

**Board of Public Works and Safety
Regular Meeting Minutes
February 3, 2020**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Steve Barnett presiding. Board member Lisa Jones answered roll call. Board member Bob Swinehamer was absent.

Chief of Police Kirby Cochran, Fire Chief Matt Culp, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, DPW Superintendent Sally Brown, IT Director Rick Littleton, Community Development Director Krista Linke, City Engineer Mark Richards, Clerk Treasurer Jayne Rhoades, Records Clerk Kathy Cragen, and City Attorney Lynnette Gray were also in attendance. Street Commissioner/Fleet Manager Brett Jones was absent.

Mayor Barnett led the Pledge of Allegiance.

Announcements, Presentations & Public Comments

There were no announcements, presentations or public comments.

Consent Agenda

Mayor Barnett presented the consent agenda for approval.

1. Approval of Minutes from meeting held January 6, 2020 & January 22, 2020
2. Board of Works Claims.
 - Payroll in the amount of \$400,037.62
 - Separate Payroll in the amount of \$2,794.23
 - Separate Payroll in the amount of \$1,514.47
 - Pension Payroll in the amount of \$54,790.68
 - Separate Payroll in the amount of \$125.00
 - #012520 Sewer Utilities in the amount of \$352,352.49
 - #012620 RDC Contracts/Utilities in the amount of \$63.37
 - #012420 BOW Contracts/Utilities in the amount of \$208,043.00
 - Payroll in the amount of \$401,782.41
 - #12820 RDC Contracts/Utilities in the amount of \$37,288.62
 - #013120 BOW Contracts/Utilities in the amount of \$16,300.38
 - #013020 Sewer Utilities in the amount of \$1,194.49
 - #020220 Sewer General Obligations in the amount of \$73,904.56
 - #020320 BOW General Obligations in the amount of \$70,601.20

Ms. Jones made a motion to approve the consent agenda as presented, seconded by Mayor Barnett. A voice vote was taken with all members stating aye. The motion carried.

Old Business

There was no old business presented.

New Business

Request Approval & Acceptance of the Secondary Plat for the 2019 Replat of Amended Final Plat of Block 16 in Heather Glen in The Legends - Senior Planner Joanna Myers stated she is requesting approval & acceptance of the Secondary Plat for the 2019 Replat of amended final plat of block 16 in Heather Glen in the Legends. Ms. Myers stated this was approved by Plan Commission. A discussion was held. Ms. Jones made a motion to approve, seconded by Mayor Barnett. A voice vote was taken with all members stating aye. The motion carried.

Request to Park a Food Truck (Little Red Wagon) in front of the Artcraft while hosting the movie "Sustainable" from 5:00 p.m. to 6:30 p.m. on February 20th - Johnson County Local Food Council - Michelle Dahl stated that the Johnson County Local Food Council is sponsoring a movie at the Artcraft Theatre on February 20th, and they would like permission to park a food truck in front of the theatre from 5:00 p.m. to 6:30 p.m. before the movie. Ms. Dahl stated she had spoken with the Artcraft management, and they had no objection. A discussion was held. Ms. Jones made a motion to approve, seconded by Mayor Barnett. A voice vote was taken with all members stating aye. The motion carried.

Request Approval for Projecting Sign (50 Inch projection from building façade) over E. Jefferson St. right-of-way at 249 E. Jefferson Street – Senior Planner Alex Getchell stated that they had issued a sign permit for a projecting sign with 50” projection from the building façade over E. Jefferson Street for “A Trophy Business” located at 249 E. Jefferson Street. Mr. Getchell stating they are asking for approval for this sign. A discussion was held. Ms. Jones made a motion to approve, seconded by Mayor Barnett. A voice vote was taken with all members stating aye. The motion carried.

Request to Close off Two Parking Spots on the West Side of Water Street for Dumpster at 89 E. Jefferson St. from 2/6 to 2/10/20 - Michael Hendershot stated he is requesting permission to park a dumpster in two parking spots on the west side of Water Street from 2/6/20 to 2/10/20 in order to do demo work on the interior of the old Frechette building. Mayor Barnett stated that the dumpster must have plywood under it to make sure it does not cause damage to the street. A discussion was held. Ms. Jones made a motion to approve, seconded by Mayor Barnett. A voice vote was taken with all members stating aye. The motion carried.

Requesting Permission to Host 6th Annual Memorial Day Mile Run/Walk on Monday, May 25th in advance of the 11:00 a.m. Memorial Day Service - Chad McCullough stated he is requesting permission to host the annual Memorial Day Mile Run/Walk on May 25th before the 11:00 a.m. Memorial Day Service, and presented a map of the area that would be used. Mr. McCullough stated that the course is the same as in previous years. A discussion was held. Ms. Jones made a motion to approve, seconded by Mayor Barnett. A voice vote was taken with all members stating aye. The motion carried.

Update on Courthouse Restoration Project and how it may affect City of Franklin - Johnson County Commissioners, spokesperson Dan Cartwright came forward and gave an overview of work that would be done on the Johnson County Courthouse that would affect the City. Mr. Cartwright stated they would be putting on a new roof, and limestone, pressure washing the building, & tuck-pointing of the brick. Mr. Cartwright stated this work would be done in two phases in order to work around downtown festivals. The first phase would be scaffolding which would start early in May, after that phase two would be the remaining work which should be done by June 30th. Mr. Cartwright stated they would be closing the south parking lot next to the courthouse which will be secured with a locked gate. Mr. Cartwright also stated that there would be reserved parking spots by the annex building for the Sheriff's Office who would be bringing in prisoners, and for the courthouse staff. They would like to move the dumpster that is currently in the south parking lot onto Monroe Street during this construction. Mr. Cartwright stated they would have two entrances open at all times to the courthouse, and the construction would be 7:30 a.m. to 6:00 p.m. Monday to Saturday. A discussion was held. It was stated that protection would need to be put down for the dumpster to be moved to the street. Ms. Jones made a motion to approve moving the dumpster to Monroe Street with protection under the dumpster, and working with MVH, Parks & DDF regarding festival issues, seconded by Mayor Barnett. A voice vote was taken with all members stating aye. The motion carried.

Request to Update the House Count for Solid Waste & Recycling Service – Mr. Austin Schultz of Ray's Trash Service stated he would like to request a new updated house count in order to figure the new costs for trash & recycling in the city. Ms. Jones made a motion to approve, seconded by Mayor Barnett. A voice vote was taken with all members stating aye. The motion carried.

Board of Works Resolution 20-01 A Resolution Authorizing Disposition of Surplus Building Supplies to Johnson County - City Attorney Lynn Gray stated the City has left over bullet resistant drywall left over from the new City Court building, and she would like authorization to give these items to Johnson County. Ms. Jones made a motion to approve, seconded by Mayor Barnett. A voice vote was taken with all members stating aye. The motion carried.

Request to Affirm Fire Department Review Board Recommendations - City Attorney Lynn Gray stated she is requesting to affirm the Fire Department Review Board Recommendations

regarding certifications that have lapsed, and paying the employee for 14 hours of time that he was not paid for. Ms. Jones made a motion to approve payment for 14 hours to the fireman, seconded by Mayor Barnett. A voice vote was taken with all members stating aye. The motion carried.

Transmission of Franklin Police Merit Commission List of Lieutenant Candidates & Sargent Candidates - City Attorney Lynn Gray stated this is to bring forward the list from the Police Merit Commission of Lieutenant & Sargent candidates for information purposes only.

Rail Crossing Project Cost Increase - City Engineer Mark Richards stated he is requesting approval of a cost increase for the Rail Crossing Project in the amount of \$134,962.68 for the total city share, total project cost for Franklin is 1.3 million. Mr. Richards stated that INDOT will issue a purchase order to the railroad this week, and then we will find out when the project will start. Ms. Jones made a motion to approve the increase, seconded by Mayor Barnett. A voice vote was taken with all members stating aye. The motion carried.

Request Approval of South Main Street Parking Lot Milestone Final Change Order - City Engineer Mark Richards stated this is the final change order from Milestone for the South Main Street Parking Lot which was funded by the Board of Works & RDC. This change order is a decrease of \$44,387.39, of which RDC will get about \$18,000 refund. Ms. Jones made a motion to approve, seconded by Mayor Barnett. A voice vote was taken with all members stating aye. The motion carried.

Request Approval of Signal Preemption Design Contract - City Engineer Mark Richards stating he is presenting the Signal Preemption Design Contract from Federal Aid approved by MPO \$57,990.00, of which more money was budgeted for this. Mr. Richards stated this is for public safety to reduce accidents & decrease traffic signal times in order to help the police & fire department get through lights faster. Mr. Richards stated that Greenwood, White River & Bargersville already have this equipment. Ms. Jones made a motion to approve, seconded by Mayor Barnett. A voice vote was taken with all members stating aye. The motion carried.

Other Business

There was no other business presented.

Department Reports / Staff Reports

Police Chief Cochran thanked the public & his staff for all of their help & hard work in the recent homicide case.

DPW Superintendent Brown stated the UV & Phosphorus Wastewater removal system is still under construction and going well.

Sewer Billing Manager Phillips stated they have gotten new billing software, & started training last Friday.

City Engineer Richards stated he had just received the final invoice for the Jefferson Street project from INDOT which is \$26,800.00 due from the BOW. Mr. Richards would like to appropriate this amount for this payment. Ms. Jones made a motion to approve, seconded by Mayor Barnett. A voice vote was taken with all members stating aye. The motion carried.

City Engineer Richards stated the Bike Pedestrian Master Plan will be coming at the March 2nd meeting for approval. Mr. Richards also stated there will be a steering committee meeting on Wednesday of this week. Mr. Richards stated that the Alley bids will be brought forward at the March 2nd meeting also. Mr. Richards stated there would be a public meeting on February 27th at 6:00 p.m. regarding all projects that will be constructed this year.

Clerk Treasurer Rhoades stated that due to the fact the Mayor would be traveling to Japan we will be moving the budget timeline up this year. Ms. Rhoades stated that introduction will be August 17th, & there will be a special Council meeting on Sept. 8th to discuss the budget, with the final adoption date being October 5th.

Ms. Jones asked City Engineer Richards to give an update on the Jefferson Street, Home Avenue lighting issues. Mr. Richards stated that quotes were received from three bidders with the lowest at \$20,000 for eight individual poles that will be included. Mr. Richards stated that the MVH will be doing the installation of equipment which is solar powered with wireless connections. Mr. Richards stated that he will be ordering the equipment, & will get it installed as soon as we get it.

Adjournment

As there was no further business to come before the Board of Works, a motion and a second were made to adjourn at 5:44 p.m.

Respectfully submitted,



Jayne Rhoades, Clerk-Treasurer

Enrolled: 2/12/2020



Steve Barnett, Mayor

Attest:

A handwritten signature in cursive script, reading "Jayne Rhoades". The signature is written in dark ink and is positioned above a horizontal line.

Jayne Rhoades, Clerk-Treasurer