

**Board of Public Works and Safety  
Regular Meeting Minutes  
October 21, 2019**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Steve Barnett presiding. Board member Lisa Jones answered roll call. Board member Bob Swinehamer was absent.

Chief of Police Kirby Cochran, Fire Chief Dan McElyea, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, Interim DPW Superintendent Sally Brown, IT Director Rick Littleton, Community Development Director Krista Linke, City Engineer Mark Richards, Street Commissioner Brett Jones, Clerk Treasurer Jayne Rhoades, Records Clerk Kathy Cragen, and City Attorney Lynnette Gray were also in attendance.

Mayor Barnett led the Pledge of Allegiance.

**Announcements, Presentations & Public Comments**

There were no announcements, presentations or public comments.

**Consent Agenda**

Mayor Barnett presented the consent agenda for approval.

1. Approval of Minutes from meeting held October 7, 2019
2. Board of Works Claims.
  - #100919 RDC Contracts/Utilities in the amount of \$9,906.09
  - #101219 Sewer Utilities in the amount of \$14,375.10
  - #101119 BOW Contracts/Utilities in the amount of \$434,132.92
  - Payroll in the amount of \$394,342.50
  - Pension Payroll in the amount of \$54,686.31
  - #101919 Sewer Utilities in the amount of \$21,396.84
  - #102019 Sewer Utility General Obligations in the amount of \$15,596.50
  - #102119 BOW General Obligations in the amount of \$77,914.82
  - #101819 BOW Contracts/Utilities in the amount of \$972,625.13

Ms. Jones made a motion to approve the consent agenda as presented, seconded by Mayor Barnett. A voice vote was taken with all members stating aye. The motion carried.

## **Old Business**

There was no old business presented.

## **New Business**

**Request to Apply for Firehouse Subs Grant** - Fire Chief Dan McElyea stated they would like to ask permission to apply for the Firehouse Subs Grant in the amount of \$18,361.00 for ballistic vests, bags & accessories. Chief McElyea stated there is no matching amount for the city to pay if the grant is received. A discussion was held. Ms. Jones made a motion to approve, seconded by Mayor Barnett. A voice vote was taken with all members stating aye. The motion carried.

**Board of Works Resolution No.: 19-08 A Resolution Designating Title VI Coordinator & ADA Coordinator** - City Attorney Lynn Gray stated this is a resolution that is to name a city employee as our ADA Coordinator & our Title VI Coordinator. Ms. Gray stated this is a federal regulation that must be fulfilled in order for the city to receive federal monies. Ms. Gray stated that Stephanie Shepherd was formerly our Title VI Coordinator but since she no longer works in the Clerk Treasurer's office it was decided that we needed to appoint new personnel to fill these positions. Ms. Gray stated that City Engineer Mark Richards has agreed to be our new ADA Coordinator, and that Senior Planner Joanna Myers has consented to be the new Title VI Coordinator if approved by the Board. Ms. Jones made a motion to approve, seconded by Mayor Barnett. A voice vote was taken with all members stating aye. The motion carried.

**Request Approval of Waymire Settlement Agreement** - City Attorney Lynn Gray stated this cemetery plot was purchased by the Waymire family in 1970, and it was stated on the deed that the plot was 50' x 52', and would have room for several family members to be buried there. Ms. Gray stated that the Waymire family has installed a large monument in this area, and would like to make sure that this area is marked correctly for them to have 50 individual plots. Ms. Gray stated that she has been working with Cemetery Sexton Stuart Smith in making sure this is recorded correctly, and that this agreement puts everything in writing for the Waymires. A discussion was held. Ms. Jones made a motion to approve, seconded by Mayor Barnett. A voice vote was taken with all members stating aye. The motion carried.

**Request Approval of Warranty Deed for Samuel D. Reed** - City Attorney Lynn Gray stated this warranty deed is to turn over the parcel of land on the corner of Hurricane Road, Arvin Road & Eastview Drive to Samuel D. Reed who has agreed to purchase this land that is adjacent to his business. Ms. Gray stated the amount that will be received will be \$7,190.00 total for property & advertising and recording the deed. Ms. Jones made a motion to approve, seconded by Mayor Barnett. A voice vote was taken with all members stating aye. The motion carried.

## **Other Business**

**Request to File Unkempt Property Liens** – Mayor Barnett made a motion to approve, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

## **Department Reports / Staff Reports**

Parks Department Superintendent Orner stated that Halloween Town will be this Saturday with events starting at 9:00 a.m. Mr. Orner stated there will be several organizations participating in all of the activities going on throughout the day and evening. There will also be a Trick your Trunk event that evening at 5:00 to 7:00 pm., and Sammy Terry will be present also. Mr. Orner also stated there will be a blood drive going on in Council Chambers from 2:00 to 5:00 p.m.

Police Chief Cochran stated he would like to thank John Gatton from the Street Department & the Parks Department ladies for their help with tree trimming and work in flower beds at the Police Department.

IT Director Littleton stated he is working with City Court to replace their copy machine, and would like to get permission to use the old machine as a trade in. Ms. Jones made a motion to approve, seconded by Mayor Barnett. A voice vote was taken with all members stating aye.

Community Development Director Linke stated that the FDC will be opening their fourth round of funding for façade grants with applications available until Nov. 1<sup>st</sup>. Ms. Linke stated that the FDC is partnering with the Board of Works with working on getting shared dumpsters downtown, and that one location was closed on today, and the other location will be an access agreement with no property being purchased. A discussion was held. Ms. Linke also stated that the closing for the Franklin Auction Barn should be happening soon. Mayor Barnett stated that Emily Snyder of Discover Downtown Franklin had turned in her resignation, and her last day will be Friday. Ms. Linke stated that she will be taking applications for this position.

City Engineer Richards stated that he would like to present Change order #1 Final for the 2019 Maintenance Improvement Project - Concrete Street Patching which was awarded to Case Construction. There was an increase in the total number of square yards and they added a patch at Milford Drive south of King Street, and this change order is for that increase in the amount of \$13,699.34. Mr. Richards is requesting approval of the change order & authorize the Mayor to sign. Ms. Jones made a motion to approve Change Order #1 Final for Concrete Street Patching & authorizing the Mayor to sign, seconded by Mayor Barnett. A voice vote was taken with all members stating aye. The motion carried.


City Engineer Richards stated there was a bid opening last Friday for the King Street Ditch Drainage Construction Project. Mr. Richards stated there was only one bid received which was from Dave O'Mara Contractor in the amount of \$87,995.00, which was under the engineer's

estimate for the project. Mr. Richards would like the Boards approval to accept the bid, and the contract will be brought forward for signatures at a future meeting. City Attorney Gray stated she had looked over the bid, and everything was in order. A discussion was held. Ms. Jones made a motion to approve, seconded by Mayor Barnett. A voice vote was taken with all members stating aye. The motion carried.

### **Adjournment**

As there was no further business to come before the Board of Works, a motion and a second were made to adjourn at 5:29 p.m.

Respectfully submitted,

  
Jayne Rhoades, Clerk-Treasurer  
Enrolled: 10/22/19

  
Steve Barnett, Mayor

Attest:

  
Jayne Rhoades, Clerk-Treasurer