

**Board of Public Works and Safety
Regular Meeting Minutes
May 18, 2020**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Steve Barnett presiding. Board member Bob Swinehamer was present. Board member Lisa Jones answered roll call remotely.

Chief of Police Kirby Cochran, Fire Chief Matt Culp, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, DPW Superintendent Sally Brown, Community Development Director Krista Linke, City Engineer Mark Richards, Street Commissioner/Fleet Manager Brett Jones all dialed in remotely. IT Director Rick Littleton, Clerk Treasurer Jayne Rhoades and City Attorney Lynnette Gray were present.

Mayor Barnett led the Pledge of Allegiance.

Announcements, Presentations & Public Comments

There were no announcements, presentations or public comments.

Consent Agenda

Mayor Barnett presented the consent agenda for approval.

1. Approval of Minutes from meeting held May 4, 2020
2. Board of Works Claims.
 - Payroll in the amount of \$392,095.78
 - #050920 Sewer Utilities in the amount of \$31,796.89
 - #050820 BOW Contracts/Utilities in the amount of \$33,849.22
 - #051020 RDC Contracts/Utilities in the amount of \$8,433.56
 - Pension Payroll in the amount of \$53,201.75
 - #051520 BOW Contracts/Utilities in the amount of \$274,018.37
 - #051620 Sewer Utilities in the amount of \$22,021.21
 - #051820 BOW General Obligations in the amount of 486,959.56
 - #051720 Sewer General Obligations in the amount of \$24,634.46

Ms. Jones made a motion to approve the consent agenda as presented, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Old Business

There was no old business presented.

New Business

Request Acceptance & Execution of Storm & Sanitary Sewer Inspection Service Agreement & Earthwork & Paving Inspection Service Agreement for the Bluffs at Youngs Creek, Section 2 (PC2019-25) - Senior Planner Joanna Myers stated she is requesting acceptance & execution of Storm & Sanitary Sewer Inspection Service Agreement & Earthwork & Paving Inspection Service Agreement for the Bluffs at Youngs Creek, Section 2 (PC2019-25). Ms. Myers stated this was approved by the Plan Commission. A discussion was held. Mr. Swinehamer made a motion to approve, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried. Mayor Barnett stated there have already been about 30 of 40 lots sold in this area.

GBT/BFP Bid Evaluation & Awarding of Bid - Gary Ruston of Wessler Engineering stated they are requesting approval of a bid evaluation & permission to award the bid to Maddox Industrial with a bid of \$965,700.00. City Attorney Gray stated she had reviewed the bids, and agreed that Maddox Industrial was the lowest most responsive bid. A discussion was held. Mr. Swinehamer made a motion to approve, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Request Permission to Apply for the Regional Public Safety Fund - Specialty Training Grant FY21 Through the Indiana Fire & Public Safety Academy 7/1/20 - 6/30/21 - Fire Chief Matt Culp stated he is requesting to apply for the Regional Public Safety Fund – Specialty Training Grant FY21 through the Indiana Fire & Public Safety Academy which would run from 7/1/20 to 6/30/21. Chief Culp gave an overview of what this grant would be used for, and the amount would be \$8,068.00. A discussion was held. Ms. Jones made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Request Permission to Apply for the Regional Public Safety Fund-Local Training Support Grant FY21 through the Indiana Fire & Public Safety Academy 7/1/20 - 12/31/20 - Fire Chief Matt Culp stated he is requesting permission to apply for the Regional Public Safety Fund Local Training Support Grant FY21 through the Indiana Fire & Public Safety Academy which would be from 7/1/20 to 12/31/20. Chief Culp gave an overview of what this grant would be used for. The amount of this grant would be \$8,440.12. A discussion was held. Ms. Jones made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members

stating aye. The motion carried.

Request Acceptance of Quote for Two Dumpster Enclosures - Community Development Specialist Dana Monson stated she had received quotes for two dumpster enclosures, and is requesting acceptance of the lowest most responsive quote. Ms. Monson stated there are two quotes one for the large enclosure from Capital City Fence with a total of \$13,500.00 to furnish & install the steel privacy fence & gates; \$7,000.00 for reinforced concrete pad; & \$800.00 each for two galvanized pipe bollards for a total of \$22,100.00. A discussion was held. Ms. Monson also stated that the quote for the small enclosure was \$10,500.00 to furnish & install tall steel privacy fence; & \$800.00 each for the two galvanized pipe bollards for a total of \$12,100.00. Ms. Monson stated that this first quote for the smaller enclosure is if we work out an agreement with Mr. Wood for an easement to place this dumpster, and that City Attorney Gray has been speaking with Mr. Woods attorney regarding their issues with the placement of the dumpster. If the first location does not work out the second scenario would be for a location probably in the city parking lot on the corner of Water Street which would be a slightly larger enclosure with a cost of \$14,500.00 to furnish & install tall steel privacy fence; \$4,500.00 for the reinforced concrete pad; & \$800.00 each for the two galvanized pipe bollards for a total of \$20,600.00. A discussion was held. Mr. Swinehamer made a motion to approve the first quote for the large enclosure in the amount of \$22,100.00, & to approve the first quote for the second enclosure in the amount of \$12,100.00 if an agreement is reached with Mr. Wood, if an agreement cannot be reached then he made a motion to approve the second quote for a total of \$20,600.00, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Request Ratification of Account Application with Carrier & Gable for Signal Equipment - City Engineer Mark Richards stated he is requesting ratification of account application with Carrier & Gable for Signal Equipment. Mr. Richards gave an overview of this request, and stated that this would be at a cost of \$25,000. A discussion was held. Ms. Jones made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Request Authorization to Advertise & Open Bids for 2020 Maintenance Improvement Program - Asphalt Milling, Patching & Resurfacing, Phase 2 - City Engineer Mark Richards stated he is requesting authorization to advertise & open bids for the 2020 Maintenance Improvement Program – Asphalt Milling, Patching & Resurfacing, Phase 2. Mr. Richards gave an overview of what this project would entail. A discussion was held. Mr. Swinehamer made a motion to approve, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried. Mayor Barnett stated the roads that were picked were by the PASER rating system.

Other Business

There was no other business presented.

Department Reports / Staff Reports

Parks Superintendent Orner stated that the pool is slated to open July 4th, and they are working on the things that will need to be done to make this happen.

Police Chief Cochran stated there will be a parade May 23rd at 10:00 a.m. for high school seniors which will start at the fairgrounds & go to King St. then to Eastview Dr. back up to Graham & then end at Commerce. The Chief also thanked Victory Church for a donation that allowed the Police Department to re-wrap their trailer. Chief Cochran also stated they are working on new signs for the Police Department, Street Department & City Court.

DPW Superintendent Brown thanked the Mayor for thanking the DPW essential employees on the radio.

Sewer Billing Manager Phillips thanked the Parks Department for sanitizing their office, and thanked her officer workers for their hard work.

Community Development Director Linke stated that there are OCRA Small Business Grants available, applications are on the city website, and they are due by 5/26/20 at 4:00 p.m.

City Engineer Richards stated he has Change Order #8 for King Street which is at no cost to the city, as it is to change dates only. Mr. Swinehamer made a motion to approve, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried. Mr. Richards also stated there would be a pre-bid meeting at 1:30 p.m. Wednesday for the Amphitheater, he stated that seven bid packets were picked up. Mayor Barnett stated that the Adams St. railroad crossing is now closed, and that the Forsythe St. project was completed.

Senior Planner Myers stated that ground had been broken for the new Culvers restaurant.

Clerk Treasurer Rhoades stated that the signage that Police Chief Cochran was speaking about is being done by Sign Solutions, and they are asking for a down payment of half of the project which would be around \$13,000.00. Ms. Rhoades stated that she is asking for the Boards permission to pay this amount, and that after speaking with the Mayor they have decided to pay it from Rainy Day if approved. Mr. Swinehamer made a motion to approve, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

City Attorney Gray explained the Cares Act which was funded to give local relief to states for COVID related expenses. Governor Holcomb stated he was going to put back \$300 million for cities, towns & counties for reimbursement for COVID related expenses. Ms. Gray stated that the Department Heads have been doing an excellent job keeping track of these expenses. Ms. Gray stated that it makes sense because of the way this building is set up to keep the different types of people from going into these three departments that we could use part of this money for specific signage. We can ask for reimbursement since it is COVID related. Ms. Gray stated that

we are eligible for up to \$819,000 dollars in reimbursement for COVID related expenses, but we must spend the money before we can get the reimbursement.

Adjournment

As there was no further business to come before the Board of Works, a motion and a second were made to adjourn at 5:50 p.m.

Respectfully submitted,

Jayne Rhoades, Clerk-Treasurer
Enrolled:5/26/2020

Steve Barnett, Mayor

Attest:

Jayne Rhoades, Clerk-Treasurer