

**Board of Public Works and Safety
Regular Meeting Minutes
April 6, 2020**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Steve Barnett presiding. Board member Lisa Jones answered roll call remotely. and Board member Bob Swinehamer was present.

Chief of Police Kirby Cochran, Fire Chief Matt Culp, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, DPW Superintendent Sally Brown, IT Director Rick Littleton, Community Development Director Krista Linke, City Engineer Mark Richards, Street Commissioner/Fleet Manager Brett Jones were all calling in remotely, Clerk Treasurer Jayne Rhoades, and City Attorney Lynnette Gray were in attendance.

Mayor Barnett led the Pledge of Allegiance.

Announcements, Presentations & Public Comments

There were no announcements, presentations or public comments presented.

Consent Agenda

Mayor Barnett presented the consent agenda for approval.

1. Approval of Minutes from meeting held March 16, 2020
2. Board of Works Claims.
 - Pension Payroll in the amount of \$53,663.13
 - #031920 RDC Contracts/Utilities in the amount of \$1,621.20
 - #032120 Sewer Utilities in the amount of \$26,398.93
 - #032020 BOW Contracts/Utilities in the amount of \$171,227.58
 - Payroll in the amount of \$405,621.25
 - #032820 Sewer Utilities in the amount of \$307,811.25
 - #032720 RDC Contracts/Utilities in the amount of \$18,220.71
 - #032620 BOW Contracts/Utilities in the amount of \$28,840.15
 - #033020 RDA Lease Revenue Rental Bond in the amount of \$304,996.68
 - 040320 BOW Contracts/Utilities in the amount of \$294,503.43
 - #040120 RDC Contracts/Utilities in the amount of \$174,561.83
 - #040420 Sewer Utilities in the amount of \$31,329.40
 - #040520 Sewer General Obligations in the amount of \$298,537.89
 - #040620 BOW General Obligations in the amount of \$164,194.6

Ms. Jones made a motion to approve the consent agenda as presented, seconded by Mayor Barnett. A voice vote was taken with all members stating aye. The motion carried.

Old Business

Request Approval for Lease of Wheel Loader - Tabled from Previous Meeting - Street Commissioner/Fleet Manager Brett Jones stated this was presented and tabled at the previous meeting, and he would like to ask for it to be tabled again at this time. Ms. Gray stated there were changes in the lease that she has asked for, and they are waiting to see if these changes are made. A discussion was held. Mr. Swinehamer made a motion to approve tabling, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The item was tabled.

New Business

There was no new business presented.

Other Business

City Attorney Lynn Gray stated the City would like to extend Resolution 20-03 which was an emergency resolution by 30 days due to the continuing outbreak of the COVID-19 virus. A discussion was held. Mr. Swinehamer made a motion to approve, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried. Ms. Gray stated it is our goal to continue to have meetings remotely until this emergency is over.

City Engineer Richards stated that the awarding of the Community Crossing Grant is expected to be made tomorrow, and he would like to advertise for paving on Tuesday April 7th & open bids on April 10th with the award being on April 29th, and would like approval to move forward with this. A discussion was held. Mr. Swinehamer made a motion to authorize advertisement, & bids for paving, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Department Reports / Staff Reports

Parks Superintendent Orner stated that all rentals for April & May have been canceled, and they are planning on reopening rentals as of June 1st. Mr. Orner also stated that the Senior Center is also closed during this time. They are planning on opening Kickapoo & the pool on June 1st.

Police Chief Cochran stated there have been a lot of bikes on the trails, and problems with the skate park with people tearing down the tape that was put up to close the park. Chief Cochran also stated they have been getting lots of domestic calls during this time, and stated they have

gloves to share it any other department needs them. Chief Cochran stated all office staff is working remotely except for Dee who is working with him, and doing claims.

Fire Chief Culp stated they have been staying busy, and checking in with the hospital and all nursing homes daily.

DPW Superintendent Brown stated they are all healthy at this time. Construction is going well & that UV reporting is going good at the Young's Creek lift station.

Sewer Billing Manager Phillips stated all is going well in their office, and stated the office staff is rotating their schedules.

IT Director Littleton stated he is busy keeping everyone on line.

Community Development Director Linke stated they have been gathering information for small business help, and working on dumpster enclosures going forward. Ms. Linke stated there are no FDC applications at this time, and that she has applied for an OCRA Grant. Ms. Linke also stated that Strawberries on the Square has been rescheduled for July 31st, & the EDC will be meeting on the April 14th, & RDC on the April 21st.

Street Commissioner Jones stated they are working split shifts, & the office staff is working from home. Mr. Jones also stated that the MS4 is working split shifts also.

City Engineer Richards stated that building inspections continue with Chris/Dave; Jim Farr is working remotely on Street Cuts; Dave Walters is working on Code Enforcement; Julie Spate is working on Tues. & Thurs. & working remotely other days. Mr. Richards also stated that the South Main & West Jefferson construction is continuing, and that Forsythe paving is scheduled for April 13th.

Senior Planner Myers stated that she has been working on final work for Sunbeam Corporation & Culvers.

Mr. Swinehamer thanked Tara Payne for her posts concerning what is going on in the City.

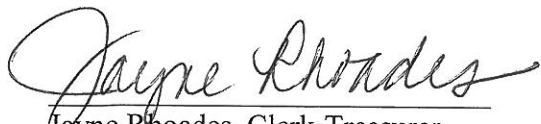
Ms. Jones thanked everyone for their hard work.

City Attorney Gray stated that meetings would be for critical business only at this time.

Adjournment

As there was no further business to come before the Board of Works, a motion and a second were made to adjourn at 5:45 p.m.

Respectfully submitted,



Jayne Rhoades, Clerk-Treasurer

Enrolled: 4/14/20



Steve Barnett, Mayor

Attest:



Jayne Rhoades, Clerk-Treasurer