

**Board of Public Works and Safety
Regular Meeting Minutes
March 2, 2020**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Steve Barnett presiding. Board members Lisa Jones & Bob Swinehamer answered roll call.

Chief of Police Kirby Cochran, Fire Chief Matt Culp, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, DPW Superintendent Sally Brown, IT Director Rick Littleton, Community Development Director Krista Linke, Street Commissioner/Fleet Manager Brett Jones, City Engineer Mark Richards, Clerk Treasurer Jayne Rhoades, Records Clerk Kathy Cragen, and City Attorney Lynnette Gray were also in attendance.

Mayor Barnett led the Pledge of Allegiance.

Announcements, Presentations & Public Comments

Mayor Barnett swore in Mr. Swinehamer for a new term on the Board of Works.

Consent Agenda

Mayor Barnett presented the consent agenda for approval.

1. Approval of Minutes from meeting held February 3, 2020
2. Board of Works Claims.
 - #012020 RDA Lease Rental Rev. Bond in the amount of \$83,847.17
 - #020720 BOW Contracts/Utilities in the amount of \$25,203.40
 - #020820 Sewer Utilities in the amount of \$34,448.88
 - #020520 RDC Contracts/Utilities in the amount of \$178,292.82
 - Payroll in the amount of \$403,913.34
 - #021520 Sewer Utilities in the amount of \$224,980.70
 - #021420 BOW Contracts/Utilities in the amount of \$132,757.75
 - Pension Payroll in the amount of \$54,790.68
 - #022120 BOW Contracts/Utilities in the amount of \$180,965.95
 - #022220 Sewer Utilities in the amount of \$24,476.26
 - Payroll in the amount of \$414,822.22
 - #022620 Sewer Contracts/Utilities in the amount of \$1,578.81
 - #022520 RDC Contracts/Utilities in the amount of \$204,546.77
 - #022820 BOW Contracts/Utilities in the amount of \$10,635.06
 - #030220 BOW General Obligations in the amount of \$136,997.61
 - #030120 Sewer General Obligations in the amount of \$891,950.62

- #022920 RDA Lease Rental Claims in the amount of \$36,015.07

Ms. Jones made a motion to approve the consent agenda as presented, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Old Business

There was no old business presented.

New Business

Request Approval of Kinetrex Energy Contract Renewal for Natural Gas - Christine Brinkoetter of Kinetrex Energy came forward and stated they are requesting the City to renew their contract for natural gas. Ms. Brinkoetter gave an overview of the new contract. A discussion was held. Mayor Barnett stated he is recommending to go with a three-year contract at this time. Ms. Jones made a motion to approve a three-year contract, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Request Approval & Execution of Outdoor Lighting Service Agreement for the Bluffs at Young's Creek, Section 1 - Senior Planner Joanna Myers stated she is requesting approval & execution of an Outdoor Lighting Service Agreement for the Bluffs at Young's Creek, Section 1. Ms. Myers stated this contract is with Johnson County REMC for five lights which will add \$63.00 per month. Mr. Swinehamer made a motion to approve, and authorizing the Mayor to sign, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Task Order for Rebuild of Gravity Belt Thickeners & Belt Filter Presses - Gary Ruston, Wessler Engineering gave an overview of this task order for the rebuild of gravity belt thickeners & belt filter presses for the Sewer Department. Mr. Ruston stated they will send this out for bids, and it will take about 8 months to get all of the work completed. The construction cost would be \$800,000.00. A discussion was held. Mr. Swinehamer made a motion to approve the task order, not to exceed \$20,000.00, and authorizing the Mayor to sign, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Amendment #3 to Agreement with Wessler Engineering for Chemical Phosphorous Removal & UV System Replacement Project - Gary Ruston, Wessler Engineering stated this is to request approval of Amendment #3 to the Agreement for the Chemical Phosphorous Removal & UV System Replacement Project. A discussion was held. Mr. Swinehamer made a motion to approve, and authorizing the Mayor to sign, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Request Permission to Trade Old Weapon Equipment that is of no Value to the Police

Department – Police Chief Kirby Cochran stated they are requesting permission to trade in old weapon equipment that is of no value to them, they will use these for a credit at Element Armor with a credit value of \$275.00. A discussion was held. Ms. Jones made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Request to Approve Updated SOP's (1.1 & 3.3) – Chief Cochran stated they are requesting approval of updated SOP's 1.1 & 3.3, and gave an overview of the updated changes to both items. A discussion was held. Ms. Jones made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Request Permission to Apply for a Drone Grant from Wal-Mart – Officer Kody Martin stated he is requesting permission to apply for a Drone Grant from Wal-Mart, and explained it to the Board. Officer Martin stated this would be a \$5,000 grant to purchase drones. A discussion was held. Mr. Swinehamer made a motion to approve, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Request Approval of Street Closures for 2020 Events - Parks Recreation Director Holly Johnston stated she is requesting approval of street closures for the 2020 Parks Events. Ms. Johnston gave an overview of the events that would take place, and any street closures that have been changed from previous years. Ms. Johnston stated there will be no July 3rd parade due to construction on South Main Street. Ms. Johnston stated that they are requesting closing Jefferson Street from Jackson to Water Street for an event on June 5th. Ms. Johnston stated the Firecracker Event & Holiday Lighting would also use this route if it works for the first event. Ms. Jones made a motion to approve street closures with changes pending if the June 5th event does not work being made if necessary, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Request for Discover Downtown Franklin Street Closures for 2020 Events - Jessica Giles, Discover Downtown Franklin Executive Director stated she is requesting street closures for the DDF 2020 Events. Ms. Giles stated these closures are the same as previous years, except during the Hops & Vines event the stage will be moved to S. Main & Monroe Street. A discussion was held. Ms. Jones made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Request Permission to Trade in for Credit 2015 Kubota Tractor MFDL 6060 Towards 5 Year Lease Renewal - Serial #31517 - Street Commissioner Brett Jones stated they are asking permission to trade in for credit a 2015 Kubota Tractor MFDL 6060 toward a 5-year Lease Renewal. Mr. Jones stated the same model tractor will be purchased with trade in, and a new 5-

year lease. A discussion was held. Mr. Swinehamer made a motion to approve trade in, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Request to Deem Miscellaneous Items as Surplus, of Worthless Value & to be Discarded -

Fire Chief Matt Culp stated he would like the list of items he has presented to be deemed surplus, of worthless value & be able to be discarded. A discussion was held. Ms. Jones made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Request to Approve & Execute Release of Claims from Polytek Development Corp. -

Fire Chief Matt Culp gave an overview of this request. Chief Culp stated that when they worked a fire last year their equipment got covered by Resin which cannot be removed, therefore they have filled a claim for reimbursement for these items in the amount of \$39,867.84. Chief Culp stated that this release needs to be signed by the BOW in order for them to be paid for these items. A discussion was held. Mr. Swinehamer made a motion to approve & approving the Board of Works members to sign, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Request Reinstatement of Insurance Benefits for Captain Scott Carter -

City Attorney Lynn Gray stated she is asking permission for the Clerk Treasurers office to file paperwork with Anthem Insurance to have Captain Scott Carter reinstated on the City Health Insurance Plan. Captain Carter thought that he was insured through his wife's insurance but discovered that he was not, so he is asking permission to apply to be accepted on the City's Anthem Plan. A discussion was held. Ms. Jones made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Request Renewal of School Resource Officer Assignment Agreement -

City Attorney Lynn Gray stated this is a request to renew the School Resource Officer Assignment Agreement with the Franklin School Corporation. In the past there was some discussion that they were to apply for grants that would pay us for these officer, they were not able to get these grants so therefore that portion of the agreement has been waived. This year they did receive a grant from FEMA which will help pay for former Sheriff Cox as a resource officer & another officer the school system has hired. A discussion was held. Ms. Jones made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Request Permission to Apply for Indiana Arts Commission Grant in the amount of

\$4,000.00 for Banners Program - Community Development Specialist Dana Monson is asking permission to apply for the Indiana Arts Commission Grant in the amount of \$4,000 for the Downtown Banner Program. Ms. Monson stated this money would be used to purchase banners to be hung throughout downtown & down King Street in the I65 corridor area. There will be a \$500.00 cash match. A discussion was held. Mr. Swinehamer made a motion to approve,

seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Graham Street Storm Sewer Project Update - Steve Ruble from Strand Associates gave an updated overview of the Graham Street Storm Sewer Project. Mr. Ruble stated a sinkhole had developed on Graham Street, which caused them to look into the sewer in this area. Mr. Ruble stated that the condition of sewer in this area is not feasible to fix. Mr. Ruble gave several different presentations of how this area could be fixed, but in his opinion the most reasonable, and cost effective way was to Open Cut within private property, but easements would have to be acquired. The cost to do this type of work would be \$265,000.00. This is for informational purposes only tonight. A discussion was held.

Request Approval of King Street Drainage Improvements Change Order #1 from Dave O'Mara Contractors, Inc. - City Engineer Mark Richards stated he is asking for approval of Change Order #1 for the King Street Drainage Improvements which will be a reduction of - \$159.98. A discussion was held. Mr. Swinehamer made a motion to approve, & authorizing the Mayor to sign, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Request Approval of Pedestrian Improvement Projects - East Jefferson St. Pedestrian Project Design Contract & Westview Drive/SR44 Pedestrian Project Design Contract - City Engineer Mark Richards gave an overview of these requests. He stated that he had received notification from INDOT we will be receiving \$850,000 in rural funds, we normally would not be able to get this money, but they stated if we could find projects they would provide this for us. Mr. Richards stated this does not include design contracts so these two contracts are for the design contracts from Crossroad Engineers for the SR44 & E. Jefferson Street project with a cost not to exceed \$108,600.00, and one for Westview Drive/SR44 Project with a cost not to exceed \$275,000. This money will be used for sidewalks, & trails on SR44 between Commerce Dr. & south to the schools. A discussion was held. Mr. Swinehamer made a motion to approve, seconded by Ms. Jones. A voice vote was taken with all member stating aye. The motion carried.

Request Acceptance of Bids & Award of 2020 Maintenance Improvement Program - Alley Improvements - City Engineer Mark Richards stated that bids were opened for this project on February 25th with the following bids received: Dave O'Mara Contractor \$343,120.00; Milestone Contractors \$308,311.00; Robertson Paving \$299,582.50; Midwest Paving \$305,302.00; Grady Brothers \$375,098.00 & DC Construction Services \$290,161.61. Mr. Richards stated that while DC Construction was the lowest bidder they did not have all of the paperwork necessary in their bid packet. A discussion was held. Mr. Swinehamer made a motion that in regard to missing insurance paperwork DC Construction was not the most responsive bidder, so therefore the lowest most responsive & responsible bidder was Robertson Paving, seconded by Mayor Barnett. A voice vote was taken with all members stating aye. The motion carried.

Request Approval & Execution of LPA - Consultant Contract for the Franklin School Zone Flashing Beacon Project - City Engineer Mark Richards stated he would like approval & execution of the LPA Consultant Contract for the Franklin School Zone Flashing Beacon Project, and gave an overview of this contract. Mr. Richards stated that INDOT will be letting this project in July, & we have received one response from Etiquette Group with a contract not to exceed \$35,110. A discussion was held. Ms. Jones made a motion to approve not to exceed \$35,110, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Request Approval & Execution of Agreement for Surface Soil Investigation Activities, Amphitheater Site; Authorize Mayor to Sign on Board's Behalf - City Engineer Mark Richards stated he is requesting approval of Surface Soil Investigation Activities of the Amphitheater Site, and requesting the Mayor to sign on the Board's behalf. Mr. Richards stated he had received a proposal from EnviroForensics to do soil samples in this area. Mr. Richards stated this would cover about 12 parcels, three of which are owned by the RDC, one owned by the Parks & the rest are owned by the City. The cost of this project would be \$23,577. This agreement has been reviewed by City Attorney Gray. A discussion was held. Mr. Swinehamer made a motion to approve the agreement, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Other Business

There was no other business.

Department Reports / Staff Reports

Police Chief Cochran thanked Officer Kody Martin for his work on the Wal-Mart Grant.

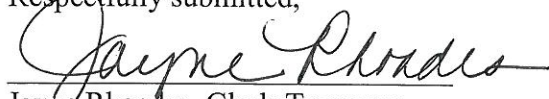
DPW superintendent Brown stated that the UV Construction project was still ongoing.

Board Member Ms. Jones asked about lighting in the parking lot on the south side of Jefferson Street, and would like someone to look into this.

Adjournment

As there was no further business to come before the Board of Works, a motion and a second were made to adjourn at 6:11 p.m.

Respectfully submitted,


Jayne Rhoades, Clerk-Treasurer

Enrolled:3/13/20

A handwritten signature in black ink, appearing to read "Steve Barnett", written over a horizontal line.

Steve Barnett, Mayor

Attest:

A handwritten signature in black ink, appearing to read "Jayne Rhoades", written over a horizontal line.
Jayne Rhoades, Clerk-Treasurer