

**Board of Public Works and Safety
Regular Meeting Minutes
February 4, 2019**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Steve Barnett presiding. Board members Lisa Jones and Bob Swinehamer answered roll call.

Chief of Police Kirby Cochran, Fire Chief Dan McElyea, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, DPW Superintendent Rick Littleton, Community Development Director Krista Linke, City Engineer Mark Richards, Street Commissioner Brett Jones, Clerk Treasurer Jayne Rhoades, Records Clerk Kathy Cragen, and City Attorney Lynnette Gray were also in attendance.

Mayor Barnett led the Pledge of Allegiance.

Announcements, Presentations & Public Comments

There were no announcements, presentations or public comments.

Consent Agenda

Mayor Barnett presented the consent agenda for approval.

1. Approval of Minutes from meeting held January 7, 2019
2. Board of Works Claims.
 - #010919 Clothing Allowance in the amount of \$36,800.00
 - #011219 Sewer Utilities in the amount of \$32,020.51
 - #010819 RDC Contracts/Utilities in the amount of \$5,045.00
 - #011119 BOW Contracts/Utilities in the amount of \$30,655.16
 - Payroll in the amount of \$386,034.05
 - #011919 Sewer Utilities in the amount of \$36,425.61
 - #011619 RDC Contracts/Utilities in the amount of \$253.79
 - #011819 BOW Contracts/Utilities in the amount of \$361,602.61
 - Pension Payroll in the amount of \$56,208.64
 - #012319 RDC Contracts/Utilities in the amount of \$714,519.18
 - #012619 Sewer Utilities in the amount of \$1,351.24
 - #012519 BOW Contracts/Utilities in the amount of \$56,871.26
 - Payroll in the amount of \$391,156.13
 - #020319 Sewer Utility General Obligations in the amount of \$132,604.89
 - #020419 BOW General Obligations in the amount of \$189,156.61
 - #020619 RDC Contracts/Utilities in the amount of \$99,785.53
 - #020219 Sewer Utilities in the amount of \$131.18

- #020119 BOW Contracts/Utilities in the amount of \$19,142.44

Ms. Jones made a motion to approve the consent agenda as presented, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Old Business

There was no old business presented.

New Business

Requesting Permission to Host the 5th Annual Memorial Day Mile Run/Walk on Monday, May 27th to Help People Remember and Honor those who served and those who made the Ultimate Sacrifice for our Freedom - Chad McCullough came forward to present this request for the 5th annual Memorial Day Mile Run/Walk, this is the same course as last year. This will take place from 7:00 a.m. to 11:00 a.m. on May 27th. A discussion was held. Mayor Barnett made a motion to approve, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Board of Works Resolution No.: 19-02 Authorizing a Master Tax-Exempt Lease Purchase Agreement with the City of Franklin and U.S. Bancorp Government Leasing & Finance, Inc. for the Purchase of Police Vehicles & Equipment - Street Superintendent Brett Jones stated the Mayor asked him to help with updating the purchases of police vehicles and equipment. Mr. Jones stated this is a lease opportunity with US Bancorp with no mileage restrictions for these vehicles. Mr. Jones stated we will purchase 13 vehicles this year, and would like the approval to move forward with this lease agreement. City Attorney Gray explained how the leasing option works with a government entity. A discussion was held. Mr. Swinehamer made a motion to approve the resolution lease & list of 13 vehicles provided providing it does not exceed \$467,817.80, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Board of Works Resolution No.: 19-03 Authorizing a Master Tax-Exempt Lease Purchase Agreement with the City of Franklin & U.S. Bancorp Government Leasing & Finance, Inc. for the Purchase of Street Sweeper & Vector Truck - Street Superintendent Brett Jones explained the replacement schedule for this equipment, and stated this is an agreement like the one listed above. A discussion was held. It was stated that the Street Department & MS4 would split the cost of this agreement which is \$721,142.00. A discussion was held. Mr. Swinehamer made a motion to approve this resolution agreement not to exceed \$721,142.00 seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Request to Deem a Stove at Station 22 to be Surplus of Worthless Value and to be Discarded Model #P365148BP - Fire Chief Dan McElyea stated this was an old stove at Station 22 which needs to be replaced, and they would like to deem it worthless and discard it. A

discussion was held. Ms. Jones made a motion to approve declaring the stove worthless and to discard it, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Request To Deem Thirty (30) Sets of Bunker Gear to be Surplus of Worthless Value and to be Discarded- Fire Chief Dan McElyea stated this bunker gear is old and he would like to have it declared surplus and of worthless value, and discarded. A discussion was held. Ms. Jones made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Request 53 Items be Declared Surplus, and Approval for these Items to be Auctioned by Franklin Auction on February 22, 2019 at 6:30 P.M. - Deputy Police Chief Chris Tennell stated they had 53 items one being a stroller, and one a scooter the rest are bicycles. Deputy Tennell stated they would like to have these items declared surplus, and to have the auction agreement with Franklin Auction approved in order to hold the auction on February 22nd. Deputy Tennell stated this must be advertised 15 days before the auction, and again 72 hours before the auction date. A discussion was held. Mr. Swinehamer made a motion to declare 53 items surplus, and approve the Franklin Auction agreement to hold the auction as presented, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Request Conditional Award of City Court Construction Project at Street Department/Police Department Building to S&B Construction Group in the amount of \$984,974.00 (Base Bid Only), Subject to Appropriation of Funds by City Council - City Engineer Mark Richards stated that bids for this project were opened on January 7th, and were read aloud to the Board at that time. Mr. Richards stated that the lowest most responsive bid was from S & B Construction, and it had been looked over by the engineer department & our legal counsel, and the design engineer for this project. Mr. Richards would like to recommend the bid be awarded to S & B Construction, subject to appropriation of funds by Council and subject to appropriation of funds by council and subject to review & approval by legal counsel. Mayor Barnett gave a breakdown of all of the items that would be covered in this project. A discussion was held. Mr. Swinehamer made a motion to approve conditional award be awarded to S & B Construction in the amount of \$984,974.00, and to award subject to appropriation of funds, and authorizing the Mayor to sign on behalf of the board subject to review by legal department, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Request Approval of INDOT-LPA Contract for the School Zone Flashing Beacon Project - City Engineer Mark Richards stated this contract & the contract listed below is for design work, and he would like to pull both of these items from the agenda at this time, and bring them back at a future date, subject to legal counsel being able to resolve some issues with the contracts. A discussion was held. Ms. Jones made a motion to table both this contract and the one below at this time, and the Clerk-Treasurer's office will bring them back to an agenda in the future, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The

motion carried.

Request Approval of Professional Services Agreement with Shrewsberry & Associates, LLC for Design of the School Zone Flashing Beacon Project – See agenda item above.

Request Acceptance & Execution of Storm & Sanitary Sewer Inspection Service Agreement, Earthwork & Paving Inspection Service Agreement for Deer Meadows, Section 3 (PC 2018-39) – City Engineer Mark Richards stated these are agreements for Deer Meadows Section 3 for Execution of Storm & Sanitary Sewer Inspection Service Agreement, and Earthwork & Paving Inspection Service Agreement. A discussion was held. Mr. Swinehamer made a motion to approve, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Request to Add Two (2) Lieutenant Positions - Police Chief Kirby Cochran stated he is asking for approval to move two officers up to Lieutenant Positions. Chief Cochran stated he is also asking for funding to pay increases in the amount of \$13,360.00 for these two positions. A discussion was held. Mayor Barnett made a motion to approve these two Lieutenant positions, and ask Council to agree to fund these two positions, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Request Permission to Apply for Non-Matching Grant from Firehouse Subs to purchase 16 AED Devices for vehicles. Officer Kody Martin came forward to explain this request. Officer Martin stated they are asking for permission to apply for a non-matching grant in the amount of \$25,600.00 from Firehouse Subs in which they would purchase 16 AED Devices for vehicles if they receive this grant. A discussion was held. Mr. Swinehamer made a motion to approve applying for the grant, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Other Business

There was no other business presented.

Department Reports / Staff Reports

Police Chief Cochran stated they needed approval to move forward with election of a new police merit board member. February 26th will be the election date for this position. Mr. Swinehamer made a motion to approve election date of February 26, 2019, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Fire Chief McElyea stated long time member of the Fire Merit Commission Dick Midkiff had recently retired, and would be replaced by Mike Kyle. Chief McElyea thanked Mr. Midkiff for his years of service.

Community Development Director Linke stated that the FDC will be having funding first Residential Revolving Loan Fund, Commercial Loan Fund & Residential Grant & Loan Fund with revised application on the City Website.

City Engineer Richards stated he had Change Order #12 for approval for the Upper Shelbyville roundabout project, which will be a reduction in the asphalt base layer resulting in a reduction of \$17,742.38. Mr. Swinehamer made a motion to approve Change Order #12, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

City Engineer Richards stated he had a professional service agreement for Crossroad Engineers for the inspection of the Hurricane, Arvin, & Eastview roundabout project contingent on funding by RDC at a cost of \$196,000. A discussion was held. Mr. Swinehamer made a motion to approve subject to funding by RDC & approval by legal counsel, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

City Engineer Richards stated he had given the board members some spreadsheets for proposed mill and overlay work for this year. Mr. Richards stated they had submitted an application for the Community Crossing Grant last Thursday in the amount of \$4.2 million, other list contains 20 different roads rated as passer three with a cost of \$1.1 million 50/50 matching grant program, and will be subject to funding.

City Attorney Gray stated in the January meeting it was approved to accept a single source resolution for the purchase of sewer pumps, and she is presenting the resolution for signatures tonight.

Adjournment

As there was no further business to come before the Board of Works, a motion and a second were made to adjourn at 5:51 p.m.

Respectfully submitted,



Jayne Rhoades, Clerk-Treasurer

Enrolled: 2/6/2019



Steve Barnett, Mayor

Attest:


Jayne Rhoades, Clerk-Treasurer