

**Board of Public Works and Safety**  
**Regular Meeting Minutes**  
**July 1, 2019**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Steve Barnett presiding. Board members Lisa Jones and Bob Swinehamer answered roll call.

Chief of Police Kirby Cochran, Fire Chief Dan McElyea, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, IT Director Rick Littleton, Community Development Director Krista Linke, City Engineer Mark Richards, Street Commissioner Brett Jones, Accounts Coordinator Sharon Barnard, Records Clerk Kathy Cragen, & Attorney Rob H. Schafstall were also in attendance. Interim DPW Superintendent Sally Brown was absent.

Mayor Barnett led the Pledge of Allegiance.

**Announcements, Presentations & Public Comments**

Mayor Barnett recognized Police Captain Kerry Atwood who is retiring after thirty-eight years of service to the Police Department, and thanked him for his service. Mayor Barnett stated that Captain Atwood would be recognized at the City Council meeting later this evening.

Ms. Anita Ward of 151 S. Water Street came forward to request that S. Water Street between Wayne Street, and Monroe Street be designated a one-way street heading north, with marked parking on both sides of the street. A discussion was held. Mayor Barnett asked Ms. Ward to come back to the next meeting to give everyone time to look over her request. This will be brought back at the July 15<sup>th</sup> meeting.

Community Development Specialist Rhoni Oliver came forward on behalf of Discover Downtown Franklin (DDF) to ask permission to install a hanging sculpture & lights over the Artcraft alley for the Ethos Art Festival which will be held August 24<sup>th</sup>. Ms. Oliver stated they would also like to ask for the BZA application & sign permit fees to be waived for two murals that will be painted on two different buildings during this event. Mr. Swinehamer made a motion to waive the BZA application fees, and bring the other items back at the next meeting with more information, Ms. Jones added that the sign permit fees be waived and seconded the motion. A voice vote was taken with all members stating aye. The motion carried.

Resident Andy Wood came forward and stated that the Post Office would like them to add mailboxes on the side of their building at 53-55 E. Court Street in the alley. Mr. Wood also stated that they would be adding new emergency exit doors to their building that would open into the alley, and wanted to make sure this would be acceptable to the City. Senior Planner Joanna Myers stated that she sees no issue with the doors opening into the alley, but it would be up to the Board if they would like signage on the doors. Mr. Swinehamer made a motion to approve hanging the mailboxes, and having the new emergency exit doors opening into the alley, and

asked Mr. Wood to work with the Planning Department regarding signage on the doors, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

### **Consent Agenda**

Mayor Barnett presented the consent agenda for approval.

1. Approval of Minutes from meeting held June 17, 2019
2. Board of Works Claims.
  - Payroll in the amount of \$452,463.71
  - Pension Payroll in the amount of \$56,208.64
  - #062119 BOW Contracts/Utilities in the amount of \$11,643.38
  - #062219 Sewer Utilities in the amount of \$1,364.12
  - #061819 RDC Contracts/Utilities in the amount of \$96.65
  - #070219 BOW General Obligations in the amount of \$97,349.80
  - #070319 Sewer Utility General Obligations in the amount of \$14,618.23
  - #070119 Clothing Allowance in the amount of \$37,400.00
  - #062919 Sewer Utility-Utilities in the amount of \$779.63
  - #062819 BOW Contracts/Utilities in the amount of \$19,128.17
  - #062619 RDC Contracts/Utilities in the amount of \$835,507.77

Ms. Jones made a motion to approve the consent agenda as presented, seconded by Mr. Swinehamrer. A voice vote was taken with all members stating aye. The motion carried.

### **Old Business**

There was no old business presented.

### **New Business**

**Request Police Escort and Road Closure for Block Between Madison and Jefferson Street on August 3rd for RAMS Charity Ride** - Terry Miller stated that she is requesting a police escort & road closure for the annual RAMS Charity Ride on August 3rd at approximately 12:50 p.m. Ms. Miller stated there will be approximately 115-140 motorcycles, and they would like to request help to get to Main Street from old US 31, and are requesting between Madison & Jefferson Streets in front of the Artcraft be barricaded to allow the motorcycles to park on the street for the 90-minute stop for lunch at the Willard at approximately 12:30 to 2:00 p.m. They then will need an escort leaving Main Street at 2:00 p.m. Chief Cochran stated there is an event already downtown on that day at 5:00 p.m. A discussion was held. Mayor Barnett stated he is

not in favor of doing this due to liability issues. Mr. Swinehamer stated that tentatively they could escort them to S. Main Street, and close the street. Mr. Swinehamer made a motion to table this item until the July 15<sup>th</sup> meeting,

**Request Approval of Change Order #13 for the Upper Shelbyville Road Roundabout**

**Project in the amount of \$42,170.62** - City Engineer Mark Richards stated this is a Change Order that is due to utility delays caused by CenturyLink related to the Upper Shelbyville Road Roundabout in the amount of \$42,170.62. Mr. Richards stated this change order has been approved by the Redevelopment Commission (RDC). Mr. Richards also stated that City Attorney Gray has sent out an invoice to CenturyLink to cover the costs in this change order, and another change order that was done earlier caused by utility delays in the amount of \$9,000.00. A discussion was held. Mr. Swinehamer made a motion to approve, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

**Request Approval of Addendum No. 2 to the Economic Development Agreement Between the Redevelopment Commission, Franklin Development Corporation, Board of Public Works and Safety, and Franklin Gateway Development, LLC**

- Community Development Director, Krista Linke stated this is Addendum #2 to the Economic Development Agreement between the RDC, Franklin Development Corporation, Board of Works & Franklin Gateway Development, LLC regarding the Culver's restaurant that will be built on the eastside. Ms. Linke stated they would like approval for Culver's to be permitted to be built on Lot #4 in the Gateway Development, LLC area. Ms. Linke stated the RDC & FDC have already approved this addendum. Ms. Jones made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

**Request Approval and Acceptance of Subdivision Performance Bond # GM-201155: Dirt Work & Storm Sewers, Sanitary Sewers, public Streets, Public Sidewalk, Erosion Control, Street Signs, Lights & Monuments \$365,944.63 and Secondary Plat for Paris Drive Park West, Sec. 1**

- Senior Planner, Joanna Myers stated she is requesting approval & acceptance of Subdivision Performance Bond #GM-201155 for Dirt Work & Storm Sewers, Sanitary Sewers, Public Streets, Public Sidewalks, Erosion Control, Street Signs, Lights & Monuments in the amount of \$365,944.63, & approval of the Secondary Plat for Paris Drive Park West, Section 1. Ms. Myers stated this request is different than normal since the developer has rolled all items into one performance bond. Mr. Swinehamer made a motion to approve & accept the performance bond, and the secondary plat for Paris Drive Park West, Section 1, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

**Request Acceptance and Execution of Storm & Sanitary Sewer Inspection Service Agreement, Earthwork & Paving Inspection Service Agreement, Roadway, Drainage, & Utility Easements for The Bluffs at Young's Creek, Sec. 1 (PC 2019-11)**

- Senior Planner, Joanna Myers stated she is requesting acceptance & execution of Storm & Sanitary Sewer Inspection Service Agreement, Earthwork & Paving Inspection Service Agreement, Roadway,

Drainage, & Utility Easements for the Bluffs at Young's Creek, Section 1 (PC 2019-11). Ms. Myers stated Windstar Homes LLC is proceeding with Young's Creek Section 1, and the above items will need to be approved in order for them to move forward. Ms. Jones made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

### **Other Business**

There was no other business presented.

### **Department Reports / Staff Reports**

City Engineer Richards stated that he had Change Order #1 for the Arvin/Hurricane/Eastview roundabout which is a reduction in cost of \$3,473.95 due to the change for specifications in the concrete. A discussion was held. Mr. Swinehamer made a motion to approve, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried. Mr. Richards also stated there would be a ribbon cutting for the new parking lot on S. Main St. tomorrow morning at 10:00 a.m. Mayor Barnett stated this is considered Phase 1 on the new Amphitheater Project.

Community Development Director Linke stated that last week at the FDC meeting they approved 4 façade grants, and will need approval for scaffolding in the sidewalks at the following addresses: 9 E. Court St., 40 & 40 ½ E. Jefferson Street & 110 W. Jefferson Street. Ms. Linke stated they would like permission for them to proceed with construction when possible, and she will report back with dates once she has them. Mr. Swinehamer made a motion to approve scaffolding in the sidewalks at all addresses listed, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

IT Director Littleton gave an update on the IT Department, and stated he has been working with the Mayor on the budget for next year. A discussion was held.

Police Chief Cochran stated there is to be a protest planned in front of Trey Hollingsworth's office tomorrow at 12:00 p.m. The Chief stated that he had met with businesses in the area so they would have a heads up. The protest is regarding how immigrants are being treated in Mexico.

Parks Superintendent Orner stated that the fireworks will be Wednesday, July 3<sup>rd</sup> starting at 5:30, rain or shine.

### **Adjournment**

As there was no further business to come before the Board of Works, a motion and a second were made to adjourn at 5:42 p.m.

Respectfully submitted,

---

Jayne Rhoades, Clerk-Treasurer  
Enrolled: 7/11/19

---

Steve Barnett, Mayor

Attest:

---

Jayne Rhoades, Clerk-Treasurer