

**BOARD OF PUBLIC WORKS AND SAFETY
Agenda Request Form**

(Form B-01-2012)

Organizations and individuals are asked to submit a request form and supporting documents to be placed on the agenda. You will be contacted by the City confirming the date of the meeting in which your request will be heard. Please make sure that your contact information is accurate in case we need to get in touch with you. The Board of Works meets on the 1st and 3rd Monday of each month at 5:00 p.m. in City Hall located at 70 E. Monroe Street.

Date Submitted:

8/12/20

Meeting Date:

8/17/20

Contact Information:

Requested by:

Matt Harrison

On Behalf of Organization or Individual

Duke Commercial, LLC

Telephone:

317 840 1114

Email address:

mattharrison@dukecommercial.com

Mailing Address:

4300 N 725 W Bargersville, IN 46106

Describe Request

Requesting to close (2) parking spaces (1 Regular, 1 Handicap) for a period of (2) weeks beginning 8/19/20 to complete contracted work. Scope: Replace stairs + railings @ South stairs - W Annex.

List Supporting Documentation Provided:

- Picture locating parking spaces.

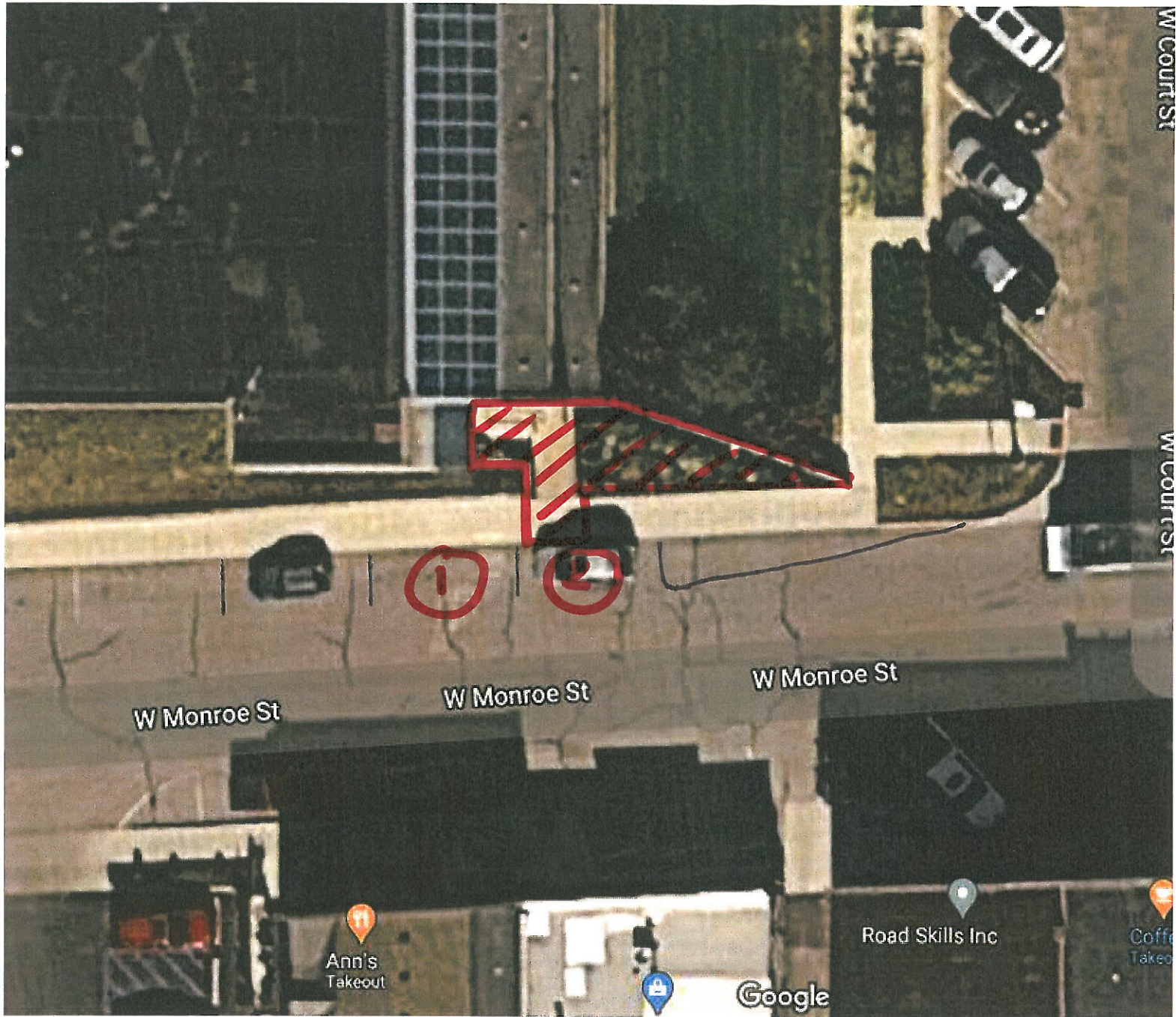
Who will present the request?

Name: Matt Harrison

Telephone: 317 840 1114

In order for an individual and/or agency to be considered for new business on the Board of Works agenda, this reservation form and supporting documents must be received in the Mayor's office no later than 4:00 p.m. on the Wednesday before the meeting.

N ↑



- Requesting (2) Parking Spaces to be temporary closed for a (2) week period starting Wednesday, 8/19/20.
- Scope of Work: Replace south steps + railing.