

**Board of Public Works and Safety  
Regular Meeting Minutes  
July 20, 2020**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Steve Barnett presiding. Board member Bob Swinehamer answered roll call. Board member Lisa Jones was absent.

Chief of Police Kirby Cochran, Fire Chief Matt Culp, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, DPW Superintendent Sally Brown, IT Director Rick Littleton, Community Development Director Krista Linke, City Engineer Mark Richards, Street Commissioner/Fleet Manager Brett Jones, Clerk Treasurer Jayne Rhoades, and City Attorney Lynnette Gray were also in attendance.

Mayor Barnett led the Pledge of Allegiance.

**Announcements, Presentations & Public Comments**

Jessica Giles of Discover Downtown Franklin announced the “Strawberries on the Square” event would be July 31<sup>st</sup> from 11:00 a.m. to 8:00 p.m. & will be a drive through event due to the governors re-opening plan. This event will be held in the Farmers Market parking lot, & they will be asking the Police Department to work with traffic control. Ms. Giles stated they would like to use West Court St. for food trucks if possible. Mayor Barnett asked that Ms. Giles check with the county as far as using West Court St. since the county is using part of this area for parking. Mayor Barnett also stated that the car show that was supposed to go on with this event has been cancelled.

**Consent Agenda**

Mayor Barnett presented the consent agenda for approval.

1. Approval of Minutes from meeting held July 6, 2020
2. Board of Works Claims.
  - #070820 Sewer Utilities in the amount of \$31,871.71
  - #070720 BOW Contracts/Utilities in the amount of \$1,822.13
  - #062920 RDA Lease Revenue Rental Bond in the amount of \$300,614.25
  - #071120 Sewer Utilities in the amount of \$674.26
  - #070220 RDC Contracts/Utilities in the amount of \$1,042,191.28
  - #071020 BOW Contracts/Utilities in the amount of \$153,803.97
  - Payroll in the amount of \$429,876.08
  - #071320 Sewer Bond in the amount of \$91,489.41

- #071920 Sewer General Obligations in the amount of \$7,030.27
- #072020 BOW General Obligations in the amount of \$72,034.27
- #071820 Sewer Utilities in the amount of \$21,743.00
- #071420 RDC Contracts/Utilities in the amount of \$775,518.71
- #071720 BOW Contracts/Utilities in the amount of \$224,649.10

Mr. Swinehamer made a motion to approve the consent agenda as presented, seconded by Mayor Barnett. A voice vote was taken with all members stating aye. The motion carried.

### **Old Business**

**Request Approval of Switching Uniform Provider for DPW to Plymate - Tabled from previous meeting** – DPW Superintendent Sally Brown spoke about the issues that were brought up at the previous meeting. A discussion was held. Mr. Swinehamer made a motion to approve as amended & authorizing DPW Superintendent Brown to sign the agreement, seconded by Mayor Barnett. A voice vote was taken with all members stating aye. The motion carried.

### **New Business**

**Request to Close E. Court St. & Monroe St. from Main St. to Water St. August 28th from 3:00 p.m. to 11:00 p.m. for Daily Journal Street Party/Franklin Fest** - Daily Journal Editor James Vaughn stated they were requesting these street closures for their annual Daily Journal Street Party/Franklin Fest. They were requesting street closures on Friday, August 28<sup>th</sup> from 3:00 p.m. to 11:00 p.m. for this event, they have changed their minds due to the ongoing COVID conditions. They are wondering about changing this event until the fall or perhaps having to cancel the event altogether depending on the ongoing COVID conditions. A discussion was held. Mr. Swinehamer made a motion to table this item until the August 3<sup>rd</sup> meeting in order to see how the state re-opening is going, & what the Daily Journal decides to do, seconded by Mayor Barnett. A voice vote was taken with all members stating aye. The matter was tabled.

**Request to Place Dumpster next to Jeff St. Pub on N. Water St.** - Brandon Compton stated he will be doing work on the Jeff St. Pub & is requesting permission to put a dumpster on N. Water St. next to the building. Mr. Compton stated that this project will start July 27<sup>th</sup>, & they will need the dumpster for the demo part first, & then when they go back to do the repairs. Mr. Swinehamer asked about putting the dumpster on Jefferson Street in front of the pub. Mayor Barnett stated he would also rather see it on Jefferson Street. Mr. Compton stated that would be fine, & he stated it would probably take about two parking spaces. Mr. Swinehamer made a motion to approve blocking two parking spots for placing the dumpster & then blocking a third spot when emptying the dumpster with the condition that the dumpster is placed on plywood so the street does not get damaged, seconded by Mayor Barnett. A voice vote was taken with all members stating aye. The motion carried.

**Request to Close Uitz Street for Block Party Sunday, September 6th from 5:00 p.m. - 11:00 p.m.** - Arlene Andrews stated this is an annual Block Party for people living on Uitz Street, that will be held September 6<sup>th</sup> from 5:00 p.m. to 11:00 p.m. & they would like permission to block the street for this event. A discussion was held. Mr. Swinehamer made a motion to approve, seconded by Mayor Barnett. A voice vote was taken with all members stating aye. The motion carried.

**Request Approval of CenturyLink Confidential Settlement Agreement & Mutual Release -** City Attorney Lynn Gray stated that when we were working on the roundabout on Upper Shelbyville Rd. Centruylink did not relocate the utilities & the city had to pay extra money for this work. The City then asked Ms. Gray to contact CenturyLink about reimbursing this money in the amount of \$51,774.00. Ms. Gray contacted CenturyLink regarding repayment, they came back with an amount of \$25,000.00 which she rejected. After talking with them again they came back with an offer of \$50,000.00 which Ms. Gray is bringing forward for the Boards approval, once approved this will be paid within 10 days. This money will go back to the general fund. Mr. Swinehamer made a motion to approve, & authorizing the Mayor to sign on behalf of the city, seconded by Mayor Barnett. A voice vote was taken with all members stating aye. The motion carried. Ms. Gray stated there was a second event that she was asked to follow up on which involved a trucker who did damage to a light pole & also knocked one of our signs over, our Police Department issued a citation to the truck driver. We collected the money for the citation, & we also collected the sum of \$8,674.54 for the damage to the light pole & sign work.

**Request Approval of Change Order #1 Robertson Paving- FINAL for the 2020 Alley Reconstruction Project** - City Engineer Mark Richards stated he is requesting approval of Change Order #1 from Robertson Paving the 2020 Alley Reconstruction Project. Mr. Richards stated this change order is for Final Quantity Adjustment with an increase of \$978.88. A discussion was held. Mr. Swinehamer made a motion to approve, & authorizing the Mayor to sign, seconded by Mayor Barnett. A voice vote was taken with all members stating aye. The motion carried.

**Request Approval of Change Order #1 (Midwest Paving)- FINAL for the 2020 Maintenance Improvement Program-Asphalt Milling, Patching & Resurfacing** - City Engineer Mark Richards stated he is requesting approval of Change Order #1 from Midwest Paving for the 2020 Maintenance Improvement Program-Asphalt Milling, Patching, & Resurfacing. This change order is for addition of a section of Graham Rd. to be reimbursed by Johnson County in the amount of \$15,521.50; addition of significant subgrade repairs that were unknown when contract was issued & adjustment of final quantities in the amount of \$140,557.38. A discussion was held. Mr. Swinehamer made a motion to approve, & authorizing



the Mayor to sign, seconded by Mayor Barnett. A voice vote was taken with all members stating aye. The motion carried.

**Request Approval of One-Way Route on Branigin Road for Paving, 2020 MIP - Paving Phase 2** - City Engineer Mark Richards stated he is requesting approval of having a one-way route on Branigin Road for paving 2020 MIP – Paving Phase 2. Mr. Richards gave an overview of the detour route for this area, & stated this should be completed by August 5<sup>th</sup>. A discussion was held. Mr. Swinehamer made a motion to approve, seconded by Mayor Barnett. A voice vote was taken with all members stating aye. The motion carried.

**Request Approval of Service Agreement with O.D. Johnson, LLC for Sensitivity & Inclusion-Implicit Bias Workshop & Approval of Advance Partial Payment of \$5,000** - Mayor Barnett stated he is asking for approval of a Service Agreement with O.D. Johnson, LLC for Sensitivity & Inclusion-Implicit Bias Workshop & approval of an advance partial payment of \$5,000. The Mayor explained that this is for training of all employees, City Council members & Board of Works members. Mr. Johnson came forward to explain what exactly will be discussed in this training, & the places he has presented this type of training in the past. A discussion was held. Mr. Swinehamer made a motion to approve the agreement authorizing the Mayor to sign, & approved the partial payment of \$5,000, & the remaining \$5,000 to be paid upon completion, seconded by Mayor Barnett. A voice vote was taken with all members stating aye. The motion carried.

**Discussion on New Position for Franklin Police Department - Public Safety & Crisis Intervention Officer** - Mayor Barnett gave an overview of the new position they are wanting to create in the Police Department for a Public Safety & Crisis Intervention Officer. Mayor Barnett stated he is wanting to get this added to the budget for next year which will be introduced at the August 17<sup>th</sup> meeting. A discussion was held. Mr. Swinehamer made a motion to forward this to the Council for consideration to take effect January 2021 subject to their funding, seconded by Mayor Barnett. A voice vote was taken with all members stating aye. The motion carried.

**Discussion of Body Cameras for Franklin Police Department** - Mayor Barnett gave an overview of the benefits & costs of getting body cameras for the Police Department. Mayor Barnett stated he would hope to put this in next year's budget at a cost of \$600,000.00. A representative from Body Worn who is the company they have been looking at is present if anyone has any additional questions. City Attorney Gray stated that we would still need to put this out for bid if it is approved. Mayor Barnett stated he hoped the Board members had a chance to watch the video that was sent to them showing the benefits of these body cameras. A

discussion was held. Mr. Swinehamer made a motion to send a favorable recommendation to the Council, seconded by Mayor Barnett. A voice vote was taken with all members stating aye. The motion carried.

**Request Acceptance of DOJ Byrne JAG Grant Funds in the amount of \$7,156.00 to Purchase Police Equipment** - Police Chief Kirby Cochran stated he is requesting approval of acceptance of the DOJ Byrne JAG Grant Funds in the amount of \$7,156.00 to be used to purchase equipment. A discussion was held. Mr. Swinehamer made a motion to approve, seconded by Mayor Barnett. A voice vote was taken with all members stating aye. The motion carried.

**Request Acceptance & Execution of Storm & Sanitary Sewer Inspection Service Agreement & Approval & Acceptance of Subdivision Performance Bond & Original Plat for Thompson Commercial Subdivision (PC 2020-19)** - Senior Planner Joanna Myers stated she is requesting acceptance & execution of Storm & Sanitary Sewer Inspection Service Agreement, approval, & acceptance of Subdivision Performance Bond, & Original Plat for Thompson Commercial Subdivision. Ms. Myers gave an overview of these items. A discussion was held. Mr. Swinehamer made a motion to approve, seconded by Mayor Barnett. A voice vote was taken with all members stating aye. The motion carried.

### **Other Business**

**Request to File Liens on Unkempt Property** – Mayor Barnett made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

### **Department Reports / Staff Reports**

Police Chief Cochran thanked Deputy Chief Summers for his work on several different projects.

DPW Superintendent Brown stated they would be sending out a flyer in the sewer bills telling residents not to flush wipes as this damages equipment.

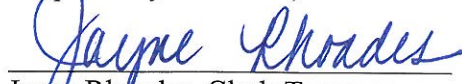
City Engineer Richards stated that the demolition of Graham's Body Shop starts tomorrow. Mr. Richards also stated that the Westview Roundabout is on schedule to be finished by August 3<sup>rd</sup>, except for lighting. Mr. Richards also stated that the 525 E. project will be sent out for bid in early August.

Public Relations Director Payne stated that masks & small bottles of hand sanitizer are available at City Hall for City employees.

**Adjournment**

As there was no further business to come before the Board of Works, a motion and a second were made to adjourn at 6:02 p.m.

Respectfully submitted,

  
Jayne Rhoades, Clerk-Treasurer  
Enrolled: 7/28/2020

  
Steve Barnett, Mayor

Attest:  
  
Jayne Rhoades, Clerk-Treasurer