

**BOARD OF PUBLIC WORKS AND SAFETY
Agenda Request Form**

(Form B-01-2012)

Organizations and individuals are asked to submit a request form and supporting documents to be placed on the agenda. You will be contacted by the City confirming the date of the meeting in which your request will be heard. Please make sure that your contact information is accurate in case we need to get in touch with you. The Board of Works meets on the 1st and 3rd Monday of each month at 5:00 p.m. in City Hall located at 70 E. Monroe Street.

Date Submitted:	5/1/2019	Meeting Date:	5/6/2019
Contact Information:			
Requested by:	Brett Jones		
On Behalf of Organization or Individual		Street Dept	
Telephone:			
Email address:			
Mailing Address:			
Describe Request			
Approval to trade current stump grinder for credit towards the purchase of a new machine for Street Dept. use.			
List Supporting Documentation Provided:			
Vermeer Stump Grinder-#1VRN071F1410082106			
Who will present the request?			
Name:	Brett Jones	Telephone:	

In order for an individual and/or agency to be considered for new business on the Board of Works agenda, this reservation form and supporting documents must be received in the Mayor's office no later than 4:00 p.m. on the Wednesday before the meeting.