

**Board of Public Works and Safety  
Regular Meeting Minutes  
April 15, 2019**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Steve Barnett presiding. Board members Lisa Jones and Bob Swinehamer answered roll call.

Chief of Police Kirby Cochran, Fire Chief Dan McElyea, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, DPW Superintendent Rick Littleton, Community Development Director Krista Linke, City Engineer Mark Richards, Street Commissioner Brett Jones, Clerk Treasurer Jayne Rhoades, Records Clerk Kathy Cragen, and City Attorney Lynnette Gray were also in attendance.

Mayor Barnett led the Pledge of Allegiance. Mayor Barnett thanked Dillon Clark of the Mayors Youth Council for being present.

**Announcements, Presentations & Public Comments**

Ms. Lynn Reno came forward to request permission to walk as a large group from Province Park around the Courthouse and back using sidewalks on Earth Day for a program and environmental issues on April 22<sup>nd</sup> at 5:30 p.m. for approximately 30 minutes. This program is being held by Hoosier Action Group. A discussion was held. Mayor stated he has asked the Police Department to be on hand in case help was needed.

**Consent Agenda**

Mayor Barnett presented the consent agenda for approval.

1. Approval of Minutes from meeting held April 1, 2019
2. Board of Works Claims.
  - #040719 RDC Contracts/Utilities in the amount of \$425.83
  - #040619 Sewer Utilities in the amount of \$35,827.28
  - #040519 BOW Contracts/Utilities in the amount of \$55,299.56
  - #041419 Sewer Utility General Obligations in the amount of \$46,905.76
  - #041519 BOW General Obligations in the amount of \$58,810.15
  - Payroll in the amount of \$388,670.01
  - #041119 RDC Contracts/Utilities in the amount of \$21,708.84
  - #041219 BOW Contracts/Utilities in the amount of \$92,709.13
  - #041319 Sewer Utilities in the amount of \$729.10

Ms. Jones made a motion to approve the consent agenda as presented, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

### **Old Business**

There was no old business presented.

### **New Business**

**Request to Have Two City Code Violations Dismissed from 3059 Dowden Dr. & 3089 Dowden Dr.** – Resident Steve Burkett came forward and told the Board that he had received invoices for code compliance issues on properties he owns at 3059 & 3089 Dowden Drive. Mr. Burkett does not feel he should have to pay these invoices, and would like for the Board to dismiss them at this time. City Attorney Gray stated she had spoken with Code Compliance Officer Walters, and states these are legitimate violations. A discussion was held. Mayor Barnett made a motion to deny this request, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

**Requesting Approval for Projecting Sign (4' Projection) Over Jefferson St. Right-of-Way at 154 E. Jefferson St.** – City Engineer Mark Richards came forward and stated he is requesting permission for property owners to install a projecting sign over 154 E. Jefferson Street over the right-of-way. Mr. Richards states this request does meet our standards, and just need the Boards approval since it would be over the sidewalk in the right-of-way. A discussion was held. Ms. Jones made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

**Request to Deem Dishwasher at Station 22, Serial #F02505942, and Washer at Station 21, Serial #C23320917, to be Deemed Surplus, of Worthless Value & to be Discarded** - Fire Chief McElyea stated they would like permission to deem a dishwasher at Station 22, and a washer at Station 21 as surplus and of worthless value so they can be discarded. A discussion was held. Mayor Barnett made a motion to deem both items surplus, and of worthless value to be discarded, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

**Request Approval of Change Order 19-002-001 & 19-002-002 for City Court Addition Project** - City Engineer Mark Richards stated these change orders are for the City Court addition project. Change Order #19-002-001 is for relocating of sanitary sewer lateral, & backfill of trench. The cost of this change order is \$10,841.00. Mr. Swinehamer made a motion to approve & authorizing the Mayor to sign on behalf of the Board, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried. Mr. Richards stated that Change Order #19-002-002 is due to suspicious materials discovered during the demolition. Walk-thru, samples were collected from walls, ceiling tiles, insulation, and floor tiles located throughout the areas to be demolished. Remediation was performed that included the construction of an encapsulated containment area as well as the use of a negative air machine to ensure no hazardous materials could become airborne or pose a substantial risk to the public health. The

cost of this change order is \$3,443.00. A discussion was held. Mr. Swinehamer made a motion to approve and authorizing the Mayor to sign on behalf of the Board, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

**Request Approval of Construction Contract with Milestone Contractors, L.P. and Authorize Mayor Barnett to Issue Notice of Award for the Project** - City Engineer Mark Richards stated there was a bid opening on April 8<sup>th</sup> with only one bid received. The bid received was from Milestone Contractors, L.P. in the amount of \$626,482.52. Mr. Richards would like this bid to be deemed the lowest most responsive bid, and would like approval for the Mayor to issue a Notice of Award for this project. Mr. Richards stated that the RDC will pay \$600,000.00, and the Mayor has indicated that the balance will be paid by the Board of Works. A discussion was held. Mr. Swinehamer made a motion to approve and authorizing the Mayor to sign, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

**Request Approval of Detour Route for Commerce Drive Paving** - City Engineer Mark Richards stated O'Mara Contractor will be repaving Commerce from US31 to Graham Rd. Mr. Richards stated this is work from last year that did not get finished, and work should start sometime in May. A Discussion was held. Mr. Swinehamer made a motion to approve the detour route as recommended by Mr. Richards, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

**Request Approval of Change Order #19 for the Jefferson Street Reconstruction Project** - City Engineer Mark Richards stated this change order is for Underground Storage tank removal, disposal, and testing during the Jefferson Street Reconstruction Project. Mr. Richards stated the cost of this change order will be \$55,554.00. A discussion was held. Mr. Swinehamer made a motion to approve, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

### **Other Business**

**Request to File Lien on Unkempt Property** – Mayor Barnett made a motion to approve, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

### **Department Reports / Staff Reports**

Police Chief Cochran stated the Police Department had just completed their “Rule the Road” program for teen drivers at the high school, and thanked all the sponsors that participated in this event.

Sewer Office Manager Phillips stated that people may see a price change in their sewer bills due to changes from the water company.


Community Development Director Linke stated there would be a public meeting on April 18<sup>th</sup> at the Johnson County Museum at 6:00 p.m., Ms. Linke stated they are looking for input on the cultural arts and entertainment district for downtown, they would also like people to take a survey on their homepage.


City Engineer Richards stated they would be opening bids for the 2019 Mill & Overlay Project on April 25<sup>th</sup>. Mr. Richards also stated they are looking for people to be on a Steering Committee for the bike/pedestrian trail. Mr. Richards also stated that Senior Planner Joanna Myers is currently at the National Planning Conference in San Francisco.

### **Adjournment**

As there was no further business to come before the Board of Works, a motion and a second were made to adjourn at 5:40 p.m.

Respectfully submitted,

  
Jayne Rhoades, Clerk-Treasurer  
Enrolled: 4/17/19

  
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Steve Barnett, Mayor

Attest:

  
Jayne Rhoades, Clerk-Treasurer