

**Board of Public Works and Safety
Regular Meeting Minutes
September 21, 2020**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Steve Barnett presiding. Board members Lisa Jones & Bob Swinehamer answered roll call.

Chief of Police Kirby Cochran, Fire Chief Matt Culp, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, DPW Superintendent Sally Brown, IT Director Rick Littleton, Community Development Director Krista Linke, City Engineer Mark Richards, Street Commissioner/Fleet Manager Brett Jones, Clerk Treasurer Jayne Rhoades, and City Attorney Lynnette Gray were also in attendance.

Mayor Barnett led the Pledge of Allegiance.

Announcements, Presentations & Public Comments

There were no announcements, presentations for public comments.

Consent Agenda

Mayor Barnett presented the consent agenda for approval.

1. Approval of Minutes from meeting held September 8, 2020
2. Board of Works Claims.
 - Payroll in the amount of \$397,306.34
 - #091220 Sewer Utilities in the amount of \$4,757.02
 - #091120 BOW Contracts/Utilities in the amount of \$1,610,734.60
 - #090920 RDC Contracts/Utilities in the amount of \$141.47
 - Pension Payroll in the amount of \$54,056.81
 - #092120 BOW General Obligation in the amount of \$59,914.23
 - #092020 Sewer General Obligations in the amount of \$30,487.45
 - #091820 BOW Contracts/Utilities in the amount of \$360,469.07
 - #091920 Sewer Utilities in the amount of \$56,266.07

Ms. Jones made a motion to approve the consent agenda as presented, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Old Business

Request Approval of Quotes for Building Repairs at Police Department - Tabled from previous meeting - Police Chief Cochran told the Board that quotes had been requested from three different vendors & two had been received back from Wheatcraft Painting, Inc. & Five Star Painting with the lowest quote being \$6,450.84. The lowest quote was received from Five Star Painting, & they are requesting to be paid half of this amount up front. Chief Cochran is requesting the Boards approval to move forward with awarding this quote, & to pay half of the amount up front. Mayor Barnett made a motion to approve awarding the quote & paying half of the amount due up front to Five Star Painting, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried. Chief Cochran also stated that quotes had been requested for wall repairs from three different vendors, with only two being received back from Pavan All Masonry, & Drake Construction with the lowest quote received from Drake Construction at \$2,870.00. Chief Cochran is requesting approval to award the quote for wall repair to Drake Construction. A discussion was held. Ms. Jones made a motion to approve the quote from Drake Construction, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

New Business

Request to Repair Sewer on Banta Street & West Street - Resident Kerry Bryant of 400 Banta St. came forward & told the Board of repairs that have been done, & other repairs that are needed to the sewer at Banta St. & West St. Evan Hart of the DPW spoke about the fact they have had Joe Gill Plumbing run a camera through this area to locate & clean the line to find out how the line ran. Mr. Hart stated this area is 200' from our city manhole where they come together. This is considered a lateral not a city sewer, so it would be up to the residents to repair. A discussion was held. It was decided that this is a problem that Mr. Bryant & his neighbors will need to fix. Mr. Hart indicated that a "Y" would need to be put in in this area to help them with their issues.

Request Approval of Assessment Plan Contract with Wessler Engineering for the US 31 Interceptor Repair Project - Jim Kovacs of Wessler Engineering came forward & gave an overview of this Professional Services Agreement which is for the US 31 Interceptor Assessment Plan & stated that the cost would be a total not to exceed \$191,200.00. A discussion was held. Mr. Swinehamer made a motion to approve, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Request Approval & Execution of Outdoor Lighting Service Agreement for the Bluffs at Youngs Creek, Section 2 - Senior Planner Joanna Myers stated she is requesting approval & execution of an Outdoor Lighting Service Agreement for the Bluffs at Youngs Creek, Section 2. A discussion was held. Ms. Jones made a motion to approve, & authorizing the Mayor to sign on the Boards behalf, seconded by Mr. Swinehamer. A voice vote was taken with all members

stating aye. The motion carried.

Request to Transfer Parking Lot at the Northeast Corner of S. Main St. & E. Wayne St. to the RDC - Mayor Barnett told the Board that he is requesting the City of Franklin transfer ownership of the parking lot at the northeast corner of South Main St. & East Wayne St. to the RDC in order for them to be in charge of this parking lot. Mayor Barnett stated that he has had developers who have shown interest in purchasing this parking lot, & he thinks this would be better for the RDC to handle these options. A discussion was held. Mr. Swinehamer made a motion to authorize City Attorney Gray to draw up paperwork to approve this transfer, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Request Approval of Professional Services Agreement for BodyWorn Cameras - Police Chief Kirby Cochran presented the Professional Services Agreement from BodyWorn Cameras to the Board for approval of new cameras that will be used by the Police Department, the Chief stated the information regarding these cameras had been presented previously, & asked if there were any additional questions. City Attorney Gray has looked over all of the paperwork. Chief Cochran stated the total of the Services Agreement with BodyWorn is \$598,984.00. A discussion was held. Mr. Swinehamer made a motion to approve, & authorizing the Mayor to sign, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Request Acceptance of Dedicated Public Right-of-Way - Forest Road (formerly CR 525E) - City Engineer Mark Richards stated this is to request acceptance of a dedicated public right-of-way for Forest Road (formerly CR525E). Two dedications have been made by donations from Franklin Tech Park, LLC, & from Southpointe Farm, LLC. The third dedication is for Forest Road which needs an acceptance of dedicated of right-of-way. A discussion was held. Ms. Jones made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Request Approval of Change Order #1 FINAL for 2020 Maintenance Improvement Program: Asphalt Milling, Patching & Resurfacing Phase 2 - Dave O'Mara Contractor - City Engineer Mark Richards stated this is the final change order for the 2020 Maintenance Improvement Program: Asphalt Milling, Patching & Resurfacing Phase 2 from Dave O'Mara Contractor which will be a decrease in the amount of \$135,079.35. Mr. Richards stated the reason for this change order is due to railroad permit & insurance charges & final quantity adjustment. A discussion was held. Mr. Swinehamer made a motion to approve, & authorizing the Mayor to sign, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Request Approval of Change Order #1 for South Main Street Project - City Engineer Mark Richards stated this is Change Order #1 for the South Main Street Project in the amount of \$4,110.12, which is due to constructability related issues. A discussion was held. Ms. Jones made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all

members stating aye. The motion carried.

Request Approval of Towing Service Memorandum - City Attorney Lynn Gray stated this request was a memorandum for towing service by the city. When we have a need for their service the city has a general rotation list of towing services they use. We do not have a memorandum of agreement for anyone who is going to apply to do these services for the city. These companies would need to sign the paperwork required in order to do work for the city which shows they have all necessary documents the city requires. Ms. Jones made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Other Business

Request to File Liens on Unkempt Property – Ms. Jones made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Department Reports / Staff Reports

City Engineer Richards stated he had received a request from Tara Maxey of 1386 Fiesta Drive for a sign stating “Blind Child Area” on the north side of Fiesta Drive halfway between her residence & the intersection of Fiesta Drive & Cumberland Drive. Mr. Richards stated that Ms. Maxey has indicated that the location she is asking for the sign to be installed is located in front of a friend’s residence, & she has spoken with the friend regarding having the sign installed in this location, the friend had no issues with the sign. A discussion was held. Mr. Swinehamer made a motion to approve, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Mr. Richards stated he received a phone call from property owner on 525 today. The property owner has a split rail fence in front of his house. The contract for this area includes moving & resetting this fence by our contractor. The owner has requested that the City consider having it installed about 5 feet closer to the road than his property line strictly for ascetic purposes. Mr. Richards stated they had looked at it, and don’t feel there is going to be a conflict with utilities, but the power company will be installing their lines underground at the property line so if they do need to go in & make any utility repairs or anything or if they city would need to work in the right-of-way the fence may be a conflict. Mr. Richards stated if the board would consider granting this then we would want to include a condition that the fence be removed at the property owners expense if necessary. The gentleman who owns the property came forward and spoke as to why he would like to have the fence in this area. A discussion was held.

Mr. Richards stated he had spoken with INDOT about signals at US31 & Main St., & they will be coming to check these signals & the timing on these lights should improve.

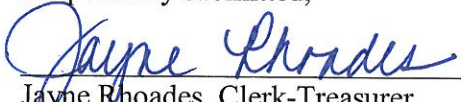
Community Development Director Linke stated that the property at 280 Circle Drive did not sell at Sheriff sale, so she will be petitioning the county to turn this property over to the Redevelopment Commission.

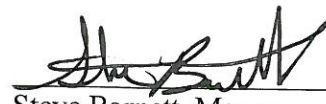
Parks Superintendent Orner stated there will be no Fall Festival this year. Mr. Orner stated there will be fireworks set off this Saturday the 26th at the Dog Park & at Hillview Country Club.

Adjournment

As there was no further business to come before the Board of Works, a motion and a second were made to adjourn at 6:02 p.m.

Respectfully submitted,


Jayne Rhoades, Clerk-Treasurer
Enrolled:9/22/2020


Steve Barnett, Mayor

Attest:


Jayne Rhoades, Clerk-Treasurer