

**Board of Public Works and Safety
Regular Meeting Minutes
December 16, 2019**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Steve Barnett presiding. Board members Lisa Jones and Bob Swinehamer answered roll call.

Chief of Police Kirby Cochran, Fire Chief Dan McElyea, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, Interim DPW Superintendent Sally Brown, IT Director Rick Littleton, Community Development Director Krista Linke, City Engineer Mark Richards, Street Commissioner Brett Jones, Clerk Treasurer Jayne Rhoades, and City Attorney Lynnette Gray were also in attendance.

Mayor Barnett led the Pledge of Allegiance.

Announcements, Presentations & Public Comments

Trent Newport of CrossRoad Engineers gave the city a photo of the Upper Shelbyville Roundabout since it has been completed, and thanked the city for working with them on several different projects.

Consent Agenda

Mayor Barnett presented the consent agenda for approval.

1. Approval of Minutes from meeting held December 2, 2019
2. Board of Works Claims.
 - Personal Day Payout in the amount of \$25,260.35
 - Personal Day Payout missed in the amount of \$1,235.04
 - #112519 RDA Lease Rental Rev. Bonds in the amount of \$51,723.70
 - Payroll in the amount of \$390,736.22
 - #120419 RDC Contracts/Utilities in the amount of \$149.53
 - #120619 BOW Contracts/Utilities in the amount of \$30,589.21
 - #120719 Sewer Utilities in the amount of \$26,767.03
 - Pension Payroll in the amount of \$54,686.31
 - #121419 Sewer Utilities in the amount of \$68.94
 - #121319 BOW Contracts/Utilities in the amount of \$545,109.46
 - #121619 BOW General Obligations in the amount of \$181,073.79
 - #121519 Sewer Utility General Obligations in the amount of \$76,307.24

Mr. Swinehamer made a motion to approve the consent agenda as presented, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Old Business

There was no old business presented.

New Business

Request to Deem Two Dell Monitors - Model #E2210HC as Surplus of Worthless Value to be Discarded - IT Director Rick Littleton stated these are two old Dell Monitors in the Mayor's office that are no longer of any use, and he would like to have them declared worthless so they can be discarded. A discussion was held. Ms. Jones made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Request Approval of Professional Services Agreement (CrossRoads Engineers) for Design & Inspection of the CR525E Road Reconstruction Project - City Engineer Mark Richards stated this is an agreement with CrossRoad Engineers for design & inspection of the Forest Drive/CR525E road reconstruction project. Mr. Richards stated this will be on the RDC agenda tomorrow morning regarding funding, the not to exceed amount will be \$407,120.00. Trent Newport of CrossRoads gave an overview of what would exactly be done in this area. A discussion was held. Mr. Swinehamer made a motion to approve subject to funding, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Other Business

There was no other business presented.

Department Reports / Staff Reports

Police Chief Cochran stated they will be having a Christmas wrapping event at the Police Department on Wednesday, December 18th at 6:00 p.m.

Fire Chief McElyea wished everyone a Merry Christmas & Happy New Year.

Sewer Billing Manager Sherry Phillips stated their office is gearing up for a busy January.

Community Development Director Linke stated that Dana Monson will be starting on January 6th as the new Community Development Specialist, Ms. Linke also stated that they have a new Discover Downtown Franklin Executive Director, Jessica Giles that will be starting on January 13th.

City Engineer Richards stated that Forsythe Street is now open & will be completely finished in the spring.

Mr. Swinehamer stated that he would see everybody in March.

City Attorney Gray stated that we have received the lease & insurance paperwork for Aspire & the Visitors Center.

Mayor Barnett stated he has received several compliments for the Street Department, Fire & Police Department, and he would like to thank them for their hard work.

Adjournment

As there was no further business to come before the Board of Works, a motion and a second were made to adjourn at 5:25 p.m.

Respectfully submitted,

Jayne Rhoades, Clerk-Treasurer
Enrolled: 12/17/2019

Steve Barnett, Mayor

Attest:

Jayne Rhoades, Clerk-Treasurer