

**BOARD OF PUBLIC WORKS AND SAFETY
Agenda Request Form**

(Form B-01-2012)

Organizations and individuals are asked to submit a request form and supporting documents to be placed on the agenda. You will be contacted by the City confirming the date of the meeting in which your request will be heard. Please make sure that your contact information is accurate in case we need to get in touch with you. The Board of Works meets on the 1st and 3rd Monday of each month at 5:00 p.m. in City Hall located at 70 E. Monroe Street.

Date Submitted:	June 12, 2019	Meeting Date:	June 17, 2019
Contact Information:			
Requested by:	Joanna Myers		
On Behalf of Organization or Individual:		Department of Planning & Engineering	
Telephone:	317-736-3631		
Email address:	jmyers@franklin.in.gov		
Mailing Address:	70 E. Monroe Street, Franklin, IN 46131		
Describe Request:			
Request approval of Change Order 19-002-007 & 19-002-008 for the City Court Addition project.			
List Supporting Documentation Provided:			
1. Change order 19-002-007			
2. Change order 19-002-008			
Who will present the request?			
Name:	Joanna Myers	Telephone:	317-736-3631

In order for an individual and/or agency to be considered for new business on the Board of Works agenda, this reservation form and supporting documents must be received in the Mayor's office no later than 4:00 p.m. on the Wednesday before the meeting.

Change Order Form

Project: Franklin City Court Addition

Date: April 30, 2019

Change Order Number: 19-002-07

To: Joanna Myers / Mark Richards

2851 N. Morton Street

Franklin, IN 46131

From: Ryan St. John

S & B Construction Group

8740 E. 30th Street

Indianapolis, IN 46219

Reason for Change Order: Following the completion of the framing for the Courthouse Addition
it was requested to have a additional window installed. There were a total of 4 windows removed
from the original structure leaving one additional window able to be added. The Change Order
is for the framing and installation labor to install the 4th window.

This results in the following adjustment to contract price and/or contract time:

Price

Contract Price Prior to this Change Order: \$ 1,013,205.22

Contract Price *increase/decrease* due to this Change Order: \$ 500.00

New Contract Price with this Change Order \$ 1,013,705.22

Time

Contract Time Prior to this Change Order: 137 days

Contract Time *increase/decrease* due to this Change Order: 0 days

New Contract Time with this Change Order 137 days

Contractor

Signature: _____

Name (Printed): Ryan St. John

Date: April 30, 2019

City of Franklin

Signature: _____

Name (Printed): _____

Date: _____

Ryan St.John

From: Stephen Fischer
Sent: Tuesday, April 23, 2019 8:10 AM
To: Ryan St.John
Subject: Windows labor install Franklin City Court

FYI: Gene Bishop figures 2 guys 1 hour per window Total of 6 man hours at \$45.00/ man hour billable..total \$270.00 labor. I'll have approx 30.00 in material cost..screws, shims.

Let me know and I can have Gene get you it in writing.

Thanks,

Ryan St.John

From: Stephen Fischer
Sent: Tuesday, April 30, 2019 4:07 PM
To: Ryan St.John
Subject: Fwd: Window framing

FYI Bishop cost on the additional window requested by the city.

Sent from my iPhone

Begin forwarded message:

From: Eugene Bishop <dubiscon8888@att.net>
Date: April 30, 2019 at 4:02:49 PM EDT
To: Stephen Fischer <stephen.fischer@s-bconstruction.com>
Subject: Window framing

Steve,
The price for framing the opening and installing the window that was added will be \$180. If you have any questions feel free to give me a call.
Thanks.

Gene Bishop

BISHOP CONSTRUCTION

CUSTOM FRAMING, LLC

317.281.7490

dubiscon8888@att.net

Page 1 of 2

APPLICATION NO.:

APPL. KATION DATE:

COLLAPSED

RECEIVED

Application is being made for Partial Payment, as shown below, in connection with the Contract.

Continuation Sheet, AIA Document G703, Is Attached.

1. ORIGINAL CONTRACT SUM.....	\$	31,950.00
2. Net change by Change Orders.....	\$	450.00
3. CONTRACT SUM TO DATE (Line 1+4+2).....	\$	31,950.00
4. TOTAL COMPLETED & STORED TO DATE..... (Column G on G703)	\$	31,950.00
5. RETAINAGE:		
a. <u>11 1/2%</u> of Completed Work (Column D + E on G703)	\$	3,195.00
b. <u> </u> of Stored Material (Column F on G703)		
Total Retainage (Line 5a + 5b or Total in Column 1 of G703)	\$	3,195.00
6. TOTAL EARNED LESS RETAINAGE.....	\$	28,755.00
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate).....		
8. CURRENT PAYMENT DUE.....	\$	1,591.65
9. BALANCE TO FINISH PLUS RETAINAGE..... (Line 3 less Line 6)	\$	3,195.00

rights of lien, claims, demands, actions and rights of action of whatsoever kind or character, on or relation

to or connected with the above-described premises, and the improvements thereon, on account of labor,

[illegible]

The following is a complete list of suppliers and lower tier sub-contractors providing labor and material on

half of the subcontractor. Attach list if more space is needed

[illegible][illegible]

1. The first step is to identify the problem or question that needs to be answered. This involves understanding the context and the specific requirements of the task.

2

25/11/2019

10

—

			Material / Equipment		Quoted	Labor				Subcontract		
Description	Quantity	Unit	Unit Cost	Total Cost	Material Cost	Unit MH	Total MH	Rate	Total Cost	Unit Cost	Total Cost	Total Cost
Additional Framing and Installation Labor - Window												
Additional Window not shown on Drawings			\$ -	\$ -		0.000	-	\$0.00	\$ -	\$ -	\$ -	\$ -
MATERIAL			\$ -	\$ -		0.000	-	\$0.00	\$ -	\$ -	\$ -	\$ -
Dumpster Rental for Disposal of Associated Materials		Sum	\$ -	\$ -		0.000	-	\$0.00	\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -		0.000	-	\$0.00	\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -		0.000	-	\$0.00	\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -		0.000	-	\$0.00	\$ -	\$ -	\$ -	\$ -
LABOR			\$ -	\$ -		0.000	-	\$0.00	\$ -	\$ -	\$ -	\$ -
Project Manager		MH		\$ -		1.000	-	\$0.00	\$ -	\$ -	\$ -	\$ -
Superintendent		MH		\$ -		1.000	-	\$0.00	\$ -	\$ -	\$ -	\$ -
Carpenter Foreman		MH	\$ -	\$ -		1.000	-	\$0.00	\$ -	\$ -	\$ -	\$ -
Carpenter Journeyman		MH	\$ -	\$ -		1.000	-	\$0.00	\$ -	\$ -	\$ -	\$ -
Laborer Foreman		HR	\$ -	\$ -		1.000	-	\$0.00	\$ -	\$ -	\$ -	\$ -
Laborer		HR	\$ -	\$ -		1.000	-	\$0.00	\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -		0.000	-	\$0.00	\$ -	\$ -	\$ -	\$ -
SUBCONTRACTOR			\$ -	\$ -		0.000	-	\$0.00	\$ -	\$ -	\$ -	\$ -
Bishop Construction - Window Framing	1	Sum	\$ -	\$ -		0.000	-	\$0.00	\$ -	\$ 180.00	\$ 180	\$ 180
Bishop Construction - Installation Labor	1	Sum		\$ -		0.000	-	\$0.00	\$ -	\$ 270.00	\$ 270	\$ 270
		Sum	\$ -	\$ -		0.000	-	\$0.00	\$ -	\$ -	\$ -	\$ -
		Sum	\$ -	\$ -		0.000	-	\$0.00	\$ -	\$ -	\$ -	\$ -
		Sum	\$ -	\$ -		0.000	-	\$0.00	\$ -	\$ -	\$ -	\$ -
		Sum	\$ -	\$ -		0.000	-	\$0.00	\$ -	\$ -	\$ -	\$ -
		Sum	\$ -	\$ -		0.000	-	\$0.00	\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -		0.000	-	\$0.00	\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -		0.000	-	\$0.00	\$ -	\$ -	\$ -	\$ -
Account Subtotal				\$ -	\$ -		-		\$ -		\$ 450	\$ 450
			Tax @ 7%	-	-				-			-
Account Total				\$ -	\$ -				\$ -		\$ 450	\$ 450

Subtotal Materials	-
Subtotal Labor	-
Subcontracts	450
Subtotal Costs	\$ 450

Subtotal Costs	\$ 450
Fee on Mat'l & Labor	15.0% -
Fee on Subcontracts	10.0% 45
SUB TOTAL	495
Insurance	0.4% 0
Bond	0.9% 4
TOTAL	\$ 500

Change Order Form

Project: Franklin City Court Addition

Date: May 8, 2019

Change Order Number: 19-002-08

To: Joanna Myers / Mark Richards

2851 N. Morton Street

Franklin, IN 46131

From: Ryan St. John

S & B Construction Group

8740 E. 30th Street

Indianapolis, IN 46219

Reason for Change Order: Following the discovery that the condensation drains had not been
identified on plans and specifications for the HVAC system being installed into Phase 1 of
the renovations located at the newly constructed Storage Rooms, it was agreed that a 3" PVC
condensation line would be installed along the wall of the Street Garage to the existing drain.

This results in the following adjustment to contract price and/or contract time:

Price

Contract Price Prior to this Change Order: \$ 1,013,705.22

Contract Price *increase/decrease* due to this Change Order: \$ 4,332.00

New Contract Price with this Change Order \$ 1,018,037.22

Time

Contract Time Prior to this Change Order: 137 days

Contract Time *increase/decrease* due to this Change Order: 0 days

New Contract Time with this Change Order 137 days

Contractor

Signature: _____

Name (Printed): Ryan St. John

Date: May 15, 2019

City of Franklin

Signature: _____

Name (Printed): _____

Date: _____



APS INDY INC.

6411 E. 16th St.
Indianapolis IN 46219
Ph: (317) 357-3748
Fax: (317) 356-3607

Change Proposal #2

To: S & B Construction Co.
Project: Franklin City Court

Date: 5/15/2019
Job #: 19002COM

Plumbing Work as Proposed

We propose to provide 3" PVC condensate pipe line in new office/ warehouse area, (exclude insulation)

We propose hereby to add material/labor complete in accordance with above specification, for the sum of:

Three Thousand Nine Hundred and 00/100 Dollars \$3,900.00

Initial _____

Payment to be made as follows: AIA

"Notice"

Under the mechanics lien law, any contractor, subcontractor, labor, material man or other person who helps to improve properties and is not paid for his labor, service or material, has the right to enforce his claim against said properties.

Terms: Net 30 days, interest will be charged at a rate of 2% per month on all unpaid balances after 30 days. Cost of collection, including court cost and attorney fees, in addition to pre-judgment and past judgment interest will be charged for non-payment.

Authorized Signature Kimberly Galbraith

We will withdraw this proposal if not accepted within Thirty (30) days.

Acceptance of proposal-The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

Date of Acceptance: _____

Signature: _____

Printed: _____

Title: _____

 **ORIGINAL**



REQUEST FOR CHANGE ORDER

RFC-002	Project Name	Franklin City Court	GC Project No.
	Project Number		Owner Project No.
	Date	April 25, 2019	Engineer Project No.

As requested we are furnishing a quote for the mechanical work described by:

Description	1)	Furnish and install 3" condensate drain back to existing trench drain
	2)	
	3)	
	4)	
	5)	
Qualifications	1)	Work to be completed during normal business hours
	2)	Exclude insulation
	3)	Exclude Firestopping
	4)	Exclude Masonry
	5)	

The total cost for the above described work is

\$4,114

See attached Breakdown.

If you have any questions please contact Steve Hendon @ 317-280-8686 or 317-696-8756.

Respectfully,

Watt Mechanical, LLC

Steven R Hendon

Project Manager

 **ORIGINAL**

**DO NOT USE
OBSOLETE
SEE REVISED DOCUMENT**

LABOR RECAP SHEET

	<u>HOURS</u>	<u>RATE</u>	<u>TOTAL</u>
<u>FIELD LABOR</u>			
Foreman Normal Hours	0.0	\$66.36	\$0
Installation Normal Hours	31.0	\$64.60	\$2,003
Installation Shift Work	0.0	\$69.34	\$0
Installation Time & Half	0.0	\$88.32	\$0
Installation Double Time	0.0	\$112.03	\$0
Service Hours foreman with truck	0.0	\$75.00	\$0
Onsite Investigation and Layout	0.0	\$66.36	\$0
Onsite Project Management (10% of labor)	3.1	\$80.00	\$248
TOTAL FIELD	34.1		\$2,251
<u>FAB SHOP LABOR</u>			
Fabrication	0	\$64.60	\$0.00
Material Handling	0	\$64.60	\$0.00
Clean-up	0	\$64.60	\$0.00
Delivery	0	\$64.60	\$0.00
TOTAL FAB SHOP	0		\$0.00
<u>DRAFTING</u>			
Detailing	0	\$75.00	\$0
As-Built	0	\$75.00	\$0
Dwg Reproduction	0	\$50.00	\$0
Checking	0	\$80.00	\$0
TOTAL DRAFTING	0		\$0
TOTAL LABOR.....			\$2,251
<u>SUBCONTRACTS:</u>			
Sheet Metal			\$0
Insulation			\$0
Temperature Controls			\$0
Test & Balance			\$0
Excavation & Backfill			\$0
TOTAL SUBCONTRACTS			\$0
<u>EQUIPMENT RENTAL:</u>			
<u>ITEM</u>	<u>3day-1wk</u>	<u>RATE</u>	<u>TOTAL</u>
Ladder	0	\$3.84 per day	\$0
B-tank	0	\$3.44 per day	\$0
Band Saw	0	\$8.89 per day	\$0
SawZaw	0	\$3.30 per day	\$0
Hammer Drill	0	\$21.61 per day	\$0
TOTAL EQUIPMENT			\$0
<u>OTHER COSTS:</u>			
Fuel			\$0
Sales Tax			\$0
Safety Controls (1.5% of Labor Cost)			\$33.77
Small Tools (2% of Labor Cost)			\$45.02
Consumables (2% of Labor Cost)			\$45.02
TOTAL OTHER COSTS			\$124
<u>MATERIALS:</u>			
Pipe, Valves & Fittings			\$718
TOTAL MATERIALS (SEE ATTACHED SHEET)			\$718
State Sales Tax 0%			\$0

SUMMARY SHEET

LABOR.....	\$ 2,251.18
LABOR OH A/D (25%/0%)	\$ 562.80
MATERIALS.....	\$ 718.05
MATERIAL OH A/D (10%/0%).....	\$ 71.81
SUBCONTRACTS.....	\$ -
SUBCONTRACT OH A/D (5%/0%).....	\$ -
RENTALS.....	\$ -
RENTAL OH A/D (10%/0%).....	\$ -
OTHER COSTS.....	\$ 123.81
OTHER COST OH A/D (10%/0%).....	\$ 12.38
SUB-TOTAL	\$ 3,740.03
PROFIT A/D (10%/0%)	\$ 374.00
Sales Tax	\$ -
TOTAL COST OF CHANGE	\$ 4,114.03

TAKE-OFF DETAIL					
Description	Quantity	Unit Price	Material Cost	Unit Hours	Hours
3" Condensate drain			\$ -		
PVC-DWV Pipe 3"	180	\$1.77	\$ 318.60	0.05	9.2
PVC-DWV Pipe 2"	10	\$0.88	\$ 8.80	0.04	0.4
Reducing Wye Combo 3 x 2"	4	\$8.68	\$ 34.72	0.31	1.3
Reducer 3 x 2"	1	\$3.21	\$ 3.21	0.21	0.2
P-Trap 2"	5	\$4.38	\$ 21.90	0.22	1.1
1/4 bends 3"	4	\$4.49	\$ 17.96	0.22	0.9
Wall Penetration	2	\$0.00	\$ -	1.00	2.0
Wall Sleeve	2	\$5.00	\$ 10.00	0.25	0.5
Material Pick-up and Delivery	1	\$0.00	\$ -	1.50	1.5
Pipe Supports	38	\$7.97	\$ 302.86	0.37	14.0
Sub-total					31.0
Overtime					
Sub-total			\$ -		0.0
LABOR AND MATERIAL TOTALS			\$ 718.05		31.0

			Material / Equipment		Quoted	Labor				Subcontract		
Description	Quantity	Unit	Unit Cost	Total Cost	Material Cost	Unit MH	Total MH	Rate	Total Cost	Unit Cost	Total Cost	Total Cost
Installation of 3" PVC Condensation Drain												
Installed along the interior demising wall of the street garage			\$ -	\$ -		0.000	-	\$0.00	\$ -	\$ -	\$ -	\$ -
MATERIAL			\$ -	\$ -		0.000	-	\$0.00	\$ -	\$ -	\$ -	\$ -
Dumpster Rental for Dispoosal of Associated Materials		Sum	\$ -	\$ -		0.000	-	\$0.00	\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -		0.000	-	\$0.00	\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -		0.000	-	\$0.00	\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -		0.000	-	\$0.00	\$ -	\$ -	\$ -	\$ -
LABOR			\$ -	\$ -		0.000	-	\$0.00	\$ -	\$ -	\$ -	\$ -
Project Manager		MH		\$ -		1.000	-	\$0.00	\$ -	\$ -	\$ -	\$ -
Superintendent		MH		\$ -		1.000	-	\$0.00	\$ -	\$ -	\$ -	\$ -
Carpenter Foreman		MH	\$ -	\$ -		1.000	-	\$0.00	\$ -	\$ -	4,332	4,332
Carpenter Journeyman		MH	\$ -	\$ -		1.000	-	\$0.00	\$ -	\$ -	\$ -	\$ -
Laborer Foreman		HR	\$ -	\$ -		1.000	-	\$0.00	\$ -	\$ -	\$ -	\$ -
Laborer		HR	\$ -	\$ -		1.000	-	\$0.00	\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -		0.000	-	\$0.00	\$ -	\$ -	\$ -	\$ -
SUBCONTRACTOR			\$ -	\$ -		0.000	-	\$0.00	\$ -	\$ -	\$ -	\$ -
APS Indy	1	Sum	\$ -	\$ -		0.000	-	\$0.00	\$ -	3,900.00	3,900	3,900
		Sum		\$ -		0.000	-	\$0.00	\$ -	\$ -	\$ -	\$ -
		Sum	\$ -	\$ -		0.000	-	\$0.00	\$ -	\$ -	\$ -	\$ -
		Sum	\$ -	\$ -		0.000	-	\$0.00	\$ -	\$ -	\$ -	\$ -
		Sum	\$ -	\$ -		0.000	-	\$0.00	\$ -	\$ -	\$ -	\$ -
		Sum	\$ -	\$ -		0.000	-	\$0.00	\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -		0.000	-	\$0.00	\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -		0.000	-	\$0.00	\$ -	\$ -	\$ -	\$ -
Account Subtotal			\$ -	\$ -	\$ -	-		\$ -	\$ -	\$ 8,232	\$ 8,232	\$ 8,232
			Tax @ 7%	-	-			-	-			-
Account Total			\$ -	\$ -	\$ -			\$ -	\$ -	\$ 8,232	\$ 8,232	\$ 8,232

Subtotal Materials

-

Subtotal Labor

-

Subcontracts

8,232

Subtotal Costs

\$ 8,232

Subtotal Costs

\$ 8,232

Fee on Mat'l & Labor

15.0%

-

Fee on Subcontracts

10.0%

823

SUB TOTAL

9,055

Insurance

0.4%

7

Bond

0.9%

81

TOTAL**\$ 9,144**