

**Board of Public Works and Safety  
Regular Meeting Minutes  
March 18, 2019**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Steve Barnett presiding. Board members Lisa Jones and Bob Swinehamer answered roll call.

Chief of Police Kirby Cochran, Fire Chief Dan McElyea, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, DPW Superintendent Rick Littleton, Community Development Director Krista Linke, City Engineer Mark Richards, Street Commissioner Brett Jones, Clerk Treasurer Jayne Rhoades, Records Clerk Kathy Cragen, and City Attorney Lynnette Gray were also in attendance.

Mayor Barnett led the Pledge of Allegiance.

**Announcements, Presentations & Public Comments**

Senior Planner Joanna Myers stated she is requesting that sewer permits be waived for the new City Court. Mayor Barnett made a motion to waive sewer permit fees, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Ms. Shirley Brennen came forward and stated she is concerned about cars parking too close to stop signs in her neighborhood around Bridlewood & Brookshire. Mayor Barnett told Ms. Brennen to get with Police Chief Cochran concerning these issues.

**Consent Agenda**

Mayor Barnett presented the consent agenda for approval.

1. Approval of Minutes from meeting held March 4, 2019
2. Board of Works Claims.
  - o #030919 Sewer Utilities in the amount of \$36,237.32
  - o #031119 RDC Contracts/Utilities in the amount of \$27,034.96
  - o #030819 BOW Contracts/Utilities in the amount of \$26,753.27
  - o Payroll in the amount of \$400,824.45
  - o #031719 Sewer Utility General Obligations in the amount of \$58,954.53
  - o #031819 BOW General Obligations in the amount of \$54,175.63
  - o #031519 BOW Contracts/Utilities in the amount of \$283,837.41
  - o #031619 Sewer Utilities in the amount of \$29,900.16
  - o #031419 RDC Contracts/Utilities in the amount of \$64,681.51

Ms. Jones made a motion to approve the consent agenda as presented, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

### **Old Business**

There was no old business presented.

### **New Business**

**Request Use of City Parking Lot, Monroe & Water Streets, May 23rd through May 27th & September 26th through September 30th, 2019 for Lions Club Fish Frys** - John White, Franklin Lions Club came forward to present this request. Mr. White stated this is the same request as previous years to use the City Parking Lot at the corner of Monroe & Water Streets for the Lions Club annual Fish Frys, which will be held May 23<sup>rd</sup> to May 27<sup>th</sup>, and September 26<sup>th</sup> to September 30<sup>th</sup>. Mr. Swinehamer made a motion to approve, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

**Request Use of the Public Parking Lot on E. Jefferson Street across from Farm Girl Mercantile & Blackbird Nest on Saturday, April 27th from 6:00 a.m. to 7:00 p.m. to Host Vendors for the Spring Vintage Festival** – Community Development Specialist Rhoni Oliver speaking for Madison Street Salvage came forward and stated they would like to ask permission to use the outside of the City Parking Lot on Jefferson Street across from Farm Girl Mercantile & Blackbird Nest on Saturday, April 27<sup>th</sup> from 6:00 a.m. to 7:00 p.m. to host vendors for the Spring Vintage Festival, this will be the same event as they held last fall. Ms. Oliver stated they will also be using the Farmer's Market parking lot. A discussion was held. Mr. Swinehamer made a motion to approve with the fact they must have indemnification certificates for both parking lots, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

**Request Approval for 2 to 3 Hour Street Closure of Main St. from Monroe St. to the North to 144 S Main St. to the South for Crane Lifting Equipment to Roof of 27 W. Monroe St.** - Kent Beeson, Beeson Mechanical Service stated they are requesting a street closure of W. Monroe St. from W. Court St. to just past 27 W. Monroe St. for a crane lifting equipment to the roof of 27 W. Monroe St. for 1 ½ hours. A discussion was held. Mayor Barnett asked Mr. Beeson to work with City Engineer Richards on the date for this project. Mayor Barnett made a motion to approve street closures from West Court St. to S. Main St. for 2 hrs. & for Mr. Beeson to coordinate with the city engineer for some time the week of the 25<sup>th</sup>, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

**Request Permission to Trade in for Value the Attached List of Vehicles, in Accordance with ongoing effort to Update and Improve Efficiencies within our City Fleet** - Street

Commissioner Brett Jones stated he is requesting permission to trade in the attached list of vehicles to update & improve efficiencies within the city fleet. These upgrades are for Cemetery, Parks, & Street Department vehicles & equipment. Mr. Jones stated that some vehicles & equipment may not get traded in, they may be traded to other departments. Mr. Jones stated if vehicles are traded between departments the information will be brought back at a future meeting for approval. A discussion was held. Ms. Jones made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

**Request Permission to Pursue the Sale of Current Vac-Con Combo Truck, with two Options Currently, one a Purchase by the Town of Trafalgar, the other is to Place on GovDeals.com Vac-Con 2FZHATDC27AY09619** - Street Commissioner Brett Jones is requesting permission to pursue the sale of our current Vac-Con Combo Truck to the town of Trafalgar. Mr. Jones stated he has been working with the town of Trafalgar, & they are interested in purchasing it at a price of \$50,000.00. Mr. Jones stated if that deal falls through we can list it on GovDeals.com for sale. A discussion was held. Mr. Swinehamer made a motion to approve the sale of the Vac-Con Truck to Trafalgar at \$50,000.00, or put on GovDeals.com, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

**Exchange of Drainage Area Property on Commerce Drive for Brookhaven Drive Right-of-Way** - City Attorney Lynn Gray stated this is an RDC request, and they are asking for an exchange of drainage area property on Commerce Drive for Brookhaven Drive Right-of-Way. A discussion was held. Ms. Jones made a motion to approve the exchange of drainage property, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

**Board of Works Resolution No.: 19-04 Small Wireless Facilities Design Requirements & Permitting** - City Attorney Lynn Gray stated in January there was a mandate for municipalities concerning small wireless facilities. Ms. Gray stated we have until April 1<sup>st</sup> to come up with guidelines for these facilities. Senior Planner Joanna Myers stated the following guidelines are listed in this resolution: Purpose & Compliance; Application Requirements; Aesthetic Requirements for Small Wireless Facilities; Location Requirements; Construction Requirements; Permitting Process; Enforcement & Definitions. A discussion was held. Mr. Swinehamer made a motion to approve this resolution subject to any changes the City Council may make, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

#### **Other Business**

There was no other business presented.

### **Department Reports / Staff Reports**

Police Chief Cochran stated that four officers were being promoted at the Council meeting later tonight. The Chief also stated that on April 3<sup>rd</sup> they will be working with Franklin High School to put on a program called "Rule the Road" with approximately 75 junior & senior drivers who will be put through classroom time & driving stations. This program is put on by the Criminal Justice Institute.

Community Development Specialist Oliver stated there would be an RDC meeting at 8:00 a.m. tomorrow morning. Ms. Oliver also stated the first public meeting regarding the Cultural Art District is set to take place on April 18<sup>th</sup> at the Johnson County Museum.

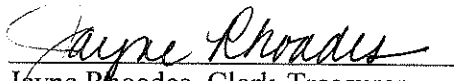
Street Commissioner Jones stated the chipper truck will be running this week.


City Engineer Richards stated that the detour route for Arvin/Eastview/Hurricane would begin on or about April 1<sup>st</sup>.

### **Adjournment**

As there was no further business to come before the Board of Works, a motion and a second were made to adjourn at 5:43 p.m.

Respectfully submitted,

  
Jayne Rhoades, Clerk-Treasurer  
Enrolled:3/20/19

  
Steve Barnett, Mayor

Attest:

  
Jayne Rhoades, Clerk-Treasurer