

**Board of Public Works and Safety
Regular Meeting Minutes
August 19, 2019**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Steve Barnett presiding. Board members Lisa Jones and Bob Swinehamer answered roll call.

Chief of Police Kirby Cochran, Fire Chief Dan McElyea, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, Interim DPW Superintendent Sally Brown, IT Director Rick Littleton, City Engineer Mark Richards, Street Commissioner Brett Jones, Clerk Treasurer Jayne Rhoades, Records Clerk Kathy Cragen, and City Attorney Lynnette Gray were also in attendance. Community Development Director Krista Linke was absent.

Mayor Barnett led the Pledge of Allegiance.

Announcements, Presentations & Public Comments

Michele Dahl came forward and presented a request to have a community garden on vacant property off Weber Ct. Ms. Dahl stated that she has a verbal agreement from all property owners approving this garden close to 102 Weber Ct., and just wanted to see if the City has any objections. She stated they are looking to start a fall garden. A discussion was held. City Attorney Gray stated that she thought this would have to be in the public right of way, and that would be something that would have to be checked out. Parks Superintendent Chip Orner stated that we currently have a community garden on the corner of South Street & South Main Street. Mayor Barnett stated he would like Ms. Dahl to work with the Parks Department on the community garden that is already in place at this time.

Consent Agenda

Mayor Barnett presented the consent agenda for approval.

1. Approval of Minutes from meeting held August 5, 2019
2. Board of Works Claims.
 - #081019 Sewer Utilities in the amount of \$626.44
 - #080919 BOW Contracts/Utilities in the amount of \$86,330.45
 - Pool Rental Payroll in the amount of \$4,230.00
 - Payroll in the amount of \$437,118.69
 - #081819 Sewer Utility General Obligations in the amount of \$42,061.60
 - #081919 BOW General Obligations in the amount of \$120,574.77
 - #081719 Sewer Utilities in the amount of \$33,559.24
 - #081319 RDC Contracts/Utilities in the amount of \$928.88
 - #081619 BOW Contracts/Utilities in the amount of \$300,884.78

Ms. Jones made a motion to approve the consent agenda as presented, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Old Business

Request to Put Stoplight at the Corner of Jefferson Street & Home Avenue -Tabled from previous meeting - Kim Livorno came forward to request a stoplight be put back at the corner of Jefferson St. & Home Avenue. Ms. Livorno stated there are a lot of safety issues in this area due to parked cars on Jefferson Street blocking the line of vision if you are trying to pull off of Home Avenue. A discussion was held. City Engineer Mark Richards gave a report regarding why this light was removed, and stated there was a warrant analysis done to check traffic volume, and the number of traffic accidents in this area. Mr. Richards stated that none of the criteria was met at that time, and there was no evidence to support requiring a stoplight. Mr. Richards stated there must have been two crashes in this area in two years, and there has only been one in the last two years, so it would not be warranted at this time. It also does not warrant a four way stop in that area due to the amount of traffic. Mr. Richards stated he does agree with sight distance on the southbound area of Home Avenue, and that his solution would be to eliminate a parking spot in this area which will help with the sight distance. He would also suggest there be flashing signage for pedestrian traffic put up on the curbs. Police Chief Cochran stated there were several crashes in the past, but it has not picked up since the stoplight was removed. Ms. Jones stated she agreed with the sight issue, and agrees with ongoing monitoring to help with speeding and traffic issues. Mr. Swinehamer made a motion to block one parking spot on the north side of Jefferson St. just west of Home Avenue and obtain crosswalk signs to be put in as well, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Bill Lance lives at 500 S. Home stated he goes north and when he turns right onto Jefferson Street, and sometimes Jessen Funeral Home also blocks this site when they have funerals.

John Jessen from Jessen Funeral Home talked about traffic in this area, and stated there are also many issues when having funerals.

Tom Strack who lives at 175 Home Ave. stated he first of all would like to thank the city for all of the work done in the downtown area, but says he does try to avoid driving in that area if at all possible. Mr. Strack also stated that he is thankful for the action taken this evening.

New Business

Request to Contest Parking Ticket - Jennifer D. Carlson- Ms. Carlson did not show up. Mr. Swinehamer made a motion to dismiss this item, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Request to Close State Street for 1 Hour on 9/15/19 from 3:00 to 4:00 p.m. for Annual Compass Park Parade & Festival - Compass Park CEO Mike Spencer came forward to ask to close State Street for one hour on 9/15/19 for the Annual Compass Park Parade & Festival, and

stated this is the same request as last year. Mayor Barnett made a motion to approve, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Request to Review Parking Allotment in Front of 197 Hurricane Street - Possible Sign Change - Adrienne Rosebrock came forward to ask about changing the area in front of her house to allow parking. Ms. Rosebrock stated she received a ticket from Officer Mears since this was marked as no parking on that side of the street, but there is literally nowhere else for her to park, as she does not have a driveway. Mayor Barnett stated that he thinks either the sign needs to be removed or changed in order to allow Ms. Rosebrock a place to park by her house. A discussion was held. Mayor Barnett made a motion to move the sign, and replace it with a "No Parking from here to Corner" sign, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Request to PrePay 50% for Police Badges from SymbolArts in the amount of \$5,345.00 - Police Chief Kirby Cochran stated that he is requesting to be able to purchase new badges for the police officers rather than having the current ones refurbished which would be almost as much money as purchasing new ones. Chief Cochran stated that they would like to order the badges with a down payment of 50% to SymbolArts. A discussion was held. Mr. Swinehamer made a motion to approve, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Request Permission to Apply for the 2019/2020 Comprehensive Highway Injury Reduction Program Grant (Which was OPO/DUI) - Police Captain Scott Carter stated he is requesting permission to apply for the 2019/2020 Comprehensive Highway Injury Reduction Program Grant which has always been applied for in the past when it was the OPO/DUI Grant. Captain Carter stated this is a 100% Grant in the amount of \$120,000.00. A discussion was held. Ms. Jones made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Request Approval of City of Franklin/Franklin Township Fire Protection Contract 2020 - City Attorney Lynn Gray presented the 2020 Franklin Township Fire Protection Contract for approval. A discussion was held. Mr. Swinehamer made a motion to approve, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Request Approval of Memorandum of Understanding Agreement between Franklin Township, Johnson County & City of Franklin Police Department for Delivery of Joint Assistance KARE (JAKI) Program - City Attorney Lynn Gray stated Franklin Township Trustee Lydia Wales has been working to help homeless, and underprivileged people in our area, and this agreement will help with these types of problems. Mayor Barnett thanked Ms. Wales for all of the work that she does for the community, and stated she was a great Trustee. Mayor Barnett made a motion to approve, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Request Acceptance of Quotes for City Court Parking Lot Improvements, and Award of Contract to Lowest Responsive & Responsible Quoter - City Engineer Mark Richards stated that quotes were received last Friday, three quotes were received from: Dave O'Mara \$47,566.70; Robertson Paving \$37,799.40; and Case Construction was the lowest most responsive bidder at \$32,027.00. Mr. Richards stated that all documents have been looked over and approved by City Attorney Gray. A discussion was held. Mr. Swinehamer made a motion to approve awarding the contract to Case Construction, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Request Acceptance of Quotes for 2019 Maintenance Improvement Plan - HMA Seal, and Award of Contract to Lowest Responsive & Responsible Quoter - City Engineer Mark Richards stated that one quote was received & opened last Friday, with the one quote received by Rejuvtec, Inc. in the amount of \$98,696.28. A discussion was held. Mr. Swinehamer made a motion to approve awarding the contract to Rejuvtec, Inc., seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Request Acceptance of Quotes for 2019 Maintenance Improvement Plan - Concrete Patching, and Award of Contract to Lowest Responsive & Responsible Quoter - City Engineer Mark Richards stated that three quotes were opened last Friday from: Dave. O'Mara \$394,700.00; Robertson Paving \$141,764.00; & Case Construction \$85,015.00. Case Construction was the lowest most responsive bidder. A discussion was held. Mr. Swinehamer made a motion to approve awarding the contract to Case Construction, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Request Approval of Supplement #1 to the West Jefferson Trail Agreement for Inspection Services - Purpose of Supplement is to Add Inspection of the West Jefferson St./Westview Drive Roundabout Project as those Projects have been Combined into a Single Construction Project - City Engineer Mark Richards stated this is a supplement for the West Jefferson St./Westview Drive Roundabout Project to combine these two items into a single construction project. Mr. Richards stated combining these two projects would bring the total project to \$260,000.00. A discussion was held. Mr. Swinehamer made a motion to approve Supplement #1, seconded by Ms. Jones. A voice vote was taken with all members stating aye.

The motion carried.

Request Approval for Clerk Treasurer's Office to Fill Out Credit Application for Graybar for the Police Department to Purchase Fluorescent Lights – Mayor Barnett stated that Police Chief Cochran has asked to remove this item at this time. Mayor Barnett made a motion to approve removing this item from the agenda, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Other Business

Request to File Liens on Unkempt Property – Mayor Barnett made a motion to approve filing liens on unkempt property, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Department Reports / Staff Reports

Parks Superintendent Orner stated that the “Celebration of Arts” event will be this Saturday, August 24th.

Police Chief Cochran stated that the police department does have patrols out in the Home Avenue/Jefferson Street area that people are concerned about.

Interim DPW Superintendent Brown stated they had a new employee that started today.

City Engineer Richards stated that demo on buildings in flood area will be starting soon, and is requesting to place an ad for demolition of the buildings. A discussion was held. Ms. Jones made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

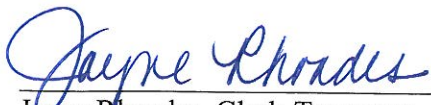
City Engineer Richards also stated there would be a ribbon cutting for Jefferson/King Street Project this Friday, August 23rd at 9:30 a.m.

Clerk Treasurer Rhoades stated that we had received our Bond rating from Standard & Poor’s, and it was an AA+ rating.

Adjournment

As there was no further business to come before the Board of Works, a motion and a second were made to adjourn at 6:04 p.m.

Respectfully submitted,



Jayne Rhoades, Clerk-Treasurer
Enrolled: 8/21/19



Steve Barnett, Mayor

Attest:



Jayne Rhoades, Clerk-Treasurer