

**Board of Public Works and Safety  
Regular Meeting Minutes  
June 3, 2019**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Steve Barnett presiding. Board members Lisa Jones and Bob Swinehamer answered roll call.

Chief of Police Kirby Cochran, Deputy Fire Chief Andrew Tames, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, Interim DPW Superintendent Sally Brown, IT Director Rick Littleton, Community Development Specialist Rhoni Oliver, City Engineer Mark Richards, Street Commissioner Brett Jones, Clerk Treasurer Jayne Rhoades, Records Clerk Kathy Cragen, and City Attorney Lynnette Gray were also in attendance.

Mayor Barnett led the Pledge of Allegiance.

**Announcements, Presentations & Public Comments**

Marty Williams thanked everyone who helped, and attended Discover Downtown Franklin's event "Strawberries on the Square".

Chad McCullough who helped put on the Memorial Day events stated there were 1221 people who participated in the Memorial Day Mile Run.

**Consent Agenda**

Mayor Barnett presented the consent agenda for approval.

1. Approval of Minutes from meeting held May 20, 2019
2. Board of Works Claims.
  - Payroll in the amount of \$406,455.35
  - Pension Payroll in the amount of \$56,208.64
  - #052519 Sewer Utilities in the amount of \$87,688.17
  - #052419 BOW Contracts/Utilities in the amount of \$692,707.07
  - #052219 RDC Contracts/Utilities in the amount of \$122,792.96
  - Old Fire Longevity in the amount of \$76,629.41
  - Old Police Longevity in the amount of \$73,950.06
  - #053019 BOW Contracts/Utilities in the amount of \$55,036.28
  - #052819 Sewer Utilities in the amount of \$45,320.68
  - #060219 Sewer Utility General Obligations in the amount of \$36,442.33
  - #060319 BOW General Obligations in the amount of \$64,858.93

Ms. Jones made a motion to approve the consent agenda as presented, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

### **Old Business**

There was no old business presented.

### **New Business**

**Request Waiver of Local Permit Fees for the Amphitheater Project** - City Engineer Mark Richards stated he is asking for a waiver of permit fees for the Amphitheater Project for the City. Mr. Richards stated they are developing plans for the Amphitheater Project, so rather than pay ourselves he would like permission to have these permit fees waived. Mr. Swinehamer made a motion to waive all city permit fees, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

**Request Approval of Design Contract for Amphitheater Project** - City Engineer Mark Richards stated he has the design contract for the Amphitheater Project from Shrewsberry & Associates, and would like to request approval of the contract. Mr. Richards stated there will be three phases to this project with only half to two-thirds to be billed this year. The three phases will be: Phase I: Pneumatic Design, Construction & Floodway Permit; Phase II: Design Development; & Phase III: Construction Documents. The total for all phases is \$343,206.00. Phase I would be \$95,148.00, and that is what Mr. Richards is requesting approval to send out an order to proceed at this time, and as the project proceeds they will ask for approval of the other orders to proceed. A discussion was held. Mr. Swinehamer made a motion to approve and authorizing City Engineer to send notice to proceed for Phase I, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

**Request Determination Under IC 36-1-11-5 to Dispose of Certain Real Estate** - City Engineer Mark Richards stated this request is to dispose of the Clawson Remnant property located at the northeast corner of Hurricane & Eastview Drive. Mr. Richards stated he has discussed selling this property to the adjoining property owner who is interested in acquiring it. Mr. Richards would like to advertise for bids of sale of property, and then bidders would have 10 days to bid on the property. City Attorney Gray stated there are several things that must be done before we can sell the property. It must be published in the local newspaper twice on or before June 13<sup>th</sup>, the City Engineer must be able to prove the property to be worth less than \$15,000.00, Ms. Gray will confirm with the adjoining property owner that he still wishes to purchase the property. Then this will be brought back before the Board of Works at the July 15<sup>th</sup> meeting to

confirm the sale. A discussion was held. Ms. Jones made a motion to authorize Mr. Richards to advertise for bids for sale of real estate as presented, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

**Request Approval of Change Order #20 for the Jefferson Street Project** - City Engineer Mark Richards stated this change order is to add colored concrete adjacent to the ADA Compliant sidewalk in the amount of \$10,403.68 along Jefferson Street. A discussion was held. Mr. Swinehamer made a motion to approve, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

**Request Approval of Change Order 19-002-003 thru 19-002-006 for the City Court Addition Project** - Senior Planner Joanna Myers stated she had several change orders for the City Court Addition Project: Change Order #19-002-03 for Electrical Panel that needs to be added in the total of \$2,040.00; Change Order #19-002-04 for partial Roof Replacement in the amount of \$5,276.00; Change Order #19-002-05 for Condensing Unit Pads in the amount of \$3,632.00; & Change Order #19-002-06 for putting in a Ceiling Access in the Courtroom per the Fire Marshall in the amount of \$2,999.00. A discussion was held. Mr. Swinehamer made a motion to approve all change orders listed and authorizing the Mayor to sign, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried. Ms. Myers stated that S & B Construction has been very good to work with, and have helped save money on different change orders.

### **Other Business**

There was no other business presented.

### **Department Reports / Staff Reports**

Police Chief Cochran stated the Police Department has written 156 truck violation tickets in the last six months, and his officers are staying on top of this issue.

Community Development Specialist Oliver invited people to stay for the 2018 RDC Annual Report which will be given during the Council meeting later this evening.

City Engineer Richards introduced two new interns for the summer. Olivia Norris is a sophomore at Valparaiso studying civil engineering, and Hunter Gross is a junior at Purdue studying civil engineering. Mr. Richards also introduced new Project Manager Alec Myers who recently graduated from Valparaiso.

Mayor Barnett stated there were two people from the Mayor's Youth Council present, and had them introduce themselves. They were Jena Newton & Dillon Clark. Mayor Barnett, thanked them for being present.

Mayor Barnett introduced Kevin Stucker who will be job shadowing him for a few days.

**Adjournment**

As there was no further business to come before the Board of Works, a motion and a second were made to adjourn at 5:22 p.m.

Respectfully submitted,

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Jayne Rhoades, Clerk-Treasurer  
Enrolled: 6/10/19

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Steve Barnett, Mayor

Attest:

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Jayne Rhoades, Clerk-Treasurer