the intersection of Simon Rd. & US 31 as of Monday, October 12th. Mr. Richards also stated the Artcraft alley would be a priority replacement to the manhole next to Main Street & the manhole by Mutual is to be repaired also. This area has been reviewed by Wessler Engineering. Mr. Richards would like the Board to declare this as an emergency repair so that things can move forward immediately. It is his request to ask for quotes from Brusco & Miller Pipeline & that Wessler Engineering is to draft the scope & specs for this project. Mr. Swinehamer made a motion to declare this an emergency repair & to move forward with the RFQ, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Mr. Swinehamer asked Mr. Richards about the South Main Street construction which is back under way. Mr. Richards stated that CenturyLink was completing splicing this morning & O'Mara was working on construction which is due to be opened prior to Thanksgiving with intermediate asphalt in place. Mr. Swinehamer also asked about trees along E. King Street that were marked to be replaced. Mr. Richards stated they are out of warranty & they are working on getting this figured out. Mayor Barnett stated that the trees will be replaced one way or the other.

Community Development Specialist Monson stated that the dumpster enclosure work was started today at the Benjamin's alley.

City Attorney Gray stated that we had received two of the properties that were in a tax sale with the county & they were working on the third one.

Adjournment

As there was no further business to come before the Board of Works, a motion and a second were made to adjourn at 5:40 p.m.

Respectfully submitted,



Jayne Rhoades, Clerk-Treasurer

Enrolled:



Steve Barnett, Mayor

Attest:


Jayne Rhoades, Clerk-Treasurer